



**DHANALAKSHMI SRINIVASAN  
COLLEGE OF ARTS & SCIENCE FOR WOMEN  
(Autonomous)  
(Affiliated to Bharathidasan University)  
(Nationally Re-Accredited with 'A' Grade by NAAC)  
Perambalur – 621212**



Date: 07.06.2019

**DSCASW(A)/IQAC/ 2019-2020/Circular-01**

**Internal Quality Assurance Cell**

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 10<sup>th</sup> June 2019 at 2.30 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.


The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Plan of action for the academic year 2019-20 to be prepared.
- Preparation of Academic calendar.
- Discussion on quality objective of the college.
- Introduction of new faculty members.
- Submission of Odd Semester workload and time table.
- Commencement of Odd semester classes.
- Student Induction Program for Freshers.
- Preparation of departmental Annual Plan.
- Preparation and submission of department and laboratory requirements.
- Review and approve different operational and functional committees and its members.
- Approve the IQAC funds for organizing Seminars/ Conferences/ Workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes.
- Board of Studies meeting.
- Tentative schedules of examination process.
- Preparation of AQAR for the academic year 2018-19.
- Observation of National and International Importance Day.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.

  
IQAC Coordinator  
COORDINATOR,

Internal Quality Assurance Cell  
Dhanalakshmi Srinivasan College of  
Arts & Science for Women,  
Perambalur - 621 212.

  
Principal  
**PRINCIPAL**  
DHANALAKSHMI SRINIVASAN COLLEGE  
OF ARTS AND SCIENCE FOR WOMEN  
(AUTONOMOUS),  
PERAMBALUR - 621 212.



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**Perambalur – 621212**



**INTERNAL QUALITY ASSURANCE CELL**

**DSCASW(A)/IQAC/ 2019-2020/Minutes-01**

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2019 – 2020
Meeting Number	01
Date and Time	10.06.2019 at 2.30 pm
Venue	IQAC

**Minutes of Meeting**

The Internal Quality Assurance Cell meeting was held in IQAC on 10.06.2019 at 2.30 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.D.Devahi
10. Dr .A.C.Chandra Sekar
11. Dr. R.G.Balamurugan
12. Dr. T Thaila
13. Dr. Elayaperumal
14. Dr.C. Sangavi
15. Dr.G.Sugunadevi
16. Dr.P.Gajalakshmi
17. Dr.Chinnasamy
18. Ms. S.Gowri
19. Dr. D.Kalaiselvan
20. Dr. M.Chandrasekaran
21. Ms.S.Ampritha
22. Ms.Arthi
23. Ms.M.Anushree
24. Ms. Amutha
25. Dr.K.Akila

The coordinator of Internal Quality Assurance Cell (IQAC) welcomed the Chairman, Deans, Heads of the Department and all members of the IQAC to the meeting. Following that, the Meeting's Agenda was taken up, and the following decisions were made unanimously:

<b>Agenda</b>	<b>Decision Taken</b>	<b>Responsible Person</b>
Review of Minutes of previous meeting and Approval of the same	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Plan of action for the academic year 2019-20 to be prepared	To prepare the Plan of action for the academic year 2019-20 with the suggestions given	Head of the Institution Dean Academics Coordinator-IQAC
Preparation of Academic calendar	To prepare the Academic Calendar	Dean Academics Coordinator-IQAC
Discussion on quality objective of the college	The objective and quality policy of the institution was clearly explicated by the head of the institution and was followed by the heads of various departments with their own departments objectives and activities	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
Introduction of new faculty members	The newly joined faculty members were asked to introduce themselves among the teaching fraternity.	Dean Academics Coordinator-IQAC
Submission of Odd Semester workload and time table	To prepare and submit the odd semester workload and time table	Heads of the Department
Commencement of Odd semester classes	Reopening of odd semester classes	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and Controller of Examination
Student Induction Program for Freshers.	Decided to organize Student Induction Program for I UG & PG students.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department and All faculty members.
Preparation of departmental Annual Plan	To prepare and submit departmental annual plan	Heads of the Department
Preparation and submission of department and laboratory requirements	To prepare and submit department and laboratory requirements	Heads of the Department

Review and approve different operational and functional committees and its members	To review and approve different operational and functional committees and its members	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC
Approving IQAC funds for organizing seminars/conferences/ workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes	Approved IQAC funds for organizing seminars/conferences/ workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes	Head of the Institution Dean Academics Dean Research Coordinator-IQAC
Board of Studies meeting	To convene Board of Studies meeting for curriculum enrichment	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and Controller of Examination
Tentative schedules of examination process	To prepare and approve the schedules of examination process	Controller of Examination
AQAR 2018 - 19	It is decided to prepare the AQAR for the AY 2018 - 19	Coordinator-IQAC and Criterion Managers
Observation of National and International Importance Day	Decided to celebrate National and International Importance Day	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department and Physical Director
Any other matters with the permission of the chair	No other matters discussed and the meeting was concluded with vote of thanks.	



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**INTERNAL QUALITY ASSURANCE CELL**

**DSCASW(A)/IQAC/ 2019-2020/ATR-01**

**Action taken:**




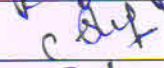


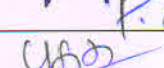

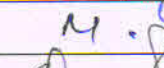
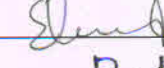
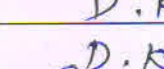
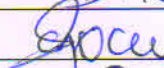



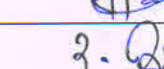
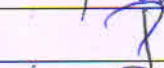

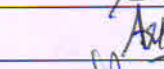



- The minutes of the previous IQAC meeting is approved.
- Resolved to prepare the Plan of action for the academic year 2019-20.
- Resolved to prepare Academic calendar for the year 2019-20.
- Heads of the department are asked to prepare & submit odd semester workload, time table, departmental annual plan, department & laboratory requirements.
- Resolved to organize Student Induction Program for I UG & PG students.
- Approved different operational and functional committees and its members.
- Resolved to provide IQAC funds for organizing seminars/ conferences/ workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes.
- Board chairman of all the departments were asked to plan and conduct the BoS meeting.
- The schedule of examination process was approved.
- Resolved to prepare AQAR for the academic year 2018-19 as per the NAAC manual.
- Resolved to celebrate all the National and International Importance Day

  
IQAC Coordinator

**Coordinator,**  
Internal Quality Assurance Cell  
Dhanalakshmi Srinivasan College of  
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Perambalur - 621 212.

  
Principal

**PRINCIPAL**  
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PERAMBALUR - 621 212.

S.No	Department	Signature of the HOD
1	Principal	
2	Vice Principal	
3	Dean-Academics	N. P. Palanisamy
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	M. Jeyaraj
12	Chemistry	
13	Commerce	D. Kalai
14	Commerce CA	D. Kalai
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Fashion Technology & Costume Designing	
23	Nutrition & Dietetics	
24	Forensic Science	
25	Library	
26	Physical Directress	



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30.10.2019

**DSCASW(A)/IQAC/ 2019-2020/ Circular-02**

**Internal Quality Assurance Cell**

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 01.11.2019 at 2.30p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- National/ International conference/ seminar/ workshops/ guest lectures/ FDPs and training programmes.
- Financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.
- To promote research culture in the campus.
- Even Semester Result Analysis- 2018-2019.
- Active participation of alumni.
- Schedule for End Semester Examination.
- Encouraging the fresher's (Newly appointed young faculty members) to undergo research.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.

**IQAC Coordinator**

**Coordinator**

Internal Quality Assurance Cell  
Dhanalakshmi Srinivasan College of  
Arts & Science for Women,  
Perambalur - 621 212.

**Principal**

**PRINCIPAL**

**DHANALAKSHMI SRINIVASAN COLLEGE**  
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**INTERNAL QUALITY ASSURANCE CELL**

**DSCASW(A)/IQAC/ 2019-2020/Minutes-02**

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2019 - 20
Meeting Number	02
Date and Time	01.11.2019 at 2.30 pm
Venue	IQAC

**Minutes of Meeting**

The Internal Quality Assurance Cell meeting was held in IQAC on 01.11.2019 at 2.30 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.D.Devahi
10. Dr .A.C.Chandra Sekar
11. Dr. R.G.Balamurugan
12. Dr. T Thaila
13. Dr. Elayaperumal
14. Dr.C. Sangavi
15. Dr.G.Sugunadevi
16. Dr.P.Gajalakshmi
17. Dr.Chinnasamy
18. Ms. S.Gowri
19. Dr. D.Kalaiselvan
20. Dr. M.Chandrasekaran
21. Ms.S.Ampritha
22. Ms.Arthi
23. Ms.M.Anushree
24. Ms. P.Amutha



25. Dr.K.Akila

The following agenda were discussed in the meeting:

<b>Agenda</b>	<b>Decision Taken</b>	<b>Responsible Person</b>
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
National/ International conference/ seminar/ workshops/ guest lectures/ FDPs and training programmes.	Encouraged all the heads of the department to come up with initiatives of various activities across all the departments for students and staff members.	Dean Academics Heads of the Department and faculty members
Financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.	Decided to provide financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.	Head of the Institution Dean Academics IQAC Coordinator
To promote research culture in the campus	Motivate faculty members to actively involve in research activities and come up with research papers in reputed journals	Dean Research Heads of the Department and faculty members
Even Semester Result Analysis	The Result Analysis of the institution in the Even semester 2018-19 was presented for deliberations.	Head of the Institution Dean Academics IQAC Coordinator Controller of Examinations Heads of the Department
Active participation of alumni.	Encourage the alumni of the college to contribute in the progress of each and every department.	Heads of the Department and Alumni Association In-charges.
Schedule for End Semester	The examination date were	Head of the Institution

Examination.	confirmed and circulated.	Dean Academics Coordinator-IQAC Controller of Examinations.
Any other matters with the permission of the chair.	No other matters discussed and the meeting was concluded with vote of thanks.	

To consider and deliberate the value added programmes offered/proposed by various departments/schools in the even semester courses: Review on courses conducted in the Even semester 2018-19 – Planner for the ODD semester 2019-20 – reg.



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**INTERNAL QUALITY ASSURANCE CELL**


**DSCASW(A)/IQAC/ 2019-2020/ATR-02**

**Action taken:**










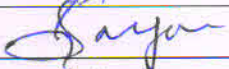


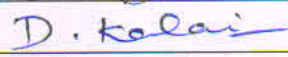
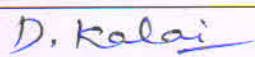
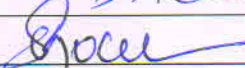
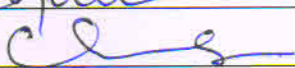


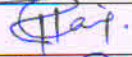
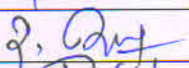
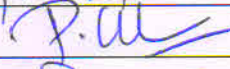
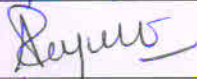
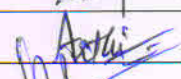

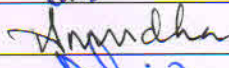

- The minutes of the previous IQAC meeting is approved
- Instructed the heads of all the departments to come up with initiatives of various activities across all the departments for students and staff members.
- Resolved to provide financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.
- Initiated the faculty members to involve in research activities and come up with research papers in reputed journals.
- Encouraged the alumni of the college to contribute in the progress of each and every department.
- The end semester examination date was confirmed and circulated.

  
IQAC Coordinator  
Coordinator

Internal Quality Assurance Cell  
Dhanalakshmi Srinivasan College of  
Arts & Science for Women,  
Perambalur - 621 212.

  
Principal

**PRINCIPAL**  
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PERAMBALUR - 621 212.

S.No	Department	Signature of the HOD
1	Principal	
2	Vice Principal	
3	Dean-Academics	
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Fashion Technology & Costume Designing	
23	Nutrition & Dietetics	
24	Forensic Science	
25	Library	
26	Physical Directress	



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Date: 29.11.2019

**DSCASW(A)/IQAC/ 2019-2020/ Circular-03**

**Internal Quality Assurance Cell**

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 02.12.2019 at 2.30 pm in IQAC and provide your valuable suggestions/ recommendations for the items listed below.


The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Tentative plan of reopening of college for even semester.
- Preparation of even semester plan & schedule.
- Submission of even semester workload and time table.
- Obtain odd semester feedback from different stakeholders.
- Discussion on placement activities and internship.
- Arrangement of Department-wise Field visit/ Industrialvisit/ tour for the students.
- PART-V extension activities.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.

  
IQAC Coordinator  
Coordinator

Internal Quality Assurance Cell  
Dhanalakshmi Srinivasan College of  
Arts & Science for Women,  
Perambalur - 621 212.

