

**DHANALAKSHMI SRINIVASAN
COLLEGE OF ARTS AND SCIENCE FOR WOMEN**

(Affiliated to Bharathidasan University, Trichirappalli)

(Nationally Re-accredited by NAAC with 'A' Grade with CGPA 3.44 out of 4.00)

**PERAMBALUR -621 212.
IQAC MEETING MINUTES
2018 -2019**

Date: 19.07.2018

Time: 2.00 PM

Venue: Board Room

The first Meeting of the Academic Year 2018 – 2019 was held on 19th July 2018. The Coordinator welcomes the IQAC members.

Meeting Agenda:

- Impression of Academic Year 2017 – 2018
- Action Taken Report of the Year 2018-19
- Annual Quality Assurance Report
- Affirmation of Incharges

Minutes of the Meeting:-

Item : 1 Impression of Academic Year 2017 – 2018

The members were asked to give the impression of the academic year 2017-18. The members and Heads of the departments shared their views about 2017-18 regarding the academic proceedings of the year like Internal Assessment and University Exams and achievement of the students as well as staff members, General achievements of the college, etc.,

Item : 2 Action Taken Report of the Year 2018-19

The coordinator (IQAC) Read out the Action Taken Report chalked out by the IQAC for the year 2017-2018

- To continue the Bridge Course in English and Orientation Programme in Mathematics to improve students' knowledge

- To continue with the policy of encouraging students and teachers to participate in seminars and workshops.
- To encourage students to prepare projects, assignments, power point presentations, etc.
- To publish a journal by name ENIGMA..
- Career Guidance Workshops /Seminars / Lectures to be undertaken.
- To arrange Industrial visit for the student's self development.
- To motivate students to participate in various inter-collegiate competitions
- To submit Re-Accreditation Report to NAAC for 3rd Cycle.
- To improve the research activities.
 - To conduct more number of Seminars, Workshops, Symposia and Conferences, at least one in each department.
- To improve the co- curricular and sports activities.
- To continue the interdepartmental cultural festival NAKSHATRA.
- To make Part V of the Undergraduate programmes to be truly inter and trans-disciplinary in nature and content.
- To organize Personality Development Programmes with better quality and efficiency and impress upon the Human Resource Development Centre of our College to take up this event more seriously.
- To invite many multinational companies for campus recruitment programme.
- To initiate action in response to the students for quality related institutional process.
- To evaluate the institution by parents, alumnae and industries.
- To sign MoU with companies for research, placement, consultancy etc.

Item : 3 Annual Quality Assurance Report 2017-18.

Coordinator (IQAC) informed the members that the Annual Quality Assurance Report (2017-18) of the college will be sent to National Accreditation Academic Council (NAAC), Bangalore by the end of August..

Item : 4 Other item with the permission of the Chair. Mr. R. Gururaj, Repoter, DailyThanthi, Local Nominee of IQAC told to adopt safety measures and cleanliness on the campus which is need of the hour. It was decided the Part V incharges will look into this matter.

Mr. P. Neelraj, Secretary, DS Groups, Management Representative of IQAC in his concluding remarks said that *we need to be global in infrastructure and academic quality*. He said that academic quality is fundamental to all the initiatives of the University. If there is some deficiency in the quality of physical infrastructure it can be tolerated but deficiency in academic quality, quality of research output and quality of research articles is not negotiable. We reach out to academic community through our papers and articles and to maintain and enhance their quality should be our prime concern.