

**ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC
2017-2018**

SUBMITTED THROUGH ONLINE ON 28.08.2018

**SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE**

BY



**DHANALAKSHMI SRINIVASAN
COLLEGE OF ARTS & SCIENCE FOR WOMEN (AUTONOMOUS)**

**(Nationally Reaccredited with 'A' Grade by NAAC)
(An ISO 9001:2008 Certified Institution)**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017-2018

1. Details of the Institution

1.1 Name of the Institution

Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous)

1.2 Address Line 1

274C,

Address Line 2

Thuraiyur Road

City/Town

Perambalur

State

Tamil Nadu

Pin Code

621212

Institution e-mail address

principal.dscasw@dsgroupmail.com

Contact Nos.

04328-220454

Name of the Head of the Institution:

Dr.P.Senthilnathan

Tel. No. with STD Code:

04328-220454/220888

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)
OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.40	2007	5
2	2 nd Cycle	A	3.44	2013	5
3	3 rd Cycle	SSR SUBMITTED			
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-13 submitted to NAAC on 19.09.2013 (DD/MM/YYYY)
- ii. AQAR 2013-14 submitted to NAAC on 16.09.2014 (DD/MM/YYYY)
- iii. AQAR 2014-15 submitted to NAAC on 08.10.2015 (DD/MM/YYYY)
- iv. AQAR 2015-16 submitted to NAAC on 29.08.2016 (DD/MM/YYYY)
- v. AQAR 2016-17 submitted to NAAC on 31.08.2017 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Yoga and Taekwondo

1.11 Name of the Affiliating University (*for the Colleges*)

Bharathidasan University,
Tiruchirapalli, Tamilnadu.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Autonomous status conferred by UGC on
30.10.2017

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

Nil

DST-FIST

Nil

UGC-Innovative PG programmes

Nil

Any other (*Specify*)

Applied

UGC-COP Programmes

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

4

2.3 No. of students

2

2.4 No. of Management Representatives

3

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and

2

Community representatives

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2

2.9 Total No. of members

22

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders:

No.

4

Faculty

4

4

2

1

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Coordinated the Expert Committee Visit for conferment of Fresh Autonomous Status.
- Recommended for Workshops & FDPs based on Autonomy and Outcome Based Education.
- IIQA was prepared and submitted.
- IQAC meeting conducted twice in a Semester and action plan was presented in the IQAC meeting.
- Feedback from the students, teachers and stakeholders are collected.
- An Academic audit was carried out by the external experts in all the departments to take stock of the quality delivery of inputs.
- IQAC motivated research publication and so papers were published in National and International Journals.
- Departments were notified to conduct extra extension programme in the rural

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Conferment of Autonomous Status	Expert Committee Visit was on 30.07.2017 & 31.07.2017. The College got Autonomous Status on 30.10.2017
NAAC 3 rd Cycle	SSR Submitted. Waiting for NAAC PEER Team visit
Preparation of Academic calendar of institute for quality enhancement -	Prepared Academic Calendar for the academic year 2017-18 and monitored the various programmes organized as per given schedule.
Preparation of subject wise Annual Teaching Plans-	Actual implementation of ‘Annual Teaching Plans’ was monitored by filling the Monthly Progress\Reports throughout the academic year.
Organization of various Seminars and Workshops.	Organized conferences, seminars and workshops as per planning
To organize Bridge Course, Orientation programme and Remedial coaching classes for students	The Bridge Course and Orientation programme had been organized for I year Under Graduate students from 05.07.2017 -06.07.2017 and 13.07.2017 – 14.07.2017 respectively. Remedial coaching classes were also provided to the whenever necessary.
To organize at least 5 National/ Regional Seminars/ Workshops/ Conferences	3 international level Conference 3 National Level Seminars, 2 Workshop, had been organized.
Participation from stakeholders	Alumni meetings to discuss and enhance wholesome education and development. Principal interaction with students
Environmental awareness & sustainable activities.	Planting of trees in the nearby locality and celebration of World Earth Day & World Environment Day. How to make our Environment cleaner and sustainable for humanity. Blood Donation camp
Digitalization	E-file System to promote paperless office. Online fee payment

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was placed in the Board of Management meeting. The Board of Management has approved the AQAR and given some directions to IQAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2	-	-	-
PG	13	-	-	10
UG	16	-	-	10
PG Diploma	2	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	2	-	-	-
Others :				
M.Phil	6			
IECD	8			
Total	49	-	-	20
Interdisciplinary	-	-	1(Yoga)	-
Innovative	-	-	-	-

✓ ✓ ✓

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	74
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The College conducts Academic Peer Meet and obtains the suggestions from Alumni, Students, Industrialists and Subject Experts during Academic Peer Meet. They are consolidated and represented by the BoS Members of our College to the University for Consideration. The College is affiliated to Bharathidasan University and hence we follow the curriculum of the affiliating University. The University revised their syllabi for the students admitted during the academic year 2016-2017.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

3 Undergraduate Programme and 1 Post graduate Programme were introduced
 1. B.Sc Fashion Technology and Costume Designing
 2. B.Sc Nutrition and Dietetics
 3. B.Sc Hospital Administration
 4. M.Com Computer Applications

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	124	124	-	-	-

2.2 No. of permanent faculty with Ph.D.

52

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
15	-	-	-	-	-	-	-	15	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

