



**DHANALAKSHMI SRINIVASAN
COLLEGE OF ARTS & SCIENCE FOR WOMEN
(Autonomous)
(Affiliated to Bharathidasan University)
(Nationally Re-Accredited with 'A' Grade by NAAC)
Perambalur – 621212**



Date: 07.06.2021

DSCASW(A)/IQAC/ 2021-2022/ Circular-01

Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 09.06.2021 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Evaluation of NIRF Ranking 2021.
- Plan of action for the academic year 2021-22 to be prepared.
- Preparation of Academic calendar.
- Submission of Odd Semester workload and time table.
- Commencement of Odd semester classes.
- Student Induction Program for Freshers.
- Preparation of departmental Annual Plan.
- Preparation and submission of department and laboratory requirements.
- Review and approve different operational and functional committees.
- Approve the IQAC funds for organizing Seminars/ Conferences/ Workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes.
- Progression of NAAC activities.
- Board of Studies meeting.
- Tentative schedules of examination process.

- Preparation of AQAR for the academic year 2020-21.
- Celebration of commemorative days.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.



IQAC Coordinator

Coordinator,
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212



Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ Minutes-01

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2021 - 22
Meeting Number	01
Date and Time	09.06.2021 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 09.06.2021 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.D.Devahi
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr.Vanitha
14. Dr. C.Sangavi
15. Dr.G.Sugunadevi
16. Dr.P.Gajalakshmi
17. Dr.P.Manikandan
18. Ms. S.Gowri
19. Dr. R.Shanthi
20. Dr. M.Chandrasekaran
21. Ms.S.Ampritha
22. Ms.Arthi T
23. Ms.Anushree M
24. Ms.Amutha

25. Dr.K.Akila

The coordinator of Internal Quality Assurance Cell (IQAC) welcomed the Chairman, Deans, Heads of the Department and all members of the IQAC to the meeting. Following that, the Meeting's Agenda was taken up, and the following decisions were made unanimously:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Evaluation of NIRF Ranking 2021.	The result of NIRF ranking was discussed and identified the pros and cons of the work done.	Head of the Institution NIRF Nodal Officer Dean Academics Coordinator-IQAC Heads of the Department
Plan of action for the academic year 2021-22 to be prepared	To prepare the Plan of action for the academic year 2021-22 with the suggestions given	Head of the Institution Dean Academics Coordinator-IQAC
Preparation of Academic calendar	To prepare the Academic Calendar	Dean Academics Coordinator-IQAC
Submission of Odd Semester workload and time table	To prepare and submit the odd semester workload and time table	Heads of the Department
Commencement of Odd semester classes	Reopening of odd semester classes	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and Controller of Examination
Student Induction Program for Freshers.	Decided to organize Student Induction Program for I UG & PG students.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department and All faculty members.
Preparation of departmental Annual Plan	To prepare and submit departmental annual plan	Heads of the Department
Preparation and submission of department and laboratory requirements	To prepare and submit department and laboratory requirements	Heads of the Department
Review and approve different operational and functional committees	To review and approve different operational and functional committees	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC

Approving IQAC funds for organizing seminars/ conferences/ workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes	Approved IQAC funds for organizing seminars/ conferences/ workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes	Head of the Institution Dean Academics Dean Research Coordinator-IQAC
Progression of NAAC activities	To adhere with the revised template of NAAC manual and work accordingly	Coordinator-IQAC and Criterion Managers
Board of Studies meeting	To convene Board of Studies meeting for curriculum enrichment	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and Controller of Examination
Tentative schedules of examination process	To prepare and approve the schedules of examination process	Controller of Examination
AQAR 2020 - 21	It is decided to prepare the AQAR for the AY 2020 - 21	Coordinator-IQAC and Criterion Managers
Celebration of commemorative days.	Decided to celebrate the commemorative days.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department and Physical Director
Any other matters with the permission of the chair	No other matters discussed and the meeting was concluded with vote of thanks.	