  
Principal  
**PRINCIPAL**  
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**INTERNAL QUALITY ASSURANCE CELL**

**DSCASW(A)/IQAC/ 2019-2020/Minutes-03**

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2019 - 20
Meeting Number	03
Date and Time	02.12.2019 at 2.30 pm
Venue	IQAC

**Minutes of Meeting**

The Internal Quality Assurance Cell meeting was held in IQAC on 02.12.2019 at 2.30 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.D.Devahi
10. Dr .A.C.Chandra Sekar
11. Dr. R.G.Balamurugan
12. Dr. T Thaila
13. Dr. Elayaperumal
14. Dr.C. Sangavi
15. Dr.G.Sugunadevi
16. Dr.P.Gajalakshmi
17. Dr.Chinnasamy
18. Ms. S.Gowri
19. Dr. D.Kalaiselvan
20. Dr. M.Chandrasekaran
21. Ms.S.Ampritha
22. Ms.Arthi
23. Ms.M.Anushree
24. Ms. Amutha

25. Dr.K.Akila

The following agenda were discussed in the meeting:

<b>Agenda</b>	<b>Decision Taken</b>	<b>Responsible Person</b>
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Tentative plan of reopening of college for even semester.	Reopening of even semester classes	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department Controller of Examination
Preparation of even semester plan & schedule.	To prepare and submit the schedule of even semester plans	Head of the Institution Dean Academics Dean Research Coordinator-IQAC Heads of the Department and faculty members
Submission of even semester workload and time table.	To prepare and submit even semester workload and time table.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
Obtain odd semester feedback from different stakeholders.	To obtain odd semester feedback from different stakeholders.	Head of the Institution Dean Academics Dean Student Affairs IQAC Coordinator Controller of Examinations Heads of the Department
Discussion on placement activities and internship.	To discuss on placement activities and internship.	Training & Placement Cell Dean Student Affairs
Arrangement of Department-wise Field visit/ Industrial visit/ tour for the students.	To arrange for field visits, internships and industrial visits.	Head of the Institution Dean Academics Dean Student Affairs Heads of the Department
PART-V extension activities.	To organize Part-V activities by NSS, Rotaract, Women's cell, EXNORA, Health and Wellness club, etc.	Head of the Institution Dean Student Affairs Coordinator-IQAC PART-V Coordinators
Any other matters with the permission of the chair.	No other matters discussed and the meeting was concluded with vote of thanks.	



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**INTERNAL QUALITY ASSURANCE CELL**

**DSCASW(A)/IQAC/ 2019-2020/ATR-03**

**Action taken:**

- The minutes of the previous IQAC meeting is approved
- The date for the reopening of even semester classes has announced.
- Heads are asked to prepare and submit the even semester workload, time table, schedule of departmental activities, Internship, Field visits and Industrial Visits.
- Resolved to obtain odd semester feedback from different stakeholders.
- Resolved to arrange placement drives effectively.
- Part-V co-ordinators are asked to arrange the activities by NSS, Rotaract, Women's cell, EXNORA, Health and Wellness club, etc.

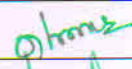


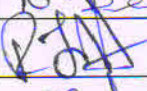
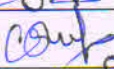
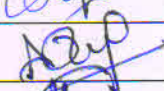

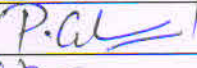

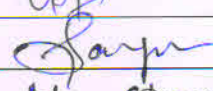



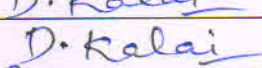
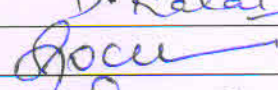

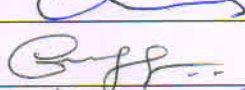
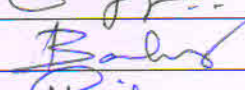
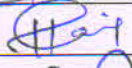

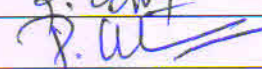
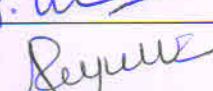
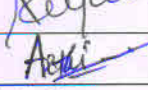

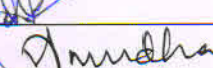

  
IQAC Coordinator  
**COORDINATOR,**

Internal Quality Assurance Cell  
Dhanalakshmi Srinivasan College of  
Arts & Science for Women,  
Perambalur - 621 212.