24

3

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	12	1
Presented papers	11	1	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT based (LCD Projectors, OHP sheets, Smart class) teaching and learning process are followed in an effective manner.
- Students are asked to prepare for seminar apart from curriculum
- Yoga Classes to for the personality development of the students.
- Soft skill development for student
- Industrial visit to expose the student to corporate set up.
- Guest lecture for student in order to improve their subject knowledge
- Language labs are used for developing communication skills.
- Automated Library is available for enhancing the knowledge.
- For case analysis, Group Discussion and interactive methodology is followed by HRDC
- Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
- Well-equipped Internet Resource Centre and computer lab

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Following University Regulations

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

95%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise/ Distribution of pass Percentage:

DEPARTMENT	Title of the programme	Total No. Of students appeared	DIVISION				
			DISTINCTION %	I%	II %	III %	PASS %
Biochemistry	UG	19	10	9	-	-	100
	PG	-	-	-	-	-	-
Biotechnology	UG	25	3	19	3	-	96
	PG	2	-	2	-	-	100
	M.Phil	-	-	-	-	-	-
Business Administration	UG	24	1	21	2	-	100
	PG	37	5	32	-	-	100
Chemistry	UG	44	5	24	-	-	65
	PG	20	3	11	-	-	70
	M.Phil	-	-	-	-	-	-
Commerce	UG	31	3	20	5	-	90
	PG	15	5	9	1	-	100
	M.Phil	2	2	-	-	-	100
Commerce (CA)	UG	33	10	10	8	-	85
Computer Applications	UG	57	-	57	-	-	100
	PG	30	-	30	-	-	100
Computer Science	UG	31	14	15	-	-	93
	PG	24	19	5	-	-	100
English	UG	120	-	84	23	13	90
	PG	42	3	39	-	-	100
Mathematics	UG	190	77	105	8	-	100
	PG	39	19	18	2	-	100
	M.Phil	6	6	-	-	-	100
Microbiology	UG	39	4	35	-	-	100
	PG	2	-	-	1	-	50
Physics	UG	55	07	46	02	-	91
	PG	20	3	11	-	-	70
Tamil	UG	7	-	3	4	-	71
	PG	-	-	-	-	-	-
	M.Phil	-	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teaching- Learning process is monitored by IQAC in following ways:

- Fortnight Evaluation of New Staff.
- Monitoring of Subject File & Portion Completion through Staff Academic Council.

- Periodical Meetings with Student Academic Council.
- Feedback about Teachers from Students.
- Supplementary Model Exams for the Students with Arrear.
- Obtaining feedback response from students, parents and other stakeholders on quality-related Institutional processes.
- Implementing various brain-storming sessions for enhancing academic performance.
- Social and holistic values amongst students through Students Innovative Projects.
- A session in FDP on Autonomy and its process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	124
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others-Short term	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	-	2	-
Technical Staff	13	-	1	-

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3.1
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- . IQAC encouraged every department to submit project proposals to funding agencies.
- Conducted seminars to embrace the new approach in research culture.
- Initiated Student Innovative Project to boost the research spirit among the Students.
- Recommend for Review Meetings for Research Scholars – every 3 months for Full -Time and 6 months for Part-Time.
- Review of Articles from Journals is done by Members of Faculty every Fortnight.
- Motivates the Department to conduct National and International Events on par with emerging trends.

3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	-			-
Outlay in Rs. Lakhs	-			-

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	31	-	-
Conference proceedings	-	14	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>	2016-2017	TNSTC	10000	10000
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Rs.20,000(Honey ,Mushroom, Vermi composing)

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	3	3	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

4

3

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum

College forum

NCC

-

NSS

3

Any other

5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

S.No.	DEPARTMENT	DATE	PLACE	TITLE
1.	Chemistry	28.08.2017	Government Higher Secondary School, Perambalur	Every Day Life In Chemistry,
		09.10.17	Government Higher Secondary School, Perambalur	lubricants & abrasives
		08.01.18	Government Higher Secondary School, Perambalur	Green chemistry
		19.02.18	Government Higher Secondary School, Perambalur	How to avoid plastic usage
5.	Computer Application	23.09.2017	Govt.Hr.Sec School Perambalur	Web Master
		21.12.2017	Govt.Hr.Sec School Perambalur	Preparation Tips For Exams
7.	Commerce	22.01.2018	Government High School, Esanai.	Banking Operations
		28.02.2018	Government High School, Esanai.	Banking Operations
9.	Computer Science	23.08.2017	Government High School, Perambalur	Desktop Publishing
		22.01.18	Government High School, Perambalur	Internet Basics
11.	Biochemistry	20.06.17	Puthupattu village	Breast cancer
		17.02.2017	Orathanadu	Chicken pox
13.	Biotechnology	19.09.17	Green house	Training on Mushroom cultivation
		21.03.2018 to 23.03.2018.	Auditorium	Improved Agro techniques to enhance farm income in dry land Agriculture
15.	Physics	22.01.2018	Government Higher Secondary School, Perambalur	Measurements In Physics
		7.09.2017	Government Higher Secondary School, Perambalur	Units In Physics
17.	English	06.10.2017	Government Higher Secondary School, Perambalur	To Enrich The Students Knowledge On Communication Skill
		12.03.2018	Government Higher Secondary School, Perambalur	To Enrich The Students Knowledge On Communication Skill
19.	Microbiology	18.07.2017	Village people at Kurumbalur, perambalur	Rain water harvesting
		20.12.2017	Government Higher Secondary School, Perambalur	Health and hygienic practices

- Apart from the regular work, a number of faculty and students actively take part in various social activities through NSS, NCC, YRC, CCC, RRC , Rotaract, Women Cell, and Exnora.
- The college ensures the involvement of the staff and students in its outreach activities such as Blood Donation camps, HIV-AIDS Awareness, Road Safety Awareness, Rain Water Harvesting Awareness, Anti-Tobacco Awareness, Voters' awareness campaigns and contributes to the community development through various co-curricular forums.
- The college initiated the community people to contribute to the community development by incorporating them as members of various committees.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 acres	-	Mngt.,	25 acres
Class rooms	130	-	Mngt.	130
Laboratories	21	-	Mngt.	21
Seminar Halls	3	-	Mngt.	3
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	nil	-	Mngt.	-
Value of the equipment purchased during the year (Rs. in Lakhs)	nil	-	Mngt.	-
Others	-	-	Mngt.	-

4.

