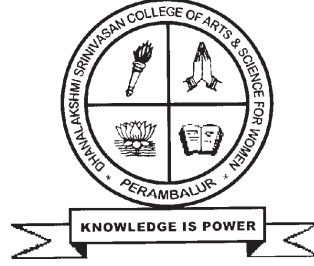


**DHANALAKSHMI SRINIVASAN
COLLEGE OF ARTS & SCIENCE FOR WOMEN**

(Affiliated to Bharathidasan University, Tiruchirappalli.)
(Nationally Re-Accredited with "A" Grade
(CGPA 3.44 out of 4.00) by NAAC)
(An ISO 9001 : 2008 Certified Institution)

**PERAMBALUR - 621 212.
PHONE : 04328 - 220454 / 220888.**



**HAND BOOK
2015 - 2016**

தொட்டனைத் தூறும் மணற்கேணி மாந்தர்க்குக்
கற்றனைத் தூறும் அறிவு.

- திருக்குறள் 396

பொருள் :

தோண்ட தோண்ட ஊற்று நீர் கிடைப்பது
போலத் தொடர்ந்து படிக்க படிக்க அறிவு பெருகிக்
கொண்டே இருக்கும்.

--- (1) ---

Notes :



*Shri. **A. Srinivasan***

Founder - Chairman

***DHANALAKSHMI SRINIVASAN
GROUP OF INSTITUTIONS***

Perambalur | Trichy | Chennai | Coimbatore

Enhance your learning. Create new opportunities.

***Education is simply the soul of a society as it
passes from one generation to another***

CANDIDATE'S BIO - DATA

Name :

Class / Dept. :

Roll No. Library ID No.

University Exam Reg. No.

Batch. Date of Birth. Age

Height Weight Blood Group

E-mail ID

Phone Number

Present Address : Day Scholar / Hostel :

.....
.....
.....
.....
.....

Pin Code :

Permanent Address :

.....
.....
.....
.....
.....

Pin Code :

GIVE ME STRENGTH

This is my prayer to thee, my lord – strike,
Strike at the root of penury in my heart.
Give me the strength lightly to bear my joys and sorrows.
Give me the strength to make my love fruitful in service. (ch)

Give me the strength never to disown the poor
or bend my knees before insolent might. (ch)

Give me the strength to raise my mind high above daily trifles.
And give me the strength to surrender my strength to thy will with love. (ch)

தமிழ்த்தாய் வாழ்த்து

நீராகுங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராகும் வசனமெனத் திகழ்பரதக் கண்டமதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைப் போல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
தமிழணங்கே!

உன் சீரிளமைத் திறம் வியந்து
செயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே! வாழ்த்துதுமே!

- மனோன்மணியம் பேராசிரியர் சுந்தரம்பிள்ளை

PLEDGE TO THE NATION

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well being and prosperity alone lies my happiness.

NATIONAL ANTHEM

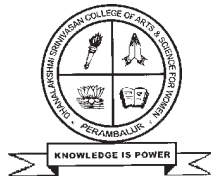
Jana – gana – mana – adhinayaka, jaya he
Bharata – bhagya – vidhata.
Punjaba – Sindhu – Gujarata – Maratha-
Dravida – Utkala – Banga
Vindhya – Himachala – Yamuna – Ganga
Uchchhala – jaladhi – taranga.
Tava - subha - name jage,
Tava subha asisa mage,
Gahe tava jaya - gatha,
Jana – gana – mangala – dayaka jaya he
Bharata – bhagya – vidhata
Jaya he, jaya he, jaya he,
Jaya jaya jaya, jaya he!

THE NATIONAL INTEGRATION PLEDGE

I solemnly pledge to work with dedication preserve and strengthen the freedom and integrity of the nation.

I further affirm that I shall never resort to violence and that all difference and dispute relating to religion, language, region or their political or economic grievances will be settled by peaceful and constitutional means.

OUR EMBLEM AND MOTTO



The College emblem shines with its four parts each with a symbol upholding the virtue. The Olympic torch, the source of light, drives away ignorance through enlightenment. The lotus, the pride of our nation, stands for purity and prosperity.

The motto “Knowledge is Power” is the English translation of a verse from the Bhagvat Gita.

The emblem enshrines the idea that the college believes in imparting value – based education upholding our rich traditions.

HISTORY OF THE COLLEGE

Dhanalakshmi Srinivasan College of Arts and Science for Women was established by Shri. A. Srinivasan, President of the Dhanalakshmi Srinivasan Charitable and Educational Trust, Perambalur. The Trust was registered on 18th January 1994 under the Tamil Nadu Societies Registration Act.

The College was started on 14th November 1996 as per the G.O. No.: ms.564 dated 13.3.1996 and affiliated to Bharathidasan University, Tiruchirappalli. (Ref.No.23015/D1/2004 Dated 02.12.2004).

This College is recognized under section 2(f) & 12(B) of UGC Act 1956 by Lr.No:F8-137/2003 (CPP-1) dated 21.03.2003.

The College was certified with ISO 9001:2000 in 2003 by BSI and was upgraded with the new version **ISO 9001:2008** in the year 2009. Our college is **Nationally accredited with “A” Grade** in April 2007 and **Re Accredited with “A” Grade** (CGPA 3.44 out of 4.00) in February 2013 by NAAC.