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ ATR-01

Action taken:

- The minutes of the previous IQAC meeting is approved
- Participated in NIRF Ranking 2021 and identified the flaws towards it.
- Plan of action for the academic year 2021-22 to be prepared
- Academic Calendar to be prepared
- To commence classes of odd semester and prepare the workload, time table, annual plan, lab requirements and submit it to the principal.
- Different operational and functional committees approved.
- Decided to approve funds to IQAC for organizing Seminars/ Conferences/ Workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes.
- Criterion managers to review the progress of NAAC activities from all the departments and collect the criterion wise data and supporting documents.
- Board chairman of all the departments to plan and conduct the BoS meeting.
- To submit the schedule of examination process for approval.
- To prepare AQAR for the academic year 2020-21 as per the latest NAAC manual.
- Resolved to celebrate all the commemorative days.

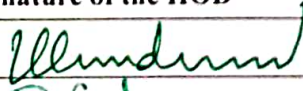

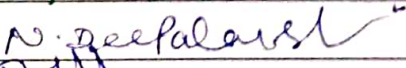
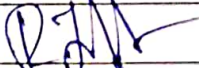
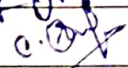
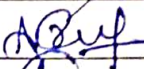

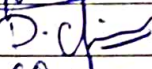
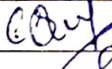
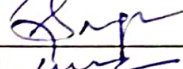
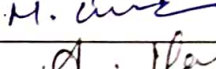
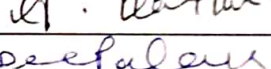
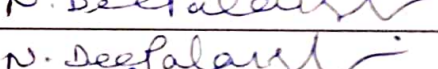
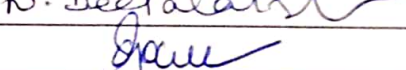
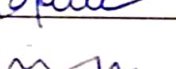
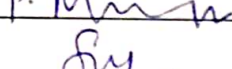

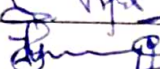
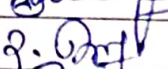
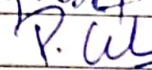
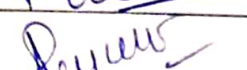
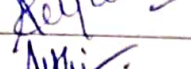
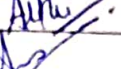
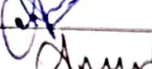
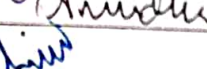


IQAC Coordinator

COORDINATOR

Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College
Arts & Science for Women,
Perambalur - 621 212.


Principal

PRINCIPAL
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S.No	Department	Signature of the HOD
1	Principal	
2	Vice Principal	
3	Dean-Academics	
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Fashion Technology & Costume Designing	
23	Nutrition & Dietetics	
24	Forensic Science	
25	Library	
26	Physical Directress	



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Date: 18.08.2021

DSCASW(A)/IQAC/ 2021-2022/ Circular-02


Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 20.08.2021 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- E-Content/ study materials/ Lab Manual upload in the blog.
- Result analysis of Continuous Internal Assessment-I.
- Maintenance of logbook.
- Promote the use of ICT in teaching.
- National/ International conference/ seminar/ workshops/ guest lectures/ FDPs and training programmes.
- Signing of MoU with academia and industry.
- Seed money for research activities.
- Apply for Research grants.
- Financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.
- Promote and encourage both faculty and students to publish research papers in reputed journals.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.


IQAC Coordinator

Internal Quality Assurance
Dhanalakshmi Srinivasan College
Arts & Science for Women,
Perambalur - 621 212


Principal

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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ Minutes-02

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2021 - 22
Meeting Number	02
Date and Time	20.08.2021 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 20.08.2021 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.D.Devahi
10. Dr.D.Sundaramoorthy
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20. Dr. M.Chandrasekaran

