DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS & SCIENCE FOR WOMEN
(AUTONOMOUS)

(For Candidates admitted from 2018-2019 onwards)

UG DEGREE EXAMINATIONS APRIL – 2021

B.COM CA

COMPUTERISED ACCOUNTING

Time: 2 Hrs   Max.Marks: 45

PART – A

ANSWER ALL THE QUESTIONS   (6*2=12)

1. Define Tally.
2. What is computerized accounting system?
3. How to create multiple groups?
4. How to record closing stock in tally?
5. Explain VAT.
6. What is a spread sheet?

PART – B

ANSWER ALL THE QUESTIONS   (3*4=12)

7. a) Explain the salient features in Tally.

(OR)

   b) How to create a company in Tally?

8. a) Give some indirect expenses in Tally.

(OR)

   b) Write the steps for ledger creation and alteration.

9. a) What are the advantages of VAT?

(OR)

   b) What are the features of M.S.Excel?

PART – C

ANSWER ANY THREE QUESTIONS   (3*7=21)

10. Explain the difference between Manual Accounting and computerized accounting.
11. Explain different types of voucher in tally.
12. How to delete the company, Group and Ledger?
13. How to prepare the Bank Reconciliation Statement in Tally?
14. What are the items shows in menu bar in M.S.Excel?