R

- The Admission Process of the college is computerized.
- PREZENTA software upgraded for Students and Staff attendance.
- Students pay the college and Hostel fees through IOB branch, Perambalur at our College premises.
- All routine circular, CIA marks, Results and issues of progress report by the Department is Computerized.
- Library materials and services are automated with commercial software i.e. NIRMALS.
- In Library for all the materials they have given bar coded facilities for effective usages.
- Easy accessibility of materials through Web-OPAC.
- In Library the internet facility was given to the users for the accessing e-journals and e-materials.
- Scanners are used for scanning students Identity Cards.
- Internet facility for staff as well as students is available in library. Electronic publications

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	No.	Value	No.
Text Books	41,853	1,18.30,550	300	41,853	1,18.30,550	300
Reference Books	8122	23,24,964	630	8122	23,24,964	630
e-Books	-	-	-	-	-	-
Journals	342	-	-	342	-	-
e-Journals	10,000 above	-	-	10,000 above	-	-
Digital Database	5	-	-	5	-	-
CD & Video	2455	-	10	2455	-	10
Others (specify) Book Bank	1710	3,00,000	-	1710	3,00,000	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	400	6	346	5	6	10	14	13
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	400	6	346	5	6	10	14	13

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

- Training given for Prezenta attendance software to all the staff members.
- Campus Wi-Fi access facilities for students and staff including hostels.
- Computer training is provided to all interested students through D.C.A course.
- Computer oriented paper are introduced as compulsory skill based elective paper for all the first year students in different streams.
- All the faculty members use LCD and OHP in their teaching methodology.
- Students are encouraged to make use of computers for Power Point Presentations of their seminars, assignments and projects.
- The computer lab , Bioinformatics lab and Net park(students & staff) provide computer and internet access to staff and students.
- Fundamental programmes like (MS-Office, Photoshop, and Flash) are conducted through certificate course by the department of Computer Science and Applications

4.6 Amount spent on maintenance in lakhs:

i) ICT	4
ii) Campus Infrastructure and facilities	10
iii) Equipments	5
iv) Others	25
Total:	44

Criterion - V

5. Student Support and Progression

- Orientation to First years about the College rules and regulations and support services available in the College
- Meeting of Fast Learners with Principal every Semester.
- Practice through Model Supplementary Exams for Late Bloomers.
- Student Academic Council Meeting.
- Student Cabinet meetings.
- Sessions for Aptitude Test and other Competitive Exams
- Posting of relevant information in the college website
- Grievance Redressal Cell has been set up for listening and execution of complaints of students

5.2 Efforts made by the institution for tracking the progression

- ✓ The placement cell conducts training programs for the students and arranges job fair in collaboration with employers.
- ✓ Add-on courses help students to get employment opportunities.
- ✓ Personal guidance on academic and non- academic matters is made available to the students through counselling, offered in the college by class in charges.
- ✓ Each student has a counselling book which contains the personal details academic performance and curricular progress. Class in charges offers of her academic counselling detail to students, help them to choose elective courses, recommend them for remedial coaching, if necessary and also meet parents to update them on their progress
- ✓ Books usage and attendance in the library are tracked with the help of Barcode technology
- ✓ Extra classes and doubt counters are organised for weaker students. Continuous efforts of the mentors are always imposed on the mentees. Results are always given importance and meetings are conducted.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1985	624	3	15

(b) No. of students outside the state

1

07

(c) No. of international students

-

Men

No	%
-	-

Women

No	%
2627	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
102	346	3	1998	-	2449	1217	338	04	1068	-	2627

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Separate Guidance and Counseling Centre.
- Students who are at the risk of drop out, behavioural problems are identified and required support is given.
- Two Counseling Programs were organized for the Students.
- Career Guidance was given to Students by Industrial Experts.
- Placement Coordinator for every Department to carry out Career Counseling.

No. of students beneficiaries

250

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- i) Regarding the part of their examination behavioural activity
- ii) Career Development programme
- iii) Few counselling sessions are conducted by the teachers as and when required.
- iv) Vermi Compose production

No. of students benefitted

2627

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
22	847	647	-

5.8 Details of gender sensitization programmes

Institutional women cell is instrumental in hosting awareness program on problems faced by the women in the society.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

12

National level

-

International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	639	34,65,500
Financial support from government	95	4,13,250
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____yes_____

- ✓ Add additional buses to the particular route
- ✓ Transport arrangement for the hostel students while they are leaving home.
- ✓ Enhancement of the canteen services

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: The College endeavours to Create and disseminate knowledge as “Knowledge is Power”.

MISSION: The mission of the college is to impart a liberal, modern, sound and quality education to women students at an affordable cost especially to women from the poorest and rural strata of the society in frontier areas such as Biotechnology, Bioinformatics, Computer Science, Computer Applications, Information technology etc.

