



**DHANALAKSHMI SRINIVASAN  
COLLEGE OF ARTS & SCIENCE FOR WOMEN  
(Autonomous)  
(Affiliated to Bharathidasan University, Tiruchirappalli)  
(Nationally Re-Accredited with 'A' Grade by NAAC)  
PERAMBALUR - 621 212.**



**ACADEMIC AND ADMINISTRATIVE  
AUDIT REPORT**

**2021-2022**



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## ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)

Academic and Administrative Audit (AAA), is an essential component for upholding the standard of excellence in Higher Education. A well-built administrative setup with periodical auditing prioritizes the quality of academic systems.

**Academic Audit:** Academic audit is regarded as a periodic systematic approach of evaluating the caliber of the institution's academic programme. It has to do with quality control and raising the standard of academic pursuits at HEIs.

**Administrative Audit:** It is regarded as a method of determining how successful and efficient an administrative process is. It comprises evaluating the many administrative departments' policies, plans, and functions as well as controlling the entire administrative system.

The audit intends to:

- promote synergy between programmes and disciplines;
- present a faculty-driven approach for an endless advancement.
- advise each department to external audit.
- carry out a self-evaluation to maintain quality standards.

The main objective of the audit is to update

- Curricular aspects.
- Teaching and learning process.
- Examination and evaluation methods.
- Research, Innovation and Extension