In April 2008, our college joined hands with IGNOU to offer courses under the Convergence Scheme.

Our college is declared as the Nodal center for IECD Programme offered by Bharathidasan University, Tiruchirappalli in the year 2012 onwards.

FOR COMMUNICATION

Phone No : 04328 – 220454 / 220888
Fax No. : 04328 - 220075
E-mail : dscasw@dcollege.ac.in
Website : www.dcollege.ac.in

QUALITY POLICY

Dhanalakshmi Srinivasan College of Arts and Science for Women is committed to provide Quality Education for achieving Institution of Excellence in the fields of Arts and Science with continual improvement.

OUR VISION

To create and disseminate knowledge.

OUR MISSION

- ❖ To impart a liberal, modern and sound education.
- ❖ To inculcate a sense of human values, a spirit of patriotism, national integration and democratic outlook.
- ❖ To provide the highest quality education at an affordable cost to women students from rural background.

OBJECTIVE

Empowerment of the women by eradicating illiteracy through value based education.

RULES AND REGULATIONS

1. The academic year is divided into two semesters.
2. The semester fee shall be paid by every new student on admission and not later than the 15th working day of each semester by the seniors.
3. For every payment, a receipt will be given and it must be available with the students until completion of degree.
4. If the semester fee is not paid within the date prescribed, the student's name will be removed from roll.
5. A re-admission fee of Rs.450/- should be paid, if the student wants to continue her studies.
6. If a student discontinues or leaves the college during the course term, she shall not have the right to claim any portion of the fee and will have to pay the entire UG/PG programme fee.
7. Students will neither be allowed to sit for semester examination nor will their certificates be issued, until all their fee arrears are cleared.
8. Holders of Scholarship are bound by all the foregoing rules.
9. If fees are paid by draft, it must be drawn in favour of Dhanalakshmi Srinivasan College of Arts and Science for Women payable at Perambalur. Bank commission will be charged for out station D.D. Cheques will NOT be accepted.
10. On any account, Hostel Fees will not be adjusted towards college semester fees.
11. Students who have got detained in any one of the semester must get permission from the Registrar of Bharathidasan University.
12. Counsellor meeting will be conducted on every Mondays and Fridays.

SCHOLARSHIP

1. Fee concession according to the Government regulation may be applied for and the application should be accompanied by a statement of income of parent or guardian. Students from Most Backward Class or Scheduled Caste / Tribe must submit a Certificate from a revenue officer, not below the rank of a Deputy Thasildar.
2. Grant of Scholarship from the Government of India and the State Government is admissible to the students, only when sanction orders are issued by the appropriate Revenue authorities. The College is not responsible for the grant or non-grant of Government Scholarships. All students are expected to pay their dues to the college irrespective of orders issued by the Government.
3. The Scholarship money will be disbursed to the students only after money is actually paid by the Government to the Principal and if students and parents have signed in the prescribed registers and submitted the Xerox copies of fee receipts.

ATTENDANCE

1. Regular attendance is compulsory. Attendance will be taken at the beginning of each class.
2. Late-comers will not be admitted to the class room without informing to the department and Physical directress. The Physical directress will keep a record of late comers and regular late comers will not be excused.

3. Leave application should be submitted in advance to the HOD. Leave application must be attested by the Parent / Guardian or by the Warden in the case of inmates of the hostel.
4. In case where absence is due to unforeseen causes an application for leave should be submitted on the day of return to the college, duly signed by the parent.
5. A student who applies for long leave on grounds of illness must attach a medical certificate along with her application.
6. A student who is absent without leave even for one period will be marked as absent for half a day.
7. Attendance certificate required for the university examination will be issued only when,
 - (a) The students' progress and conduct have been satisfactory.
 - (b) A student must secure 80% attendance in each semester.
8. If a student is absent for three days without information / permission her name will be removed from the Roll.

COLLEGE ASSOCIATIONS

The academic associations create awareness in the student community allow their responsibility and provide them with opportunities for the development and exercise of leadership qualities.

The Tamil and English associations devote to furthering the interest in literacy matters. The Science associations help them to acquire up-to-date information in the field of science.

The Fine Arts Club offers excellent opportunity for self expression and development of its members.

Students are expected to participate in extra-curricular activities that are necessary for the overall development of character and personality.

The college offers sports, games and yoga facility to students with the aim of developing qualities of sportsmanship

LIBRARY RULES

1. Library is open to readers from 8.00 am to 8.00 pm on all the working days and 10.00 am to 1.00 pm on all the Sundays and semester holidays.
2. Readers should leave their personal articles (Like bags, purses, note books, book and files) and foot wear in the property room.
3. Readers should scan their library Identity card while entering and leaving the library in the scanner kept at the gate counter.
4. Perfect silence should be maintained in the library.
5. Reference books, Back volumes, Projects, Magazines and Journals will not be issued.
6. Books will be issued against the member's Library Identity card.
7. Books should be handled with care. Tampering the books is punishable.
8. If a library book is damaged or lost, the person responsible should replace it with a new copy or should pay double the amount of the cost of the particular book.