6.2 Does the Institution has a management Information System

- The College ensures a systematic information flow for decision making processes which are systematised and channelled through a full-fledged Management Information System. This is achieved by computerisation of academic, administrative and library section for instant access and retrieval of information.
- The administrative section is automated with College Administration Software which maintains all information on student admission, fee payments, staff and students attendance etc.
- The College library is also automated with Library Management Software and the information regarding availability of books, issue details, etc.
- The finance section is automated with Payroll system which maintains the details of the staff salary.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The College is affiliated to Bharathidasan University and hence we follow the curriculum of the affiliating University.
- Work load distribution as per specialization of faculty members.
- Several faculty members are active members of University and Autonomous colleges appointed examination committee to frame questions papers and evaluate examination scripts.

6.3.2 Teaching and Learning

- ICT enabled education.
- Highly qualified and dedicated faculty

- Appropriate technology is used and regularly upgraded for promoting innovative teaching methodologies.

Training sessions for the faculty are conducted to enhance their teaching skills.

Apart from classroom interaction, the following methods are used.

- LCD Projectors
- Smart Class
- OHP Projectors
- Demo classes

Meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, viva, etc

Smart Classrooms, Toppers Talk, e-Blogs, E-Learning, Project Presentation, Group Learning Method (GLM), Learning Ladder, Question Bank, Experiential Learning through Hands-on-Training, Workshops and Industrial Visits.

- Regular feedback from students to improve teaching and learning methods

6.3.3 Examination and Evaluation

- Being an Affiliated College under Bharathidasan University, Tiruchirapalli, We follow the University rules and norms. The following Examination reforms implemented by the Affiliating University are followed by the College.
- Single valuation for UG and PG
- Revaluation for UG,PG and M. Phil Programmes
- Re-totalling and transparency for UG and PG programmes
- URE (University Rank Exam) for both UG and PG programmes
- Internal Assessment tests were conducted as part of Continuous internal Assessment, which has 25 percent of the final mark.
- The practical examination is conducted with internal and external examiners appointed by the superintendent of examination.

6.3.4 Research and Development

The College also has a vibrant, rapidly expanding postgraduate /UG student research

culture which is now being fully integrated into the colleges research environment.

- Ongoing Major Projects
- Completed Major Projects
- Completed Minor projects -
- National and International Seminars-
- Faculties with Ph.D.-
- TNSTC-Student Project
- Students are encouraged to participate in presenting papers and competitions.

College has obtained major research projects funded by Government agencies like NABARD, DBT New Delhi, Ministry of Food processing, NewDelhi, DST New Delhi, UGC.

- College provides all support for research and development like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions, including those from abroad.
- Some of our faculties are in the process of completing their Ph.D Degrees

6.3.5 Library, ICT and physical infrastructure / instrumentation

LIBRARY:

- ✓ The Library is equipped with sufficient quantity of Books
- ✓ Separate Library is available for MBA and MCA with carpet area of 1500 sq.ft
- ✓ The library has pleasant reading atmosphere with 296 seating capacity and is fully air conditioned
- ✓ The Institution is a member of DELNET, Delhi as well as it is a member of British Council Library division, Chennai
- ✓ Library materials and services are automated with Commercial software called NIRMALS
- ✓ All the books and Non book materials are bar-coded for effective use.
- ✓ Easy accessibility of materials has been given to the users through Web OPAC
- ✓ Internet facility is given to the users of the Library for accessing e Journals and e materials subscribed by the Institution.
- ✓ In addition, the INFLIBNET facility through the UGC-INFONET programme facilitated by the Bharathidasan university is also available to all the students and staff members.

ICT:

- ✓ The College uses ICT tools for teaching and learning
- ✓ Lecturers are given training in the use of basic ICT tools.

PHYSICAL INFRASTRUCTURE:

- ✓ The College is set in a quiet rural location with excellent Infrastructure for implementing progressive ideas
- ✓ The Institution has grown in all splendour and spread over a lush green landscape of 25 acres
- ✓ Four Academic blocks with adequate Infra structure to cater both the Curricular and Co- curricular activities of the students
- ✓ The Physical facilities with well equipped library, equipments and Instrumentations used in labs and accommodation (Hostel) facilities for students and staffs.

6.3.6 Human Resource Management

- Various committees and clubs comprising of the staff coordinate different activities throughout the year
- Works under the guidance of principal to ensure smooth functioning of the institution.
- Human resources are effectively and efficiently utilized for the development of departmental activities and community extension activities.
- At the end of each academic year the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions. The management makes appointments through prescribed procedures.
- Orientation and training programmes are periodically organised for new recruits.
- In order to enhance capacities of staff, need-based training/workshops are organised for faculty, administrative, and supportive staff.
- The students have been placed in reputed companies like WIPRO technologies, Mahindra Sathyam, Cogent Info tech, CTS, HCL Technologies, B –Serve, Allsec technologies, i-Gate Global solutions, Sutherland Global Services, Yogam BPO Services, Maveric Systems, CSS corp., Scientific Publishing Services, AKT Academy, TCS, etc., every year.

6.3.7 Faculty and Staff recruitment

- Advertisements inviting applications from qualified candidates are published in leading newspapers.
- Applicants who meet the eligibility criteria stipulated by the UGC and the Bharathidasan University are called for an interview- cum- trial teaching session
- The selection panel consists of the Vice-chairman, Members of the Management, Principal, Head of the concerned department, a senior member of the faculty and an external subject expert.
- Well qualified faculty and staff recruited as per requirement.