- Infrastructure and Learning Resources
- Student Support and Progression
- Unique best Practices
- Distinctive practices of the college

The audit process strictly adhered to a proforma structured by the IQAC for the evaluation based on

- i. Course content
- ii. Teaching-Learning Process

- iii. Results
- iv. Feedback system
- v. Research
- vi. Infrastructure
- vii. Department Administration,
- viii. Other academic-oriented activities
- ix. Part-V activities

### COMMITTEE MEMBERS

1. Dr. S.Senthilkumar,  
Associate Professor in Botany,  
National College,  
Trichy.
2. Dr.R. Rajendiran,  
Former Principal,  
PSG College of Arts and Science,  
Coimbatore.
3. Dr.V.Sekar,  
Dean Planning and Development,  
Dhanalakshmi Srinivasan University,  
Samayapuram.
4. Dr. Elangovan M.E., Ph.D.  
Principal,  
Dhanalakshmi Srinivasan Engineering College (Autonomous),  
Perambalur.

## **PREAMBLE OF THE COLLEGE**

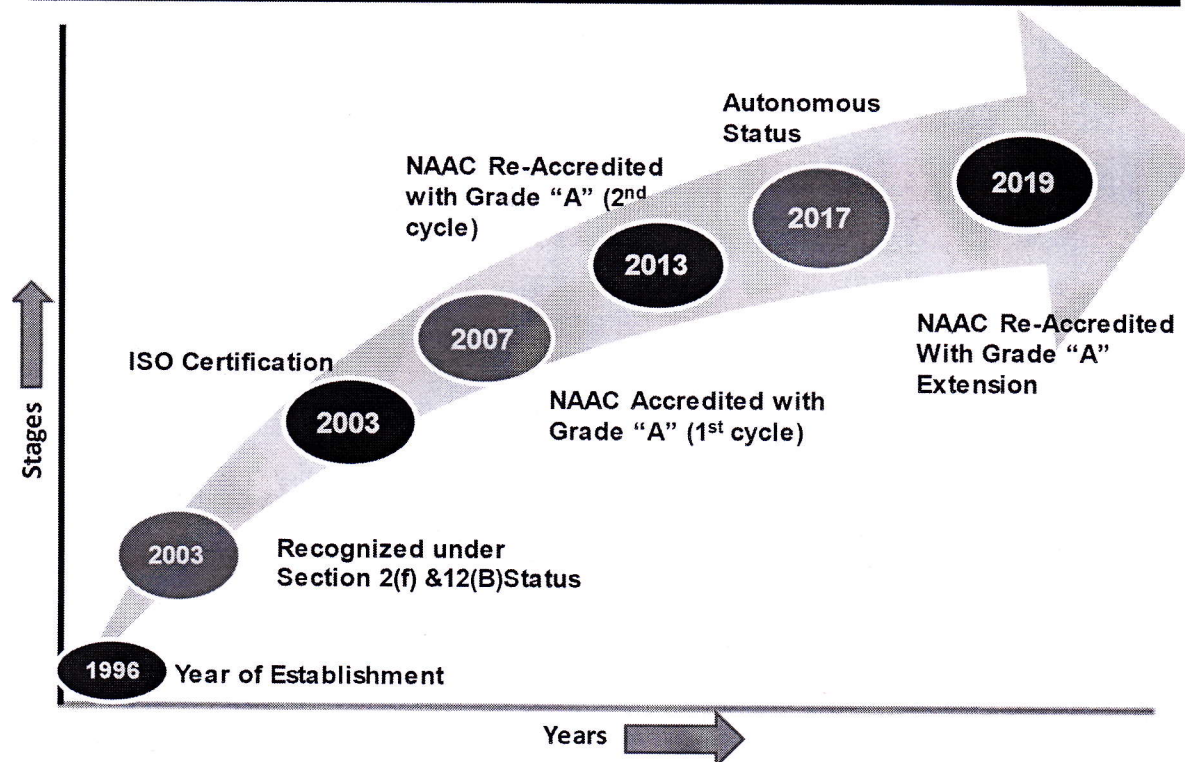
Dhanalakshmi Srinivasan College of Arts and Science for Women (A) holds the distinction of being the inaugural higher education institution established under the Archdiocese of Perambalur District. In 1996, the honorable Chancellor Ayya Sri A. Srinivasan founded this institution with a noble vision. Its primary objective was to foster extensive prospects for higher education and research in emerging fields, contributing to the overall progress of society. The college specifically aimed to empower economically and educationally disadvantaged young women, encouraging them to pursue excellence in all aspects of life and dedicated service to humanity.