9. No one is allowed to sub lend books.
10. Users must, on receiving a book, examine and report to the Librarian, if any, damage found there in otherwise they will be held responsible for any damage that may afterwards be detected.
11. UG students are entitled to keep a book for one week from the date of issue. PG students are entitled to keep a book for two weeks from the date of issue. Research students are entitled to keep a book for one month from the date of issue.
12. If the book is not returned on or before the due date, a fine of Rs.1/- per day including holidays will be levied. The student will not be allowed to use the library till the fine is paid and the book returned.
13. Avoid misplacing the books in a bookshelf.
14. Reprographic services are provided to users from 10.00 am to 5.00 pm on all the working days and 10.00 am to 4.00 pm on holidays.
15. Internet facility can be availed by users from 10.00 am to 8.00pm on all the working days and 10.00 am to 4.00pm on all the semester holidays.
16. A fine of Rs.25/- will be charged for the replacement of a library members identity card.
17. Students or Staff who leave the college for any reason in the middle of the semester should return the books and members library identity card.
18. Earn while you learn scheme is enhanced.

EXTRA CURRICULAR ACTIVITIES

The College offers facilities for the following extra curricular activities which are necessary for a holistic development.

1. Fine Arts Club
2. Sports and Games
3. Swimming
4. Rotaract
5. NSS
6. YRC
7. RRC
8. NCC
9. EXNORA
10. Consumer Club
11. Women's Cell

GENERAL DISCIPLINE

1. Every student should dress decently and appear smart.
2. Students should greet the members of the staff and other superiors.
3. Students should always be respectful towards their superiors and be polite and courteous to all.
4. Students should stand and greet the visitors or staff members when they enter the class room. They should not sit down until invited to do so. Students should stand when the visitors leave the class room.
5. Students should not loiter in the veranda of college campus or disturb classes at work. They are expected to spend their leisure hours in the library.
6. Students are not allowed to leave the classrooms during the class hours

7. Absentism is punishable.
8. Absolute silence should be maintained during meetings, functions and while moving from class to class.
9. Students are strictly forbidden from organizing any unauthorized meeting in the college or collecting money for any purpose without the permission of the Principal.
10. No student shall take part in any antisocial or subverse activities.
11. Ragging is declared a criminal offence and is strictly prohibited. The college reserves the right to expel any student who involves in such inhumane activities.
12. Organizing unions based on caste, colour, creed, language, nationality or political ideology is strictly prohibited.
13. Students are liable to punishment if found responsible for damage to the college building, furniture or equipment.
14. Students should strive hard to preserve the cleanliness of the college campus a "Plastic Free Zone".
15. The students should wear their identity cards inside the campus daily.
16. Possession and use of cell phone by the students inside the college is strictly prohibited.

RESIDENCE

Students should reside with their parents or guardians authorized by the parents or in the hostel.

BUS FACILITY

College bus facility is available for the convenience of local students as well as students from the following places.

- | | |
|-------------------|-------------------|
| 1. Ariyalur | 10. Pullambadi |
| 2. Arumbavur | 11. Sendurai |
| 3. Attur | 12. Thozhuthur |
| 4. Chettikulam | 13. Thuraiyur |
| 5. Labbaikudikadu | 14. Trichy |
| 6. Ladapuram | 15. Uppiliapuram |
| 7. Musiri | 16. Vengatathanur |
| 8. Pennadam | 17. Veppur |
| 9. Perambalur | 18. Viruthachalam |

NOTICE TO PARENTS

Parents and guardians are requested to give full co-operation to the college authorities with regard to the academic progress and conduct of their wards and respond to all the communications sent by the college authorities.

COLLEGE WORKING HOURS

UG, PG & M. Phil 08.45 a.m. to 12.00 p.m.
12.30 p.m. to 02.00 p.m.

DHANALAKSHMI SRINIVASAN GROUP OF INSTITUTIONS

1. Dhanalakshmi Srinivasan College of Arts and Science for Women, Perambalur.
2. Srinivasan College of Arts & Science (Co-education), Perambalur.
3. Dhanalakshmi Srinivasan Engineering College, Perambalur.
4. Srinivasan Engineering College, Perambalur.
5. Dhanalakshmi Srinivasan College of Engineering & Technology, Chennai.
6. Dhanalakshmi Srinivasan College of Engineering, Coimbatore.
7. Dhanalakshmi Srinivasan Institute of Technology, Samayapuram, Trichy.
8. Dhanalakshmi Srinivasan College of Engineering, Perambalur.
9. Dhanalakshmi Srinivasan Institute of Management, Perambalur.
10. Dhanalakshmi Srinivasan Bussiness School, Chennai.
11. Dhanalakshmi Srinivasan Medical College, Siruvachur, Perambalur
12. Dhanalakshmi Srinivasan Institute of Research and Technology, Siruvachur, Perambalur.
13. Dhanalakshmi Srinivasan College of Nursing, Perambalur.
14. Srinivasan College of Nursing, Perambalur.
15. Dhanalakshmi Srinivasan Polytechnic College, Perambalur.
16. Srinivasan Polytechnic College, Perambalur.
17. Dhanalakshmi Srinivasan College of Education. (Co-Education), Perambalur.
18. Dhanalakshmi Srinivasan College of Education for Women, Perambalur.
19. Dhanalakshmi Srinivasan Teacher Training Institute, Perambalur.
20. Dhanalakshmi Teacher Training Institute, Perambalur.
21. Srinivasan Teacher Training Institute, Perambalur.
22. Dhanalakshmi Srinivasan Matriculation Higher Secondary School, Trichy.
23. Dhanalakshmi Srinivasan Matriculation Higher Secondary School, Perambalur.
24. Dhanalakshmi Srinivasan Higher Secondary School, (Tamil Medium), Perambalur.