6.3.8 Industry Interaction / Collaboration

Students are encouraged to visit industries and research institutions as part of their

projects and research

- The College has MOU with Canadian International College (CIC), CAIRO, Egypt for period of 3 years and also with Department of Biomedical Science and Environmental Biology college of Life Science, Kaohsiung Medical University, Taiwan.
- The College has collaboration with Dynamic solutions, Trichy, Lamps Institute of Language learning, Ariyalur and Greensoft Technologies, Trichy for the Industry Training and Corporate Training.

6.3.9 Admission of Students

Students for the various programmes are selected for admission as per the basic requirements noted against them.

- UG programmes - pass in plus 2 examination
- PG or PG Diploma programmes - pass in UG in respective subjects
- M.Phil - minimum 50% of marks in PG in respective subjects

For professional programmes like MBA and MCA

Programmes like MBA and MCA admissions are made on the basis of passing entrance test like TANCET/CET to AICTE approved programmes.

For vocational programmes

- Vocational programmes like certificate, Diploma and IECD programmes admission are based on minimum eligibility criteria.
- Financial help, flexibility in the payment of fees in easy installments is allowed for the needy students.

6.4 Welfare schemes for

Teaching Non teaching	<ul style="list-style-type: none"> • Faculty Development Programme, College Canteen, Fitness Centre, Swimming Pool, Yoga, Maternity Leave with salary, Marriage Leave with Salary • Faculty members are allowed to avail Winter and Summer vacation • On duty leave is provided to faculty members for attending various conferences, workshops, seminars and examination duties. • The management encourages the faculty members for pursuing Ph.D. program by providing adequate number of leave.
Students	Scholarships, Remedial coaching, Counselling, Drinking water, Toilets, Sports facilities, Health Check-up Camps, College Canteen, Study tours and Excursion, NSS, Scout and Guide, etc.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO/Academic Experts	Yes	Management
Administrative	Yes	ISO/Academic Experts	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University examination of all the programmes was held on the same dates to utilize maximum man power, to curb unnecessary expenditure and to bring transparency with the aid of the college

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University Viva Voce exams are conducted in the college campus for all the disciplines.
University exams of Soft Skills Development to be conducted by the college

6.11 Activities and support from the Alumni Association

- ✓ Every year Alumni Association organized a get together for the old students.
- ✓ In the meeting feedback was collected from the alumnae about the college
- ✓ They give moral, financial and participatory support in the academic activities of the college. Alumnae donated their books to the departments and Alumnae association released the newsletter.
- ✓ Variety of cultural programmes was performed. Prizes were given to the participants. Lunch was also arranged.

6.12 Activities and support from the Parent – Teacher Association

- Parent teachers meeting conducted on a regular basis in order to provide feedback to the parents about the performance of their children's, Academic tests and individual behaviour. Parents are invited for discussion or counselling in order to find solution for problems faced by individual students

6.13 Development programmes for support staff

The Management, IQAC and HRDC are joining together and provide the following terms of reference for the faculty development:

- Plan and execute programs that address instructional, professional, career and personal development of faculty members.
- Organize new skill development opportunities and also where the scope exists for respecialization.
- Human resource development centre of our college has organized Faculty Development Programmes.
- The management takes care of registration fees and travel expenses of staff members who participate and present papers in international and national conferences and workshops. In

addition, cash awards were given to those who published books and research papers.

- The management permitted staff to attend seminars, conferences, workshops, etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ Eco-friendliness in the campus is the policy of the college. Lawns and gardens are maintained with utmost care.
- ✓ Approach roads are lined with trees and shrubs.
- ✓ Use of plastic materials is prohibited in the college.
- ✓ Tree Plantation in the adopted villages by NSS
- ✓ Herbal Garden
- ✓ Apiculture

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Students Attendance Software (PREZENTA) was introduced in this year. Every day the attendance of the students is updated by the staff members and it is send to the college office and the Parents immediately. All the leave instructions and general information's are updated through the software to parents.
- Representative meeting once in a month is organised
- Hostel students committee is framed and executed successfully
- Stall Day was conducted by the students to enhance the entrepreneurial skills of the students.
- Pongal Day and Women's Day were celebrated to depict the culture.
- Organisation of club activities
- Maintaining daily dairy
- Talk on current challenges in science & opportunities for young students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The College got Autonomous Status on 30.10.2017

The Bridge Course and Orientation programme had been organized for I year Under Graduate students from 05.07.2017 - 06.07.2017 and 13.07.17 - 14.07.17 respectively. Remedial coaching classes were also provided to the whenever necessary.

3 International Level Seminars, 3 National Conferences, 2 Workshop, had been organized at National level

31 Research Papers of the faculty members were published in peer reviewed Journals, E-Journals and Conference Proceedings.