21. Ms.S.Ampritha
22. Ms.Arthi T
23. Ms.Anushree M
24. Ms.Amutha
25. Dr.K.Akila

The following agenda were discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
E-Content/ study materials/ Lab Manual upload in the blog.	To prepare and upload e-content/ study materials/ lab manual in the blog	Heads of the Department and faculty members
Result analysis of Continuous Internal Assessment-I.	To prepare and submit the result analysis of Continuous Internal Assessment-I.	Heads of the Department and faculty members
Maintenance of logbook.	Record the lesson plan and execution in the logbook to showcase the teaching learning process	Heads of the Department and faculty members
Promote the use of ICT in teaching.	Resolve that all faculty members should frequently use ICT facilities for Teaching learning process.	Heads of the Department and faculty members
National/ International conference/ seminar/ workshops/ guest lectures/ FDPs and training programmes.	To organize National/ International conference/ seminar/ workshops/ guest lectures/ FDPs and training programmes.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and faculty members
Signing of MoU with academia and industry.	Resolved to undergo Memorandum of Understanding with industry and educational sectors	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and faculty members
Seed money for research activities.	Resolved that budget for seed money to promote research culture among the faculty members will be allotted by the management.	Dean Research Heads of the Department and faculty members

Apply for Research grants.	To apply for research grants from funding agencies	Dean Research Heads of the Department and faculty members
Financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.	Decided to provide financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
Promote and encourage both faculty and students to publish research papers in reputed journals.	Advised faculty members and students to publish research papers in reputed journals.	Dean Research Dean Student Affairs Heads of the Department and faculty members
Any other matters with the permission of the chair.	No other matters discussed and the meeting was concluded with vote of thanks.	



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ ATR-02

Action taken:

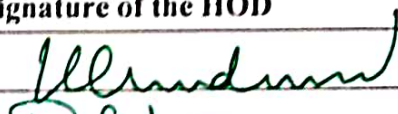
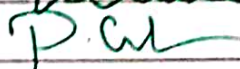
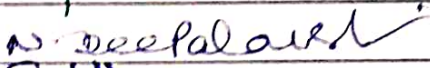
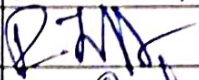
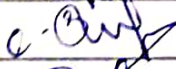


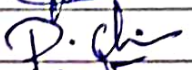
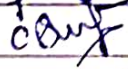
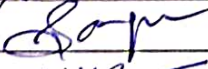
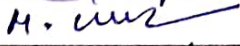
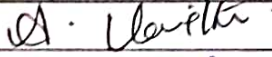
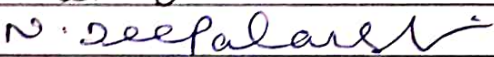
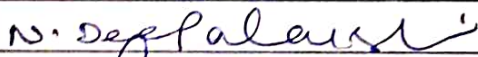
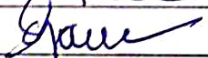
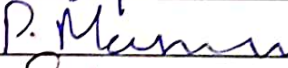


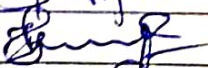
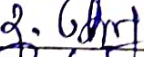
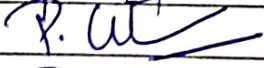
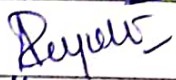
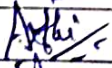
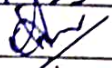
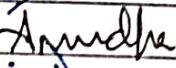
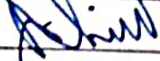
- The minutes of the previous IQAC meeting is approved
- Heads of the Department to ensure that E-content/ study materials/ lab manual are uploaded in the blog
- Heads of the Department to submit the result analysis of Continuous Internal Assessment-I.
- Heads of the Department to confirm that lesson plan and record are adhered.
- Recommended to practice ICT facilities for Teaching learning process.
- Planned to organize National/ International conference/ seminar/ workshops/ guest lectures/ FDPs and training programmes.
- Committed to sign Memorandum of Understanding with industry and educational sectors.
- Involved in publishing research papers, writing research proposals for seed money, and obtaining research grants.
- Resolved to provide financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.


IQAC Coordinator

COORDINATOR,
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212


Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS).
PERAMBALUR - 621 212.

S.No	Department	Signature of the HOD
1	Principal	
2	Vice Principal	
3	Dean-Academics	
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Fashion Technology & Costume Designing	
23	Nutrition & Dietetics	
24	Forensic Science	
25	Library	
26	Physical Directress	



**Dhanalakshmi Srinivasan
College of Arts & Science for women
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Perambalur – 621212**



Date: 08.11.2021

DSCASW(A)/IQAC/ 2021-2022/ Circular-03

Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 10.11.2021 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.