PROGRAMMES OFFERED

| UG Level | PG Level |
|--------------------------------------|----------------------------------|
| Part I Tamil/Hindi/ French/Arabic | M.Com., |
| Part II English | M.A., (Tamil) |
| Part III Following Major | M.A., (English) |
| B.A., (English) | MBA (AICTE Approved) |
| B.B.A., | MCA (AICTE Approved) |
| B.Com., | M.Sc., Biochemistry |
| B.Com., (Computer Applications) | M.Sc., Bioinformatics |
| B.Litt., (Tamil) | M.Sc., Biotechnology |
| B.C.A., | M.Sc., Chemistry |
| B.Sc., Biochemistry | M.Sc., Computer Science |
| B.Sc., Biotechnology | M.Sc., Information Technology |
| B.Sc., Chemistry | M.Sc., Mathematics |
| B.Sc., Computer Science | M.Sc., Microbiology |
| B.Sc., Information Technology | M.Sc., Physics |
| B.Sc., Mathematics | |
| B.Sc., Microbiology | |
| B.Sc., Physics | |

| | |
|--|---|
| M. Phil PROGRAMS | |
| Biotechnology Commerce Chemistry Mathematics Microbiology Tamil *English *Business Administration | CERTIFICATE COURSES Functional English Tally – 9 IECD PROGRAMMES Basic Computer with Internet CV Designing and Interview Technique Entrepreneurship Development Event Management Personality Development Office Management Desktop Publishing |
| Ph.D *Commerce *Tamil | |
| DIPLOMA COURSES Post Graduate Diploma in Computer Applications Post Graduate Diploma in Bio Informatics | |

| June - 2015 | | |
|---|------------------|-----------------------------------|
| Date | Week Days | Particulars |
| 1 | Monday | |
| 2 | Tuesday | |
| 3 | Wednesday | |
| 4 | Thursday | |
| 5 | Friday | <i>World Environment Day</i> |
| 6 | Saturday | <i>Holiday</i> |
| 7 | Sunday | <i>Holiday</i> |
| 8 | Monday | |
| 9 | Tuesday | |
| 10 | Wednesday | |
| 11 | Thursday | |
| 12 | Friday | <i>World Against Child Labour</i> |
| 13 | Saturday | <i>Holiday</i> |
| 14 | Sunday | <i>Holiday</i> |
| 15 | Monday | |
| 16 | Tuesday | |
| Education is not preparation for life; education is life itself. | | |

| June - 2015 | | |
|---|------------------|---|
| Date | Week Days | Particulars |
| 17 | Wednesday | Faculty Development Program |
| 18 | Thursday | College Reopen for Senior Class |
| 19 | Friday | |
| 20 | Saturday | Holiday |
| 21 | Sunday | Holiday - <i>International Yoga Day</i> |
| 22 | Monday | |
| 23 | Tuesday | |
| 24 | Wednesday | |
| 25 | Thursday | |
| 26 | Friday | |
| 27 | Saturday | Holiday |
| 28 | Sunday | Holiday |
| 29 | Monday | College Re-open for I UG |
| 30 | Tuesday | |
| The roots of education are bitter but the fruit is sweet | | |

July - 2015

| Date | Week Days | Particulars |
|---|------------------|---|
| 1 | <i>Wednesday</i> | <i>Fresher's day/Selection of Part V Activities/Bridge Course for IUG</i> |
| 2 | <i>Thursday</i> | <i>Bridge Course for I UG</i> |
| 3 | <i>Friday</i> | <i>Bridge Course for I UG</i> |
| 4 | <i>Saturday</i> | <i>Holiday</i> |
| 5 | Sunday | <i>Holiday</i> |
| 6 | <i>Monday</i> | <i>Orientation Course for I UG Fees without Penalty</i> |
| 7 | <i>Tuesday</i> | <i>Orientation Course for I UG</i> |
| 8 | <i>Wednesday</i> | |
| 9 | <i>Thursday</i> | <i>Orientation Course of I UG</i> |
| 10 | <i>Friday</i> | |
| 11 | <i>Saturday</i> | <i>Holiday</i> |
| 12 | Sunday | <i>Holiday</i> |
| 13 | <i>Monday</i> | <i>Inauguration of Association Activities</i> |
| 14 | <i>Tuesday</i> | |
| 15 | <i>Wednesday</i> | |
| 16 | <i>Thursday</i> | |
| Education is the key to unlock the golden door of freedom | | |