## **HONARARIES**

- The college also possesses the status of inclusion under 2(f) and 12B Act of UGC 1956.
- The college has been accredited with 'A' grade by NAAC in March 2007 with CGPA of 3.40. The College has been reaccredited by NAAC (second cycle) with 'A' grade in 2013
- The college has been reaccredited by the NAAC (Extension) with 'A' grade in the year of 2019 with CGPA of 3.44 and is extended till December 2023.
- The College has been conferred with Autonomous status by the UGC from the Academic year 2017 onwards. Among the self financing Women Colleges affiliated to Bharathidasan University, Dhanalakshmi Srinivasan College of Arts and Science for women is the first college to get autonomous status from the UGC for a period of 10 years.
- Dhanalakshmi Srinivasan College of Arts & Science for Women" was listed as "The 10 Most Inspiring Institutes for Commerce & Arts in 2018" by Knowledge Review magazine for providing best education.

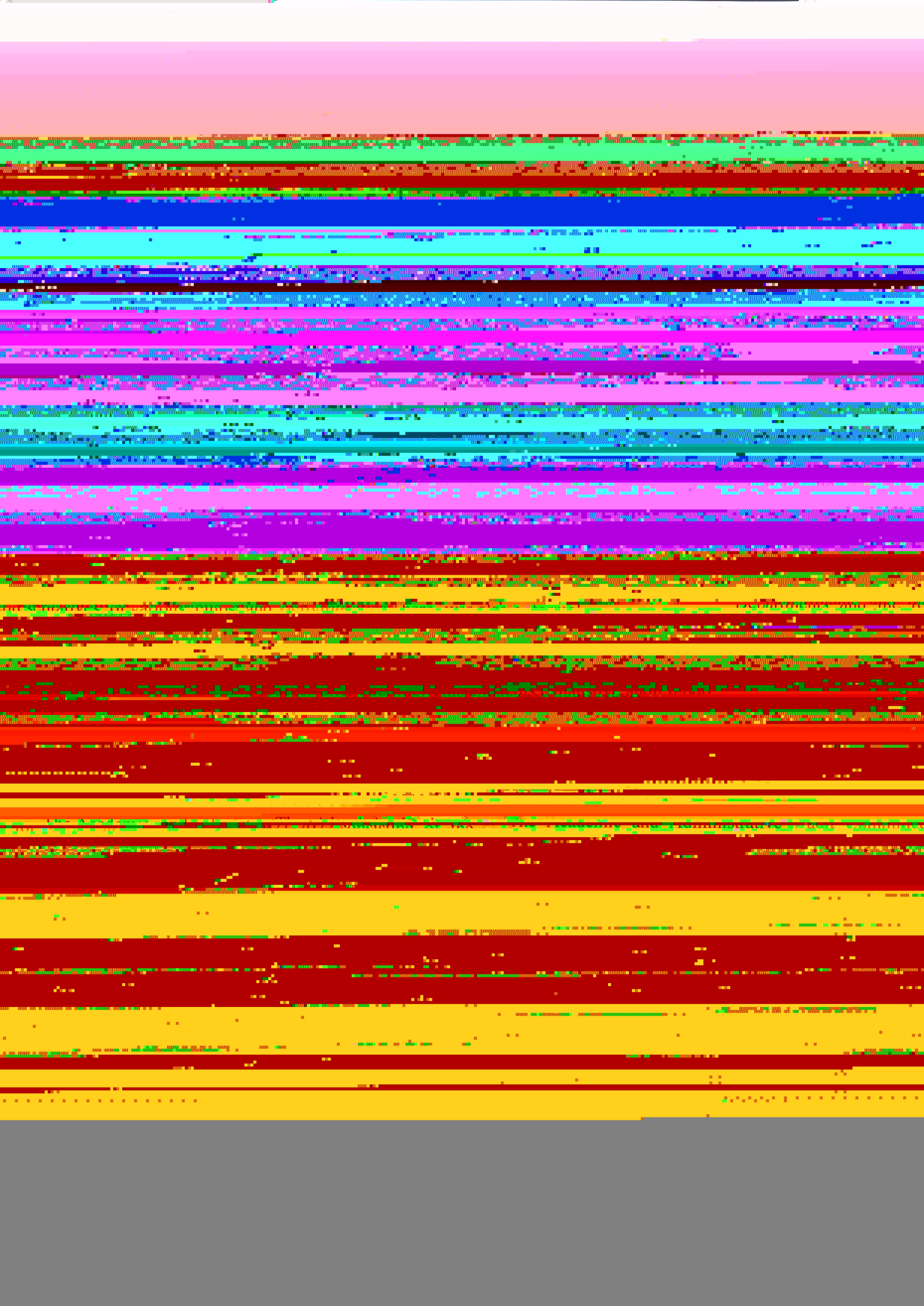


# EVOLUTION OF THE INSTITUTION



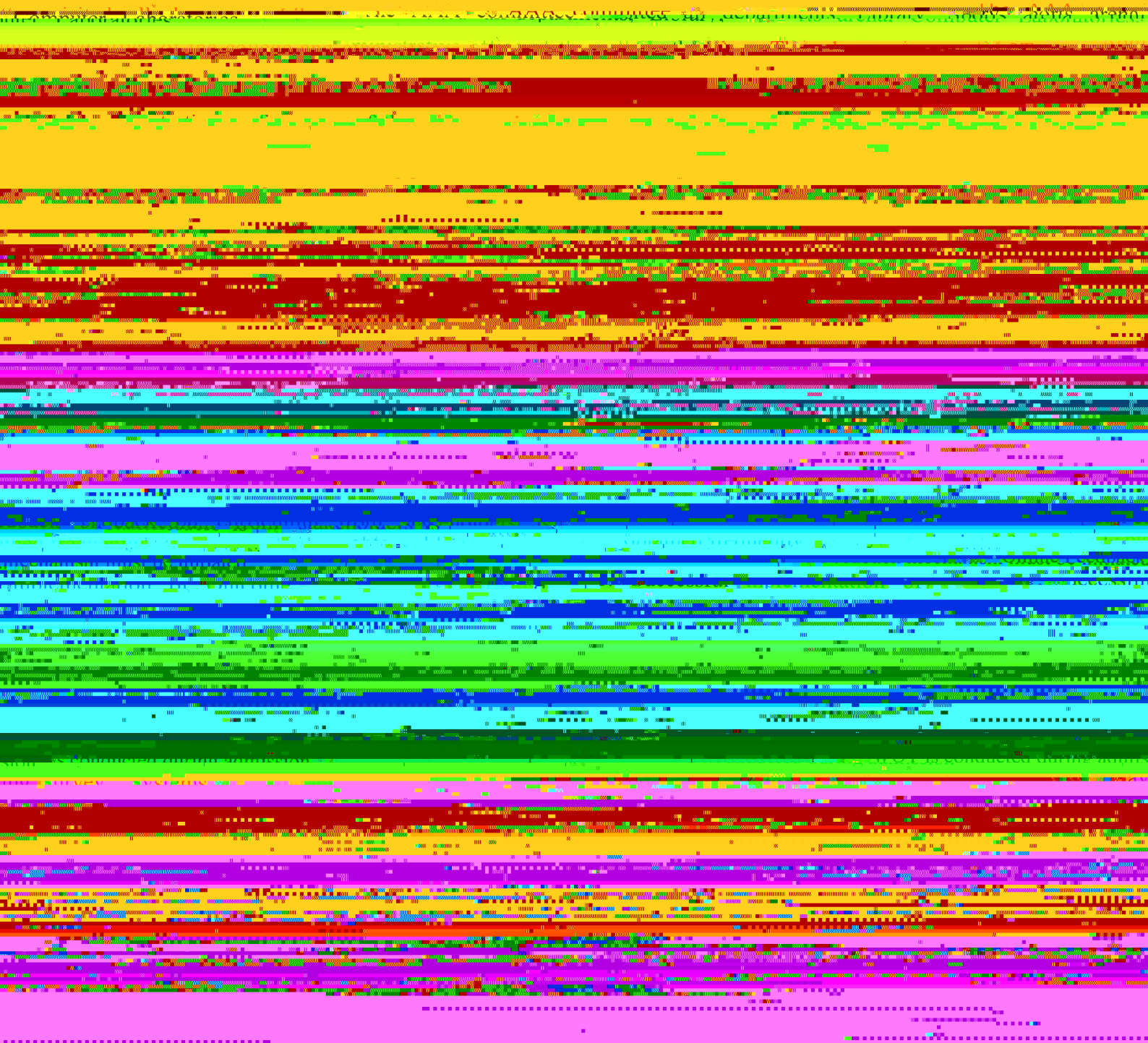
## PRINCIPAL

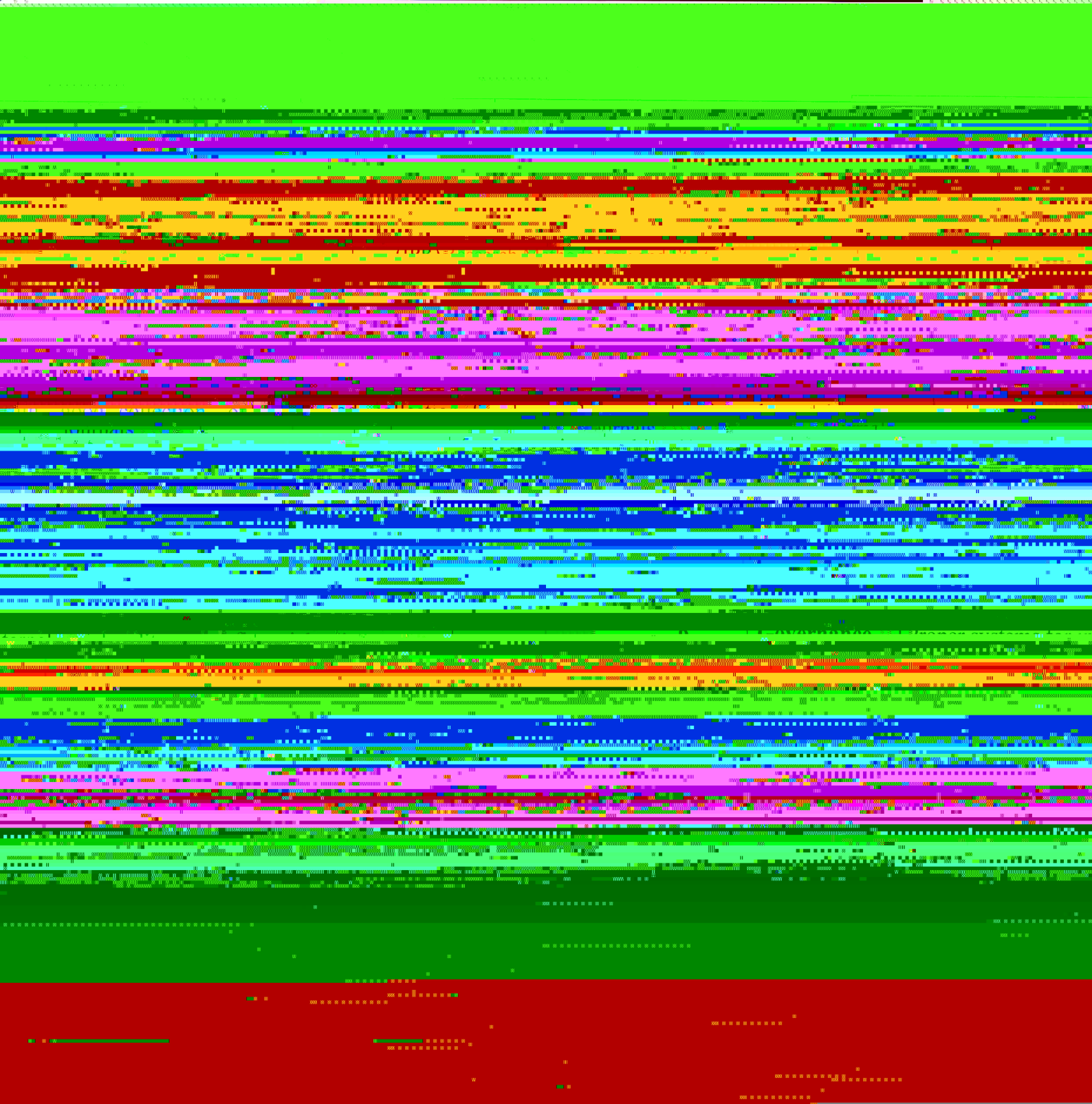
The Academic & Administrative Audit (AAA) is a tool used by the college administration to update current trends in order to continuously improve the quality of the institution. The primary goal of this audit was to understand the current system and evaluate the strength and weakness of the departments and administrative office. This audit paves way for overcoming the demerits identified. Additionally, it made it possible to spot the gaps in the current administrative systems and open up new possibilities for administrative, academic, and examination reforms. Several recommendations for ongoing quality improvement in higher education have been included in the Audit report, taking into consideration the standards and reports from NAAC and other agencies. The college consistently strives for academic excellence and conduct ongoing academic and administrative audits through the Internal Quality Assurance Cell (IQAC). The AAA Committee meeting was scheduled on April 2022 and the committee had a formal meeting in Principal's office. The Principal summarized the main milestones and highlighted the advancements made in all areas of activity during the school year 2021–2022. Following a discussion of procedural problems, the Committee's members started their exercise according to the programme schedule created by the IQAC Coordinator. The Committee met with the teaching staff, students, and non-teaching staff while...





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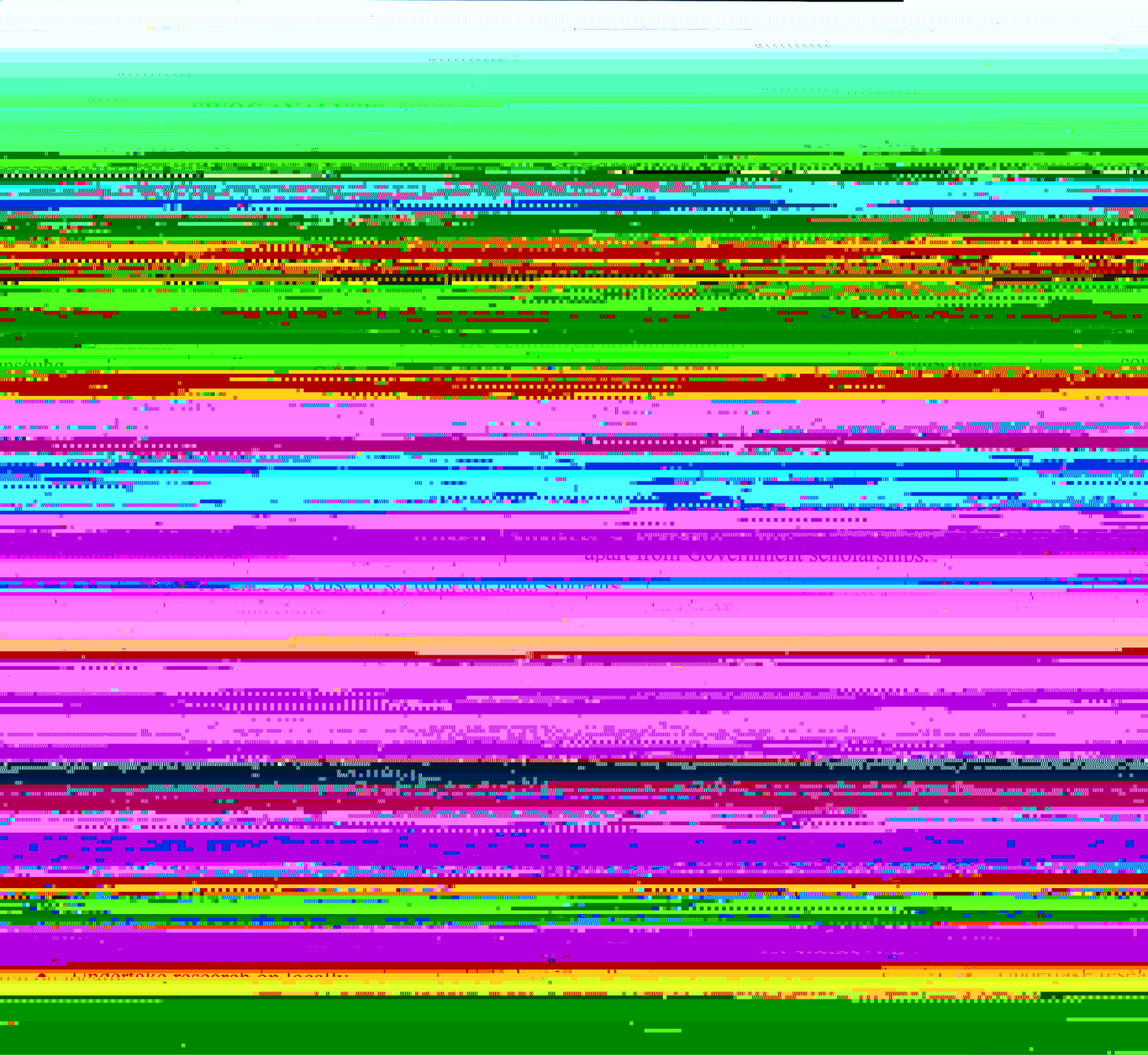






Report of A.A.A. Committee

Report of A.A.A. Committee



relevant issues.

- Collaboration with foreign universities for offering joint programmes



### SCORES FOR AAA

Criteria	Key Indicators (KIs)	Max.marks	Marks Awarded
<b>1. Curricular Aspects</b>	1.1 <b>*(U)</b> Curriculum Design and Development	50	49
	1.1. <b>*(A)</b> Curricular Planning and Implementation	NA	—
	1.2 Academic Flexibility	40	40
	1.3 Curriculum Enrichment	40	37
	1.4 Feedback System	20	20
	<b>Total</b>	150	146
<b>2. Teaching- Learning and Evaluation</b>	2.1 Student Enrolment and Profile	20	20
	2.2 Catering to Student Diversity	30	30
	2.3 Teaching-Learning Process	50	48
	2.4 Teacher Profile and Quality	60	60
	2.5 Evaluation Process and Reforms	40	40
	2.6 Student Performance and Learning Outcomes	50	50
	2.7 Student satisfaction Survey	50	50
	<b>Total</b>	300	298
<b>3. Research, Innovations and Extension</b>	3.1 Promotion of Research and Facilities	20	16
	3.2 Resource Mobilization for Research	10	07
	3.3 Innovation Ecosystem	20	16
	3.4 Research Publications and Awards	20	17
	3.5 Consultancy	10	05
	3.6 Extension Activities	50	50
	3.7 Collaboration	20	18

