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### DHANALAKSHMI SRINIVASAN COLLEGE OF ARTS & SCIENCE FOR WOMEN (AUTONOMOUS)



(For Candidates admitted from 2020-2021 onwards)

## **PG DEGREE EXAMINATIONS APRIL - 2021**

### M.A - ENGLISH

# ADVANCED SKILLS FOR SPOKEN COMMUNICATION

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Time: 3 Hrs		Max.Marks: 75

### PART - A

Cl	HOOSE THE CORRECT	Γ ANSWER		(10X1=10)			
1.	A word refers to name of person, place and things is called						
	a)Noun	b)Pronoun	c)Verb	d) Adverb			
2.	How many parts in Parts	of speech?					
	a)5	b) 6	c)7	d) 8			
3.	Which one can help for p	resentation?					
	a)Listening	b) Speaking	c) Reading	d) Writing			
4.	4. A minimal unit of grammatical function is						
	a)Phonetics	b) Morpheme	c)Phonology	d)Morphology			
5.	5. Public speaking is based on						
	a)Word	b)Tone	c)Voice modulation only	d) presentation			
6.	6. What are the Key features of communication?						
	a)verbal	b) Non - verbal	c) Gesture	d) A,B			
7.	A Leader must have						
	a)Positive thinking	b)Goal setting	c)Problem solving only	d) All			
8.	In a class room a Teacher	teaches a lesson by					
	a) Speaking	b) Writing	c) Writing and Speaking	d) Reading and Writing			
9.	What is the purpose of In	terview?					
	a)To check our ability	b) To getting a job	c) To produce our skills	d) B,A			
10	). Curriculum Vita requires	3					
	a) Education	b) Experience only	c) Skills	d) Awards and all			

#### PART-B

## ANSWER ALL THE QUESTIONS

(5X7=35)

11. a) Explain a sentence and kinds of sentences with an example.

(OR)

- b) Write all names of Parts of Speeches with suitable examples.
- 12. a) Write a letter to your Principal a getting permission for Picnic.

(OR)

- b) What is difference between Debate and Conversation?
- 13. a) How can you prepare a Welcome Speech?

(OR)

- b) What is the most important characteristic of Leadership?
- 14. a) Explain the Body language in Communication.

(OR)

- b) Write the most important Human Values in Personality development.
- 15. a) Write the major soft skills require the job.

(OR)

b) Explain the differences between Technical skills and Professional skills.

### PART-C

## ANSWER ANY THREE QUESTIONS

(3X10=30)

- 16. What are the uses of Functional Grammar in English Language?
- 17. How to improve a Good Conversation.
- 18. What are the different types of Public Speaking?
- 19. What is called Personality Development and uses?
- 20. Write the advantages of LSRW in communication.