| July - 2015 | | |
|--------------------|-------------------------------|---|
| Date | Week Days | Particulars |
| 17 | Friday | |
| 18 | Saturday | Holiday - Ramzan |
| 19 | Sunday | Holiday |
| 20 | Monday | Sri Dhanalakshmi Ammal memorial day - Holiday |
| 21 | Tuesday | |
| 22 | Wednesday | IA - 1 Commences for Senior |
| Classes | Thursday | |
| 23 | Friday | |
| 24 | Saturday | |
| 25 | Sunday | Holiday |
| 26 | Monday | Holiday |
| 27 | Tuesday | |
| 28 | Wednesday | |
| 29 | Thursday | College Re-open for I PG |
| 30 | Friday | IA - 1 (Ends) |
| 31 | Common Sense is not so common | |

| August - 2015 | | |
|---|------------------|--|
| Date | Week Days | Particulars |
| 1 | <i>Saturday</i> | <i>Holiday</i> |
| 2 | Sunday | <i>Holiday</i> |
| 3 | <i>Monday</i> | |
| 4 | <i>Tuesday</i> | <i>Fresher's day</i> |
| 5 | <i>Wednesday</i> | |
| 6 | <i>Thursday</i> | <i>Internal Auditing</i> |
| 7 | <i>Friday</i> | <i>Internal Auditing - Last date for fill exam application without penalty</i> |
| 8 | <i>Saturday</i> | <i>Holiday</i> |
| 9 | Sunday | <i>Holiday</i> |
| 10 | <i>Monday</i> | <i>IA-1 Commences for IUG</i> |
| 11 | <i>Tuesday</i> | <i>Inter departmental cultural fest ends</i> |
| 12 | <i>Wednesday</i> | |
| 13 | <i>Thursday</i> | |
| 14 | <i>Friday</i> | <i>IA - 1 End for I UG</i> |
| 15 | <i>Saturday</i> | <i>Holiday - Independence Day</i> |
| 16 | Sunday | <i>Holiday</i> |
| The longer the explanation, the bigger the lie. | | |

| August - 2015 | | |
|--|------------------|--------------------------|
| Date | Week Days | Particulars |
| 17 | <i>Monday</i> | |
| 18 | <i>Tuesday</i> | |
| 19 | <i>Wednesday</i> | |
| 20 | <i>Thursday</i> | |
| 21 | <i>Friday</i> | |
| 22 | <i>Saturday</i> | <i>Holiday</i> |
| 23 | Sunday | <i>Holiday</i> |
| 24 | <i>Monday</i> | |
| 25 | <i>Tuesday</i> | |
| 26 | <i>Wednesday</i> | |
| 27 | <i>Thursday</i> | <i>External Auditing</i> |
| 28 | <i>Friday</i> | <i>External Auditing</i> |
| 29 | <i>Saturday</i> | <i>Holiday</i> |
| 30 | <i>Sunday</i> | <i>Holiday</i> |
| 31 | <i>Monday</i> | |
| A word of encouragement during a failure is worth more than an hour of praise after success. | | |

| September - 2015 | | |
|---|------------------|---|
| Date | Week Days | Particulars |
| 1 | Tuesday | IA2 Commences for Senior classes-IA1 for I PG |
| 2 | Wednesday | |
| 3 | Thursday | |
| 4 | Friday | |
| 5 | Saturday | Holiday-Krishna Jeyanthi-Teachersday |
| 6 | Sunday | Holiday |
| 7 | Monday | I A 1 Ends for I PG |
| 8 | Tuesday | International Literacy Day |
| 9 | Wednesday | IA2 Ends for senior classes |
| 10 | Thursday | |
| 11 | Friday | |
| 12 | Saturday | Holiday |
| 13 | Sunday | Holiday |
| 14 | Monday | |
| 15 | Tuesday | Ozone day |
| 16 | Wednesday | |
| Education is the key to unlock the golden door of freedom | | |

| September - 2015 | | |
|---|------------------|--------------------------------------|
| Date | Week Days | Particulars |
| 17 | Thursday | <i>Vinayagar Chadurthi - Holiday</i> |
| 18 | Friday | MR Meeting |
| 19 | Saturday | <i>Holiday</i> |
| 20 | Sunday | <i>Holiday</i> |
| 21 | Monday | |
| 22 | Tuesday | |
| 23 | Wednesday | <i>I A 2 Commences for IUG</i> |
| 24 | Thursday | Bakrid - Holiday |
| 25 | Friday | |
| 26 | Saturday | <i>Holiday</i> |
| 27 | Sunday | <i>Holiday - World Tourism day</i> |
| 28 | Monday | |
| 29 | Tuesday | |
| 30 | Wednesday | <i>I A 2 Ends for I UG</i> |
| Yesterday is not ours to recover, but tomorrow is ours to win or loss | | |