	<b>Total</b>	<b>150</b>	129
<b>4. Infrastructure and Learning Resources</b>	4.1 Physical Facilities	30	30
	4.2 Library as a Learning Resource	20	20
	4.3 IT Infrastructure	30	26
	4.4 Maintenance of Campus Infrastructure	20	20
	<b>Total</b>	<b>100</b>	96
<b>5. Student Support and Progression</b>	5.1 Student Support	30	30
	5.2 Student Progression	30	30
	5.3 Student Participation and Activities	30	27
	5.4 Alumni Engagement	10	07
	<b>Total</b>	<b>100</b>	94
<b>6. Governance, Leadership and Management</b>	6.1 Institutional Vision and Leadership	10	10
	6.2 Strategy Development and Deployment	10	10
	6.3 Faculty Empowerment Strategies	30	30
	6.4 Financial Management and Resource Mobilization	20	20
	6.5 Internal Quality Assurance System	30	30
	<b>Total</b>	<b>100</b>	100
<b>7. Institutional Values and Best Practices</b>	7.1 Institutional Values and Social Responsibilities	50	50
	7.2 Best Practices	30	28
	7.3 Institutional	20	20
	<b>Total</b>	<b>100</b>	98
	<b>TOTAL SCORE</b>	<b>1000 *</b>	961

### ACTION TAKEN / IMPLEMENTATION AFTER AAA AUDIT OF THE YEAR 2021-22:

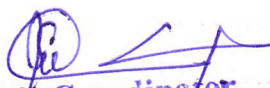
- Manuals, policies and SOPs for all the activities were framed.
- Resource mobilization policy has been framed.
- All the faculty members were seriously motivated to involve in research works, paper publication in reputed journal, Project proposals.
- All the faculties are participating in various conferences, seminars, webinars, workshops & other training programmes.
- Adequate number of training programmes has been organized for all teaching & non-teaching participants.
- Funds from various sources like consultancy projects, alumni contribution, etc., for college development has been enhanced.

Date and Signature of Audit Committee Chairman:

  
6/11/2022

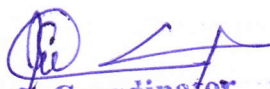
**Dr. S. SENTHIL KUMAR, M.Sc., M.Phil., Ph.D., ALS.,**  
Principal Investigator  
SERB, UGC, TNSCST, MBEA, DST-INTI, DST-WIT Pooled Project  
Research Advisor in Botany and Biotechnology  
Geobiotechnology Laboratory  
Assistant Professor  
PG and Research Department of Botany  
National College (Autonomous),  
Tiruchirappalli-620001.

Date and Signature of Head of the Institution:



**PRINCIPAL**  
DHANALAKSHMI SRINIVASAN COLLEGE  
OF ARTS AND SCIENCE FOR WOMEN  
(AUTONOMOUS),  
PERAMBALUR - 621 212.

Date and Signature of IQAC Coordinator:

  
**IQAC Coordinator**  
Dhanalakshmi Srinivasan College  
of Arts and Science for Women  
(Autonomous),  
Perambalur - 621 212

### RECOMMENDATIONS AND SUGGESTIONS:

1. Organize and increase the participation of both teaching and non-teaching staff in training Programmes.
2. Research output and number and quality of publications should be improved.
3. Increase the funding from various sources for college development.
4. Incubation center should be established.
5. Multidisciplinary Research should be enhanced.
6. Academy and industry linkages for research and education should be promoted.
7. Create a corpus fund to support research activity.
8. Encourage faculty to take up more of funded projects.
9. Students to be motivated to undergo courses offered under MOOC, Swayam, NPTEL



10. The development plan can be amended to meet the requirements of NEP

**CONCLUDING REMARKS:**

Running a college located in a rural place and functioning with the great objective of fostering holistic education of women students is the challenging task of the College. At present the college offers 16 UG, 13 PG, 06 M.Phil and 03 Ph.D Programmes among which majority of them are cutting-edge programmes catering to the needs of the society. The Silver Jubilee institution has undergone 3 cycles of Accreditation and has been Conferred Autonomous Status for the period of 10 years. This reveals the calibre of Higher Education offered. With all the credentials earned so far, now the College is marching towards the next cycle of NAAC Accreditation. To meet the expectations of the stakeholders and establish itself as a College of Potential Excellence in the future, the College should continue to focus on quality sustenance and enhancement.