Every department organized 24 Guest lectures and HRDC organized 6 Personality Development Programme for students

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- General Assembly is conducted for all the students once in 15 days.
- The students can easily approach the Principal and Vice Principal in the allotted time.
- Grievance and Redress cell is actively undertaking the students and staff grievances, once in fifteen days the suggestion boxes were opened and verified
- The students and faculty, who go on external programmes, become competent to initiate new trends and innovations in their area of specialization.
- Promotion of sport activities for students.
- Through our college Department Associations we have conducted more proceedings like, 3 International Level Seminars, 3 National Conferences, 2 Workshop, had been organized at National level 24 Guest Lectures, 2 Faculty development Programmes, 6 Personality development Programmes, 3 Career Development Programmes and 31 Outreach Programmes.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Part V (NSS, NCC, EXNORA, ROTARACT, YRC, CONSUMER CLUB, WOMENS CELL) clubs are energetically take part in the Environmental Awareness and Campus cleaning.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- The College got Autonomous Status on 30.10.2017
- Accredited with “A” Grade in March 2007 and **Re-Accredited** with “A” Grade (CGPA **3.44** out of **4.00**) in March, 2013 by NAAC.
- Certified with ISO 9001:2000 in 2003 by BSI and was upgraded with the new version ISO 9001:2008 in the year 2009.
- Nodal center of Institute for Entrepreneurship and Career Development (IECD) Programme course for Perambalur district.
- Experienced, dedicated and research orientated teaching staff.
- Innovative teaching methods by using Digital Boards.
- Digital Library
- Language Laboratory

Weaknesses:

- Rural Background.
- Need to improve English Communicative Skills among students.
- Need for more linkages with industry and other institutions.

Opportunities:

- Scope for faculty training.
- Development of Soft skills.
- Introduce add on and value based courses

Threats:

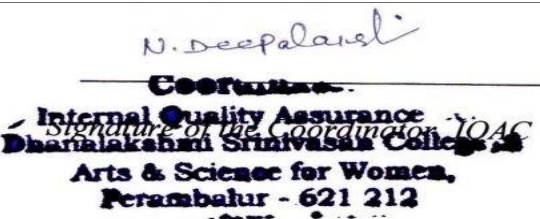
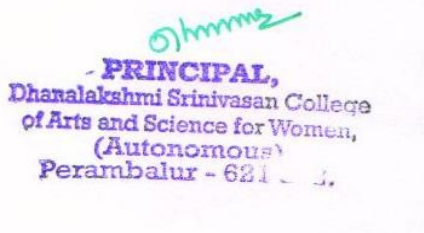
- Inadequate availability of funds.
- Lack of necessary Govt. support for all programmes.

8. Plans of institution for next year

- To increase more number of M.Phil and Ph.D Programmes.
- To continue to strengthen career-corner activities by tie-up with placement agencies.
- To enhance the confidence of our students, frequency of paper presentation by students in their respective subject, will be increased in all the classes.
- To encourage faculty participation in training programs and inter disciplinary workshops, seminars, and conferences for self-development and to award prizes to the best papers every year.
- To apply for more minor and major research projects.
- To adapt innovative delivery methods.
- To strengthen Networking and Computing Facilities.
- To increase programme options available to students in terms of Diplomas and Certificates
- To initiate the participation of faculty members in Board of studies and also as

Name Ms.N.Deepalakshmi

Name :Dr. P.Senthilnathan

 <p>Signature of the Coordinator, IQAC</p>	 <p>Signature of the Chairperson, IQAC</p>
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Annexure I

COLLEGE ACADEMIC CALENDER

June 2017		
1	Thursday	
2	Friday	
3	Saturday	Holiday
4	Sunday	Dhanalakshmi Ammal Birthday-Holiday
5	Monday	World Environment Day
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	Holiday
11	Sunday	Holiday
12	Monday	World Against Child Labour
13	Tuesday	Faculty Development Program
14	Wednesday	College reopens for Senior classes-Payment of fees with Penalty
15	Thursday	
16	Friday	

June 2017		
17	Saturday	Holiday
18	Sunday	Holiday
19	Monday	
20	Tuesday	
21	Wednesday	International Yoga Day
22	Thursday	
23	Friday	Inauguration of Association Activities
24	Saturday	Holiday
25	Sunday	Holiday
26	Monday	Ramzan-Holiday
27	Tuesday	
28	Wednesday	
29	Thursday	
30	Friday	

July 2017		
1	Saturday	Holiday
2	Sunday	Holiday
3	Monday	reopens for I UG /Fresher's day for I UG
4	Tuesday	Bridge Course for I UG-Eng
5	Wednesday	Bridge Course for I UG-Eng
6	Thursday	Bridge Course for I UG-Eng
7	Friday	Bridge Course for I UG-Eng
8	Saturday	Holiday
9	Sunday	Holiday
10	Monday	Bridge Course for I UG-Eng
11	Tuesday	Orientation Course for I UG-Maths
12	Wednesday	Orientation Course for I UG-Maths
13	Thursday	
14	Friday	
15	Saturday	Holiday
16	Sunday	Holiday

July 2017		
17	Monday	Holiday
18	Tuesday	IA-1 commences for Senior Classes
19	Wednesday	
20	Thursday	Sri Dhanalakshmi Ammal memorial day
21	Friday	Selection of Part V Activities
22	Saturday	Holiday
23	Sunday	Holiday
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	IA-1 (Ends)
29	Saturday	Holiday
30	Sunday	Holiday
31	Monday	

August 2017		
1	Tuesday	
2	Wednesday	
3	Thursday	
4	Friday	Interdepartmental Cultural fest Starts
5	Saturday	Holiday
6	Sunday	Holiday
7	Monday	Internal Auditing
8	Tuesday	
9	Wednesday	
10	Thursday	College Reopens for I PG
11	Friday	Inter departmental cultural fest ends
12	Saturday	Holiday
13	Sunday	Holiday
14	Monday	
15	Tuesday	Holiday-INDEPENDENCE DAY
16	Wednesday	Last date for Application filled without fine

August 2017		
17	Thursday	IA1 commences for IUG
18	Friday	
19	Saturday	Holiday
20	Sunday	Holiday
21	Monday	
22	Tuesday	
23	Wednesday	IA-1 ends for IUG Last date for Application filled with fine
24	Thursday	Sports day
25	Friday	GANESH CHATURTHI-Holiday
26	Saturday	Holiday
27	Sunday	Holiday
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	