| October - 2015 | | |
|---------------------------------------|------------------|---|
| Date | Week Days | Particulars |
| 1 | Thursday | |
| 2 | Friday | Gandhi Jeyanthi - Holiday |
| 3 | Saturday | <i>Holiday</i> |
| 4 | Sunday | <i>Holiday - World Teachers Day</i> |
| 5 | Monday | |
| 6 | Tuesday | <i>Last date for completion of syllabus except I PG</i> |
| 7 | Wednesday | |
| 8 | Thursday | <i>IA2 Starts for I PG</i> |
| 9 | Friday | <i>Model Commences for All classes except I PG</i> |
| 10 | Saturday | <i>Holiday</i> |
| 11 | Sunday | <i>Holiday</i> |
| 12 | Monday | |
| 13 | Tuesday | |
| 14 | Wednesday | <i>IA-2 Ends for I PG</i> |
| 15 | Thursday | |
| 16 | Friday | |
| Knowledge speaks, but wisdom listens. | | |

| October - 2015 | | |
|---|------------------|--|
| Date | Week Days | Particulars |
| 17 | Saturday | Holiday |
| 18 | Sunday | Holiday |
| 19 | Monday | Last date for completion of the syllabus for IPG / Model Exam Ends except I PG |
| 20 | Tuesday | |
| 21 | Wednesday | Ayudha Pooja - Holiday |
| 22 | Thursday | Vijaya Dhasami - Holiday |
| 23 | Friday | Moharam - Holiday |
| 24 | Saturday | Holiday |
| 25 | Sunday | Holiday |
| 26 | Monday | |
| 27 | Tuesday | |
| 28 | Wednesday | Last working day for all classes except I PG |
| 29 | Thursday | Model Exam Commences for I PG |
| 30 | Friday | |
| 31 | Saturday | Holiday |
| In the end, it's not the years in your life that count. It's the life in your years. | | |

| November - 2015 | | |
|--|------------------|----------------------------------|
| Date | Week Days | Particulars |
| 1 | Sunday | <i>Holiday</i> |
| 2 | <i>Monday</i> | |
| 3 | <i>Tuesday</i> | |
| 4 | <i>Wednesday</i> | <i>Model Ends for I PG</i> |
| 5 | <i>Thursday</i> | |
| 6 | <i>Friday</i> | <i>Last working day for I PG</i> |
| 7 | <i>Saturday</i> | <i>Holiday</i> |
| 8 | Sunday | <i>Holiday</i> |
| 9 | <i>Monday</i> | |
| 10 | <i>Tuesday</i> | <i>Diwali - Holiday</i> |
| 11 | <i>Wednesday</i> | |
| 12 | <i>Thursday</i> | <i>Internal Audit</i> |
| 13 | <i>Friday</i> | <i>Internal Audit</i> |
| 14 | <i>Saturday</i> | <i>Holiday</i> |
| 15 | Sunday | <i>Holiday</i> |
| 16 | <i>Monday</i> | |
| Promises mean everything, but after they are broken, sorry means nothing. | | |

| November - 2015 | | |
|---|-------------------|--------------------|
| Date | Week Days | Particulars |
| 17 | <i>Tuesday</i> | |
| 18 | <i>Wednesdary</i> | |
| 19 | <i>Thursday</i> | |
| 20 | <i>Friday</i> | |
| 21 | <i>Saturday</i> | <i>Holiday</i> |
| 22 | Sunday | <i>Holiday</i> |
| 23 | <i>Monday</i> | |
| 24 | <i>Tuesday</i> | |
| 25 | <i>Wednesday</i> | |
| 26 | <i>Thursday</i> | |
| 27 | <i>Friday</i> | |
| 28 | <i>Saturday</i> | <i>Holiday</i> |
| 29 | Sunday | <i>Holiday</i> |
| 30 | <i>Monday</i> | |
| <p>Appear weak when you strong, and strong when you are weak.</p> | | |

| December - 2015 | | |
|---|------------------|--|
| Date | Week Days | Particulars |
| 1 | Tuesday | World Aids Day |
| 2 | Wednesday | |
| 3 | Thursday | |
| 4 | Friday | |
| 5 | Saturday | Holiday - International Volunteers Day |
| 6 | Sunday | Holiday |
| 7 | Monday | |
| 8 | Tuesday | |
| 9 | Wednesday | College Re-opens for all classes |
| 10 | Thursday | World Human Rights day |
| 11 | Friday | |
| 12 | Saturday | Holiday |
| 13 | Sunday | Holiday |
| 14 | Monday | |
| 15 | Tuesday | |
| 16 | Wednesday | |
| The only person who is educated is the one who has learned how to learn and change. | | |

| December - 2015 | | |
|---|------------------|--|
| Date | Week Days | Particulars |
| 17 | Thursday | |
| 18 | Friday | |
| 19 | Saturday | |
| 20 | Sunday | <i>Holiday</i> |
| 21 | Monday | |
| 22 | Tuesday | |
| 23 | Wednesday | |
| 24 | Thursday | <i>Milad-un-Nabi - Holiday</i> |
| 25 | Friday | <i>Christmas - Holiday</i> |
| 26 | Saturday | <i>Holiday</i> |
| 27 | Sunday | <i>Holiday</i> |
| 28 | Monday | |
| 29 | Tuesday | |
| 30 | Wednesday | |
| 31 | Thursday | <i>Last Date for Payment of fees without penalty</i> |
| The whole purpose of education is to turn mirrors into windows. | | |

| January - 2016 | | |
|---|------------------|---|
| Date | Week Days | Particulars |
| 1 | <i>Friday</i> | <i>New Year - Holiday</i> |
| 2 | <i>Saturday</i> | <i>Holiday</i> |
| 3 | Sunday | <i>Holiday</i> |
| 4 | <i>Monday</i> | |
| 5 | <i>Tuesday</i> | |
| 6 | <i>Wednesday</i> | |
| 7 | <i>Thursday</i> | <i>Last Date for payment of fees with Penalty</i> |
| 8 | <i>Friday</i> | |
| 9 | <i>Saturday</i> | |
| 10 | Sunday | <i>Holiday</i> |
| 11 | <i>Monday</i> | |
| 12 | <i>Tuesday</i> | |
| 13 | <i>Wednesday</i> | |
| 14 | <i>Thursday</i> | |
| 15 | <i>Friday</i> | Pongal - Holiday |
| 16 | <i>Saturday</i> | Pongal - Holiday |
| Failure will never overtake me if my determination to succeed is strong enough. | | |

| January - 2016 | | |
|--|------------------|---|
| Date | Week Days | Particulars |
| 17 | Sunday | <i>Holiday - Ulavar Thinam</i> |
| 18 | <i>Monday</i> | <i>IA - 1 Commences for all Classes</i> |
| 19 | <i>Tuesday</i> | |
| 20 | <i>Wednesday</i> | |
| 21 | <i>Thursday</i> | |
| 22 | <i>Friday</i> | |
| 23 | <i>Saturday</i> | |
| 24 | Sunday | <i>Holiday</i> |
| 25 | <i>Monday</i> | <i>IA - 1 Ends for All Classes</i> |
| 26 | <i>Tuesday</i> | Republic Day - Holiday |
| 27 | <i>Wednesday</i> | |
| 28 | <i>Thursday</i> | |
| 29 | <i>Friday</i> | |
| 30 | <i>Saturday</i> | <i>Holiday</i> |
| 31 | Sunday | <i>Holiday</i> |
| Always do your best, What you plant now, you will harvest later | | |

| February - 2016 | | |
|---|------------------|--------------------|
| Date | Week Days | Particulars |
| 1 | Monday | |
| 2 | Tuesday | |
| 3 | Wednesday | |
| 4 | Thursday | Internal Auditing |
| 5 | Friday | Internal Auditing |
| 6 | Saturday | |
| 7 | Sunday | Holiday |
| 8 | Monday | |
| 9 | Tuesday | |
| 10 | Wednesday | |
| 11 | Thursday | |
| 12 | Friday | Sports day |
| 13 | Saturday | Holiday |
| 14 | Sunday | Holiday |
| 15 | Monday | |
| 16 | Tuesday | |
| We do not remember days, we remember moments. | | |

| February - 2016 | | |
|--|------------------|--|
| Date | Week Days | Particulars |
| 17 | Wednesday | <i>Last date to fill Exam Application without fine</i> |
| 18 | Thursday | |
| 19 | Friday | |
| 20 | Saturday | |
| 21 | Sunday | <i>Holiday</i> |
| 22 | Monday | |
| 23 | Tuesday | |
| 24 | Wednesday | <i>Last date to fill Exam Application with fine</i> |
| 25 | Thursday | |
| 26 | Friday | |
| 27 | Saturday | <i>Holiday</i> |
| 28 | Sunday | <i>Holiday - World Science day</i> |
| 29 | Monday | |
| No bird soars too high if he soars with his own wings. | | |

| March - 2016 | | |
|---|------------------|--------------------------------|
| Date | Week Days | Particulars |
| 1 | Tuesday | |
| 2 | Wednesday | IA-2 commences for all classes |
| 3 | Thursday | |
| 4 | Friday | |
| 5 | Saturday | |
| 6 | Sunday | Holiday |
| 7 | Monday | World Book Day |
| 8 | Tuesday | Women's Day |
| 9 | Wednesday | IA - 2 ends for all classes |
| 10 | Thursday | |
| 11 | Friday | Common wealth day |
| 12 | Saturday | Holiday |
| 13 | Sunday | Holiday |
| 14 | Monday | |
| 15 | Tuesday | World Consumers Day |
| 16 | Wednesday | |
| We may encounter many defeats but we must not be defeated. | | |

| March - 2016 | | |
|-------------------------------------|------------------|--|
| Date | Week Days | Particulars |
| 17 | Thursday | |
| 18 | Friday | |
| 19 | Saturday | |
| 20 | Sunday | <i>Holiday</i> |
| 21 | Monday | <i>World Forest Day</i> |
| 22 | Tuesday | |
| 23 | Wednesday | <i>Valediction of Association activities</i> |
| 24 | Thursday | <i>Last date for completion of Syllabus</i> |
| 25 | Friday | Good Friday - Holiday |
| 26 | Saturday | <i>Holiday</i> |
| 27 | Sunday | <i>Holiday</i> |
| 28 | Monday | <i>20th College day</i> |
| 29 | Tuesday | |
| 30 | Wednesday | |
| 31 | Thursday | |
| If you can dream it, you can do it. | | |