  
Principal

**PRINCIPAL**  
DHANALAKSHMI SRINIVASAN COLLEGE  
OF ARTS AND SCIENCE FOR WOMEN  
(AUTONOMOUS),  
PERAMBALUR - 621 212.



S.No	Department	Signature of the HOD
1	Principal	
2	Vice Principal	
3	Dean-Academics	
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Fashion Technology & Costume Designing	
23	Nutrition & Dietetics	
24	Forensic Science	
25	Library	
26	Physical Directress	



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Perambalur – 621212**



Date: 18.03.2020

**DSCASW(A)/IQAC/ 2019-2020/ Circular-04**

**Internal Quality Assurance Cell**

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 20.03.2020 at 2.30 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Conduction of AAA audit.
- NAAC Transition Period Status.
- Faculty requirement of the academic year 2020-2021.
- Discussion on Admission work for forthcoming year.
- Review of Academic Result and Action plan for improvement.
- Review of Student's Placement activities.
- SWOC Analysis.
- Staff Performance Appraisal.
- Enhancing/ Renovation of infrastructural resources.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.

  
IQAC Coordinator

**Coorainator**  
Internal Quality Assurance Cell  
Dhanalakshmi Srinivasan College of  
Arts & Science for Women,  
Perambalur - 621 212.

  
Principal

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**INTERNAL QUALITY ASSURANCE CELL**

**DSCASW(A)/IQAC/ 2019-2020/Minutes-04**

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2019 - 20
Meeting Number	04
Date and Time	20.03.2020 at 2.30 pm
Venue	IQAC

**Minutes of Meeting**

The Internal Quality Assurance Cell meeting was held in IQAC on 20.03.2020 at 2.30 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.D.Devahi
10. Dr .A.C.Chandra Sekar
11. Dr. R.G.Balamurugan
12. Dr. T Thaila
13. Dr. Elayaperumal
14. Dr.C. Sangavi
15. Dr.G.Sugunadevi
16. Dr.P.Gajalakshmi
17. Dr.Chinnasamy
18. Ms. S.Gowri
19. Dr. D.Kalaiselvan
20. Dr. M.Chandrasekaran
21. Ms.S.Ampritha
22. Ms.Arthi
23. Ms.M.Anushree
24. Ms. Amutha

25. Dr.K.Akila

The following agenda were discussed in the meeting:

<b>Agenda</b>	<b>Decision Taken</b>	<b>Responsible Person</b>
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Conduction of AAA audit.	Decided to conduct AAA audit	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
NAAC Transition Period Status	NAAC Transition Period Status was discussed	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
Faculty requirement of the academic year 2020-2021.	To prepare and submit the workload the upcoming semester along with the staff requirement.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and faculty members
Discussion on Admission work for forthcoming year.	To discuss about the Admission work for forthcoming year.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department
Review of Academic Result and Action plan for improvement.	To review of Academic Result and Action plan for improvement.	Head of the Institution Dean Academics Dean Student Affairs IQAC Coordinator Controller of Examinations Heads of the Department
Review of Student's Placement activities.	To review of Student's Placement activities.	Head of the Institution Dean Academics Training & Placement Cell Dean Student Affairs
SWOC Analysis.	To prepare Departmental SWOC analysis	Head of the Institution Dean Academics IQAC Coordinator Heads of the Department
Staff Performance Appraisal.	To prepare Staff Performance Appraisal report.	Head of the Institution Dean Academics Dean Student Affairs

		Coordinator-IQAC
Enhancing/ Renovation of infrastructural resources.	Decided to Enhancing/ Renovation of infrastructural resources.	Head of the Institution Dean Academics Dean Student Affairs Heads of the Department
Any other matters with the permission of the chair.	No other matters discussed and the meeting was concluded with vote of thanks.	



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**INTERNAL QUALITY ASSURANCE CELL**


**DSCASW(A)/IQAC/ 2019-2020/ATR-04**

**Action taken:**

- The minutes of the previous IQAC meeting is approved.
- Department Heads are asked to prepare for conducting AAA audit.
- Received communication from NAAC- Transition of Autonomous colleges- validity extended till 31<sup>st</sup> December 2022.
- Faculty requirement list and workload for academic year 2020-2021 to be submitted by department heads.
- Resolved about the Admission work for forthcoming year.
- Resolved the action plan for upgrading the Academic Result.
- Student's Placement and Higher studies details resolved.
- Department wise SWOC Analysis were asked to be prepared.
- Overall Staff Performance Appraisal for the current year is measured.
- Department heads are asked to submit the list for any renovation of any infrastructural resources in their respective departments.

  
IQAC Coordinator

**Coordinator,**  
Internal Quality Assurance Cell  
Dhanalakshmi Srinivasan College of  
Arts & Science for Women,  
Perambalur - 621 212.

  
Principal  
**PRINCIPAL**  
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11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Fashion Technology & Costume Designing	
23	Nutrition & Dietetics	
24	Forensic Science	
25	Library	
26	Physical Directress	