September 2017		
1	Friday	IA 2-commences for Senior classes
2	Saturday	Bakrid-Holiday
3	Sunday	Holiday
4	Monday	
5	Tuesday	Teachers day
6	Wednesday	
7	Thursday	
8	Friday	IA1- starts for I PG International Literacy Day
9	Saturday	Holiday
10	Sunday	Holiday
11	Monday	
12	Tuesday	IA2 ends for senior classes
13	Wednesday	
14	Thursday	
15	Friday	IA1 ends for I PG -Ozone day
16	Saturday	Holiday

September 2017		
17	Sunday	Holiday
18	Monday	MR meeting
19	Tuesday	IA2 commences for I UG
20	Wednesday	Muharram-holiday
21	Thursday	
22	Friday	
23	Saturday	- Holiday
24	Sunday	Holiday
25	Monday	
26	Tuesday	IA-2 Ends for I UG
27	Wednesday	World Tourism day
28	Thursday	
9	Friday	Maha Navami-Holiday
30	Saturday	Bank last account day VijayaDhasami-Holiday

October 2017		
1	Sunday	Muhharam-Holiday
2	Monday	GANDHI JEYANTHI-Holiday
3	Tuesday	
4	Wednesday	world Teachers Day
5	Thursday	
6	Friday	-IA2 starts for IPG
7	Saturday	Holiday
8	Sunday	World Illiteracy day- Holiday
9	Monday	Internal Auditing
10	Tuesday	Internal Auditing
11	Wednesday	
12	Thursday	Model Commences for All classes except I PG
13	Friday	
14	Saturday	Holiday
15	Sunday	Holiday
16	Monday	IA-2 Ends for I PG

October 2017		
17	Tuesday	
18	Wednesday	Diwali -Holiday
19	Thursday	
20	Friday	Model Exam Ends for all classes except I PG
21	Saturday	Holiday
22	Sunday	Holiday
23	Monday	
24	Tuesday	
25	Wednesday	Model Exam commences for I PG
26	Thursday	Last working day for all classes except IPG
27	Friday	
28	Saturday	Holiday
29	Sunday	Holiday
30	Monday	
31	Tuesday	

November 2017		
1	Wednesday	Model ends for I PG
2	Thursday	Last working Day
3	Friday	
4	Saturday	Holiday
5	Sunday	Holiday
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Holiday
12	Sunday	Holiday
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	

November 2017		
17	Friday	
18	Saturday	Holiday
19	Sunday	Holiday
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	Holiday
26	Sunday	Holiday
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	

December 2017		
1	Friday	World AIDS Day- Miladunabi-holiday
2	Saturday	Holiday

3	Sunday	Holiday
4	Monday	
5	Tuesday	International Volunteers Day
6	Wednesday	
7	Thursday	College Reopens for all classes
8	Friday	
9	Saturday	Holiday
10	Sunday	World Human Rights day -Holiday
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	Holiday

December 2017		
17	Sunday	Holiday
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	Holiday
24	Sunday	Holiday
25	Monday	Christmas-Holiday
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	Holiday
31	Sunday	Holiday

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January 2018		
1	Monday	NEW YEAR-Holiday
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	Holiday
7	Sunday	Holiday
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	Holiday
14	Sunday	PONGAL -Holiday
15	Monday	PONGAL-Holiday
16	Tuesday	THIRUVALLUVAR THINAM-Holiday

January 2018		
17	Wednesday	ULAVAR THINAM -Holiday
18	Thursday	
19	Friday	IA-1 Commences for all classes
20	Saturday	Holiday
21	Sunday	Holiday
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	REPUBLIC DAY-HOLIDAY
27	Saturday	Holiday
28	Sunday	Holiday
29	Monday	
30	Tuesday	
31	Wednesday	IA-1 Ends for All Classes

Febrauary 2018		
1	Thursday	
2	Friday	
3	Saturday	Holiday
4	Sunday	Holiday
5	Monday	
6	Tuesday	Internal Auditing-I
7	Wednesday	Internal auditing-II
8	Thursday	
9	Friday	
10	Saturday	Holiday
11	Sunday	Holiday
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	

Febrauary 2018		
17	Saturday	
18	Sunday	Holiday
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	Last date to fill Exam Application with fine -holiday
25	Sunday	Holiday
26	Monday	
27	Tuesday	
28	Wednesday	

March 2018		
1	Thursday	Last date to fill Exam Application without fine
2	Friday	IA-2 commences for all classes
3	Saturday	Holiday
4	Sunday	Holiday
5	Monday	
6	Tuesday	
7	Wednesday	World Book Day
8	Thursday	Women's Day- Last date to fill Exam Application with fine
9	Friday	
10	Saturday	Holiday
11	Sunday	Common wealth day-Holiday
12	Monday	IA-2 ends for all classes
13	Tuesday	
14	Wednesday	
15	Thursday	World Consumers Day
16	Friday	

March 2018		
17	Saturday	Holiday
18	Sunday	Holiday-Ugadi
19	Monday	
20	Tuesday	
21	Wednesday	World Forest Day
22	Thursday	
23	Friday	Valediction of Association activities
24	Saturday	Holiday
25	Sunday	Holiday
26	Monday	Last Completion for Syllabus
27	Tuesday	
28	Wednesday	22nd College day
29	Thursday	Mahaveer Jeyanthi-Holiday
30	Friday	Good Friday-Holiday
31	Saturday	Holiday