The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Subscription of Journals and e-books.
- Apply for SWAYAM online courses.
- Organize aptitude and communication skill related courses by TPO.
- Participation in collegiate and inter-collegiate tournaments at District/ State/ National level.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.


IQAC Coordinator

COORDINATOR
Internal Quality Assurance
Dhanalakshmi Srinivasan College
Arts & Science for Women,
Perambalur - 621 212


Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
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PERAMBALUR - 621 212.



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ Minutes-03

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2021 - 22
Meeting Number	03
Date and Time	10.11.2021 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 10.11.2021 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.D.Devahi
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr. Vanitha
14. Dr. C.Sangavi
15. Dr.G.Sugunadevi
16. Dr.P.Gajalakshmi
17. Dr.P.Manikandan
18. Ms. S.Gowri

19. Dr. R. Shanthi
20. Dr. M. Chandrasekaran
21. Ms. S. Ampritha
22. Ms. Arthi T
23. Ms. Anushree M
24. Ms. Amutha
25. Dr. K. Akila

The following agenda were discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Subscription of Journals and e-books.	As per the demand of faculty members and students, various subscriptions of journals and e-books will be enhanced by central library.	Head of the Institution Dean Academics Coordinator-IQAC Librarian
Apply for SWAYAM online courses.	To encourage the students to register in various online courses.	Head of the Institution Dean Academics Dean Research Dean Student Affairs Coordinator-IQAC Heads of the Department and faculty members
Organize aptitude and communication skill related courses by TPO.	To organize placement related skill training programme	Training & Placement Cell Dean Student Affairs
Participation in collegiate and inter-collegiate tournaments at District/ State/ National level.	Encouraging students to participate in collegiate and inter-collegiate tournaments in District/ State/ National level.	Physical Directress Dean Student Affairs
Any other matters with the permission of the chair.	No other matters discussed and the meeting was concluded with vote of thanks.	



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ ATR-03

Action taken:

- The minutes of the previous IQAC meeting is approved
- Subscriptions of recent publication of journals and e-books.
- Emphasis the students to register in online courses.
- Players are trained continually to compete in collegiate and inter-collegiate tournaments in District/ State/ National level.


IQAC Coordinator

Coordinator
Internal Quality Assurance Cell,
Dhanalakshmi Srinivasan College,
Arts & Science for Women,
Perambalur - 621 212


Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS).
PERAMBALUR - 621 212,

S.No	Department	Signature of the HOD
1	Principal	U. Sundaram
2	Vice Principal	P. Ch
3	Dean-Academics	N. Seelapala
4	Dean- Admin	P. Ch
5	Dean- Research	C. Ch
6	Dean- Student Affairs	A. Ch
7	IQAC Coordinator	P. Ch
8	Controller of Examination	P. Ch
9	Biochemistry	C. Ch
10	Biotechnology	S. Ch
11	Business Administration	H. Ch
12	Chemistry	A. Ch
13	Commerce	N. Seelapala
14	Commerce CA	N. Seelapala
15	Computer Application	S. Ch
16	Computer Science	P. Ch
17	English	S. Ch
18	Mathematics	S. Ch
19	Physics	S. Ch
20	Tamil	S. Ch
21	Microbiology	P. Ch
22	Fashion Technology & Costume Designing	S. Ch
23	Nutrition & Dietetics	S. Ch
24	Forensic Science	S. Ch
25	Library	A. Ch
26	Physical Directress	A. Ch



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Date: 10.01.2022

DSCASW(A)/IQAC/ 2021-2022/ Circular-04

Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 12.01.2022 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Schedule for odd semester examination.
- Preparation of even semester plan chart.
- Submission of even semester workload and time table.
- Commencement of even semester classes.
- Seminar on implementation of NEP 2020.
- Placement drive- on campus and off campus.
- Feedback on Teachers by Students.
- