ADD ON COURSES

Through this scheme the college aims at imparting crucial job skills to the students through various certificate programmes, thus enabling them to acquire an additional certificate along with their Degree certificates. Students can pursue these certificate programmes along with their regular Degree programmes.

FUNCTIONAL ENGLISH

Functional English aims at developing the confident & independent personality of the student by enabling her to be the language expert, by endowing her with the fluency in spoken & written English which is essential for interaction in corporate sectors & day today life in the present times of globalization.

Duration: 6 Months

TALLY

This course is **designed to impart knowledge regarding concepts of Financial Accounting** Tally is an accounting package which is used for learning to maintain accounts. As this course is useful for Commerce students to get placements in different offices as well as companies in Accounts departments.

Duration: 6 Months

DIPLOMA PROGRAMMES:

PGDCA

This programme is aimed towards building prospective career in the field of Computer Applications. The programme is designed with the objective to **provide knowledge and skills in the various aspects of Computer Applications and Programming**. Students will also be trained in the latest trends of Information Technology.

Duration: 1 year

PGDBI

Bioinformatics is an interdisciplinary field that develops methods and software tools for understanding biological data. As an interdisciplinary field of science, bioinformatics combines computer science, statistics, mathematics, and engineering to analyze and interpret biological data. It is a new emerging field that helps in collecting, linking, and manipulating different types of biological information to discover new biological insight. This programme is targeted towards imparting theoretical as well as practical

knowledge of bioinformatics to its participants. After completion of the course participant is expected to have in-depth knowledge and better understanding of sequence analysis, prediction of protein structure, genome annotation, comparative genomics, health and drug discovery, microarray profiling. The modules have been compiled to introduce the attendee to various aspects of bioinformatics, its need and benefits in biological research.

Duration: 1 year