



**DHANALAKSHMI SRINIVASAN
COLLEGE OF ARTS AND SCIENCE FOR WOMEN(AUTONOMOUS)
(Affiliated to Bharathidasan University, Trichirappalli)
(Nationally Re-accredited by NAAC with 'A' Grade)
PERAMBALUR -621 212.**

Phone: 04328-220454/220888 **Fax:** 04328-220075

E-mail: principal.dscasw@dsgroupmail.com **Website:** www.dscollege.ac.in



CLOSE MEETING : 2018-19

Date: 16-10-2018

Time : 2.30 PM

Venue : Auditorium

The sum up Meeting of the Academic Year 2018-19 was held on 16th Oct 2018 . Principal welcomes the Faculty of diverse department.

Meeting Agenda:

- ❖ Gracing different in-charges of varied Coordinators
- ❖ Discussion on the result acquired
- ❖ Review and suggestion on Reports submitted
- ❖ Discussion on Faculty requirement
- ❖ Analyzing on the Administration and Admission of forthcoming year
- ❖ Discussion on the FDP.

Minutes of the Meeting:

Item: 1 Gracing different in charges of varied coordinators

Different in-charges were appreciated by principal for their best performance and their cooperation to organize the diverse program both academic and Non-academic of the academic year 2018-2019.

Item: 2 Discussion on the result acquired

Internal assessment marks of the student were discussed by principal. Subject in charges were asked to confer special attention to the student those who have got low marks in internal assessment test.

Item: 3 Review and suggestion on Reports submitted

All the activities and academic works were analyzed. Including of

- ❖ Bridge course
- ❖ Orientation program
- ❖ Faculty development program
- ❖ National and international conference
- ❖ Workshop
- ❖ PartV activities
- ❖ Cultural program
- ❖ Sports
- ❖ Personality development program
- ❖ Placement activities.

Item: 4 Discussion on Faculty requirement

All the head of the department were asked to submit their faculty requirement list. They also asked to submit their workload and timetable for forthcoming semester. They were insisted to present paper in national level conference and international level conference.

Item: 5 Analyzing on the Administration and Admission of forthcoming year

Principal had given instruction and suggestion regarding the Administration and admission for forthcoming year. Faculties were asked to explain all facilities and new courses introduced in the college to the student. Principal planned about canvas with all the head of the department.

Item: 6 Discussions on the FDP

Principal had insisted HRDC to carry out number of faculty development program. Through this faculties can inculcate their attitude and their personality and they can inherit knowledge in different field too.

Ohmmms
- **PRINCIPAL,**
Dharalakshmi Srinivasan College
of Arts and Science for Women,
(Autonomous)
Perambalur - 621 001.



**DHANALAKSHMI SRINIVASAN
COLLEGE OF ARTS AND SCIENCE FOR WOMEN(AUTONOMOUS)
(Affiliated to Bharathidasan University,Trichirappalli)
(Nationally Re-accredited by NAAC with 'A' Grade)
PERAMBALUR -621 212.**



Phone: 04328-220454/220888 **Fax:** 04328-220075

E-mail: principal.dscasw@dsgroupmail.com **Website:** www.dscollege.ac.in

OPEN MEETING: 2018-19

Date: 17.12.2018

Time : 2.30 PM

Venue : Auditorium

The Open Meeting of the Academic Year 2018-19 was held on 17th December 2018 . Principal had welcomed the Faculty of diverse department.

Meeting Agenda:

- ❖ Introduction of new faculties
- ❖ Reallocating Academic workload
- ❖ Discussion on quality objective of the college
- ❖ Stimulation for new semester and its process
- ❖ Discussion on concentrate arrear coaching.
- ❖ Discussion on responsibilities of the faculties.

Minutes of the Meeting:

Item: 1 Introduction of new faculties

All the faculty and new joined faculties had been welcomed by principal. All the new faculties were asked to introduce themselves to all. They felt pleasure to join in this college. Principal had explained all the norms of the college to follow. They were also instructed by principal to take part in paper presentation, publishing paper in journals too.

Item:2 Reallocating Academic workload

Reallocation work had been done by principal including of IQAC coordinator, ISO coordinator, part-V coordinators, cultural coordinator and Exam cell in charge. Coordinators were assured that they will do the work with full concern.

Item:3 Discussion on quality objective of the college

Quality objective of the college and department were discussed by principal with head of the diverse department. All the head read their concern department quality objectives like conducting seminar and conference pass percentage of the student, conducting workshop, orientation program and all the department activities.

Item: 4 Stimulation for new semester and its process

All the in charges were instructed to follow-up all the works including of IQAC, ISO, part V, sports, HRDC and particularly curricular oriented works. Faculties were asked to involve their department students to participate in all programs and get beneficiary from that.

Item: 5 Discussion on concentrate arrear coaching

Faculties were instructed to concentrate the arrear students and asked to give extra coaching to bird brain student and provide them simplified material to read.

Item: 6 Discussion on responsibilities of the faculties.

Principal had explained the responsibilities of the faculties including of

- Punctual to go classroom
- Go to the classroom with preparation
- Updated
- Innovative method of teaching
- Well-informed.
- Multi capacity
- Finish the work on time
- Adoptable to situation

- Guide the students
- Solve the problem of the student.

Ohmmms
- **PRINCIPAL,**
Dhanalakshmi Srinivasan College
of Arts and Science for Women,
(Autonomous)
Perambalur - 621 - 1.



DHANALAKSHMI SRINIVASAN
COLLEGE OF ARTS AND SCIENCE FOR WOMEN(AUTONOMOUS)
(Affiliated to Bharathidasan University,Trichirappalli)
(Nationally Re-accredited by NAAC with 'A' Grade)
PERAMBALUR -621 212.



Phone: 04328-220454/220888 **Fax:** 04328-220075

E-mail: principal.dscasw@dsgroupmail.com **Website:** www.dscollege.ac.in

CLOSE MEETING: 2018-19

Date:08.04.2019

Time : 2.30 PM

Venue : Auditorium

The sum up Meeting of the Academic Year 2018-19 was held on 8th April 2019 . Principal had welcomed Faculty of diverse department.

Meeting Agenda:

- ❖ Appreciate varied Coordinators
- ❖ Discussion on relieving faculty details
- ❖ Discussion on Faculty requirement
- ❖ Discussion on Admission work for forthcoming year
- ❖ Discussion on the result acquired

Minutes of the Meeting:

Item: 1 Appreciate varied Coordinators

Different in charges were appreciated by principal for their best performance and their cooperation to organize the diverse program both academic and Non-academic of the academic year 2018-2019.

Item: 2 Discussion on relieving faculty details

Principal and vice principal asked the relieving faculties name from head of the diverse department. She wished them for their bright future. Faculties shared their experience in our college. They felt proud to worked here and one of the part in our college.

Item: 3 Discussion on Faculty requirement

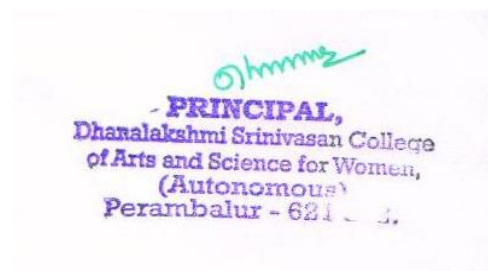
All the head of the department were asked to submit their faculty requirement list. They also asked to submit their workload and timetable for forthcoming semester. They were insisted to present paper in national level conference and international level conference.

Item: 4 Discussion on Admission work for forthcoming year.

Principal had given instruction and suggestion regarding the Administration and admission for forthcoming year. Faculties were asked to explain all facilities and new courses introduced in the college to the student. Principal planned about canvas with all the head of the department.

Discussion on the result acquired

Internal assessment marks of the student were discussed by principal. Subject in charges were asked to confer special attention to the student those who have got low marks in internal assessment test.



Shriniwas
- **PRINCIPAL,**
Dhanalakshmi Srinivasan College
of Arts and Science for Women,
(Autonomous)
Perambalur - 621 - 1.