April 2018		
1	Sunday	Holiday
2	Monday	Model Exam commences for all Classes
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	Convocation day
7	Saturday	World Health day- Holiday
8	Sunday	Holiday
9	Monday	
10	Tuesday	
11	Wednesday	Model Exam Ends for all classes
12	Thursday	
13	Friday	
14	Saturday	TAMIL NEW YEAR-Holiday
15	Sunday	Holiday
16	Monday	

April 2018		
17	Tuesday	Last Working Day for all classes
18	Wednesday	Internal Auditing -I
19	Thursday	Internal Auditing -II
20	Friday	
21	Saturday	Holiday
22	Sunday	Holiday
23	Monday	
24	Tuesday	
25	Wednesday	World Malaria Day
26	Thursday	
27	Friday	
28	Saturday	Holiday
29	Sunday	Holiday
30	Monday	

May 2018		
1	Tuesday	MAY DAY- Holiday
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	Holiday
6	Sunday	Holiday
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Holiday
13	Sunday	Holiday
14	Monday	
15	Tuesday	
16	Wednesday	

18	Friday	
19	Saturday	Holiday
20	Sunday	Holiday
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	Holiday
27	Sunday	Holiday
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	

WORKING DAYS

May 2018		
17	Thursday	

ODD SEM		EVEN SEM	
MONTH	Days	MONTH	Days
June	12	December	18
July	20	January	19

August	21	February	18
September	18	March	22
October	15	April	9
	86		86

TIME TABLE SEM: ODD

Period/ Time Day	1	2	BREAK	3	4	L U N C H B R E A K	5	6
	8.45 - 9.30	9.30 - 10.15		10.30 - 11.15	11.15 - 12.00		12.30 - 1.15	1.15 - 2.05
I								
II								
III								
IV								
V								

Period/ Time Day	1	2	BREAK	3	4	L U N C H B R E A K	5	6
	8.45 - 9.30	9.30 - 10.15		10.30 - 11.15	11.15 - 12.00		12.30 - 1.15	1.15 - 2.05
I								
II								
III								
IV								
V								

TIME TABLE SEM: EVEN

Annexure II

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE II

Best Practices of the institution

Name of the Department	Name of the National/International/Seminar/Conference/Workshop	Date
Biochemistry , Biotechnology & Microbiology	International Seminar on Life Science- Recent trends & Applications Dr.N.Prithiviraj Senior Scientist Shangha jiao Tong University School of Medicine China	09.02.2018
Biotechnology	State Level Workshop on SPSS as a Research Tool Dr.Senthil, Assistant professor, Department of Statistics, E.V.R College, Trichy.	18.01.2017
Business Administration	National Seminar on Recent Trends in Management Dr.P.Sivakumar General Manager,Human Resourse Department Dalmia Cement Bharath Lmtd,Dalmiapuram. Dr.Victor Lazarus Corporate Trainer, Southern Railway,Trichy. Dr.G.Jayabal Professor and Head,Department of Banking Management,	27.02.2018

	Alagappa University,Karaikudi.	
Commerce	International Seminar On Corporate Governance Dr.Balasundram Maniam, Sam Houston State University, USA. Dr.Desti Kannaiah, James Cook University, Singapore.	19.02.2018 & 20.02.2018
Computer Applications & Computer Science	National Seminar on Dependable Systems and Networks(NSDSC'18) Mr.C.Babu Ebenezer Managing Director,Zera Technologies,Bangalore. Dr.T.Damodharan Principal ,Sivakamiyammal college of Arts & Science Krishnagiri Dr.L.Arokiam,Associate Professor,Dean of Computer Science, St.Joseph college,Trichy	23.02.2018
Computer Science	Workshop on Data Mining –Weka Tool Dr.A.Mahendran, Head,Department of Computer Applications, Thanthai Hans Roever College,Perambalur.	31.08.2017
English	International Seminar on an Evolution of literary theory and criticism down the ages Dr. Maya Sankar Pandey Head,Department of English,Banaras Hindu University,Varanasi. & Dr. Shreedar Gautham Professor of English,Patan Multiple Campus,Thiribuwana University, Nepal.	17.02.2018

Annexure II

Details of the Paper Published by College Teachers in National/ International Level Journal

Teacher With Department	Title of the Paper Presented	Name and Date of the Journal
Dr.S. Yoga Lavanya Tamil	Classical Tamil	IJRASET, March 2018
Dr.D. Devahi Tamil		
Dr.J. Surya Tamil		
Dr.R.Menaka Tamil		
Dr.D. Devahi Tamil	Ayutha Eluthu	IJAIR, March 2018
Dr.J. Surya Tamil		
G. Sugunadevi Bio Chemistry	Antiproliferative Effect Of Mosinone-A On Expression Of Apoptotic And Cell Cycle Associated Proteins During Dmba Induced Hamster Buccal Pouch Carcinogenesis. Archives Of Oral Biology Aob-D-18-00265 (Under Processing)	Archives Of Oral Biology
D.Narmatha Commerce	A Study On Effects Of The Mall Environment On Shopping	Review Of Research Journal December 2017
D.Narmatha Revised Guidelines of IQAC and submission of AQAR	Consumer Convenience Strategy With Special Reference To Shopping Centres In Chennai City – A Study	North Asian International Research Journal Of Social Science & Humanities Page 52 January 2018
N.Deepalakshmi	A Study On E-Banking Services At Perambalur	International Journal Of Research And Innovaton In Social Science