| April - 2016 | | |
|--|------------------|---|
| Date | Week Days | Particulars |
| 1 | Friday | <i>Model Exam commences for all Classes</i> |
| 2 | Saturday | <i>Holiday</i> |
| 3 | Sunday | <i>Holiday</i> |
| 4 | Monday | |
| 5 | Tuesday | |
| 6 | Wednesday | <i>Convocation day</i> |
| 7 | Thursday | <i>World Health Day</i> |
| 8 | Friday | |
| 9 | Saturday | |
| 10 | Sunday | <i>Holiday</i> |
| 11 | Monday | <i>Model Exam Ends for all classes</i> |
| 12 | Tuesday | |
| 13 | Wednesday | <i>Last Working Day for all classes</i> |
| 14 | Thursday | <i>Tamil New Year - Holiday</i> |
| 15 | Friday | |
| 16 | Saturday | <i>Holiday</i> |
| In order to succeed, we must first believe that we can. | | |

| April - 2016 | | |
|---|------------------|---|
| Date | Week Days | Particulars |
| 17 | Sunday | <i>Holiday</i> |
| 18 | <i>Monday</i> | |
| 19 | <i>Tuesday</i> | <i>Mahaveer Jeyanthi - Holiday</i> |
| 20 | <i>Wednesday</i> | |
| 21 | <i>Thursday</i> | <i>Internal Auditing</i> |
| 22 | <i>Friday</i> | <i>World Earth Day-Internal Auditing</i> |
| 23 | <i>Saturday</i> | <i>Holiday</i> |
| 24 | Sunday | <i>Holiday</i> |
| 25 | <i>Monday</i> | <i>World Malaria Day</i> |
| 26 | <i>Tuesday</i> | |
| 27 | <i>Wednesday</i> | |
| 28 | <i>Thursday</i> | |
| 29 | <i>Friday</i> | |
| 30 | <i>Saturday</i> | <i>Holiday</i> |
| Practice is the best of all instructions. | | |

| May - 2016 | | |
|--|------------------|--------------------------|
| Date | Week Days | Particulars |
| 1 | Sunday | <i>Holiday - May Day</i> |
| 2 | <i>Monday</i> | |
| 3 | <i>Tuesday</i> | |
| 4 | <i>Wednesday</i> | |
| 5 | <i>Thursday</i> | |
| 6 | <i>Friday</i> | |
| 7 | <i>Saturday</i> | <i>Holiday</i> |
| 8 | Sunday | <i>Holiday</i> |
| 9 | <i>Monday</i> | |
| 10 | <i>Tuesday</i> | |
| 11 | <i>Wednesday</i> | |
| 12 | <i>Thursday</i> | |
| 13 | <i>Friday</i> | |
| 14 | <i>Saturday</i> | <i>Holiday</i> |
| 15 | Sunday | <i>Holiday</i> |
| 16 | <i>Monday</i> | |
| Life is really simple, but we insist on making it complicated. | | |

| May - 2016 | | |
|--|------------------|--------------------|
| Date | Week Days | Particulars |
| 17 | Tuesday | |
| 18 | Wednesday | |
| 19 | Thursday | |
| 20 | Friday | |
| 21 | Saturday | Holiday |
| 22 | Sunday | Holiday |
| 23 | Monday | |
| 24 | Tuesday | |
| 25 | Wednesday | |
| 26 | Thursday | |
| 27 | Friday | |
| 28 | Saturday | Holiday |
| 29 | Sunday | Holiday |
| 30 | Monday | |
| 31 | Tuesday | |
| <p>Life isn't about finding yourself. Life is about creating yourself.</p> | | |

Notes :

Notes :

WORKING DAYS

| <u>ODD SEMESTER</u> | | <u>EVEN SEMESTER</u> | |
|---------------------|---------|----------------------|---------|
| June | 9 Days | December | 16 Days |
| July | 22 Days | January | 20 Days |
| August | 22 Days | February | 23 Days |
| September | 21 Days | March | 24 Days |
| October | 18 Days | April | 10 Days |
| | ----- | | ----- |
| | 92 Days | | 92 Days |
| | ----- | | ----- |

TIME TABLE - 2015 - 2016

SEM : ODD

| Period/ Time Day | 1 | 2 | | 3 | 4 | | 5 | 6 |
|------------------------|----------------|-----------------|----------|------------------|------------------|----------------------------------|-----------------|----------------|
| | 8.45 - 9.30 | 9.30 - 10.15 | B | 10.30 - 11.15 | 11.15 - 12.00 | L U N C H | 12.30 - 1.15 | 1.15 - 2.00 |
| I | | | R | | | | | |
| II | | | E | | | | | |
| III | | | A | | | B R E A K | | |
| IV | | | K | | | | | |
| V | | | | | | | | |

SEM : EVEN

| Period/ Time Day | 1 | 2 | | 3 | 4 | | 5 | 6 |
|------------------------|----------------|-----------------|----------|------------------|------------------|----------------------------------|-----------------|----------------|
| | 8.45 - 9.30 | 9.30 - 10.15 | B | 10.30 - 11.15 | 11.15 - 12.00 | L U N C H | 12.30 - 1.15 | 1.15 - 2.00 |
| I | | | R | | | | | |
| II | | | E | | | | | |
| III | | | A | | | B R E A K | | |
| IV | | | K | | | | | |
| V | | | | | | | | |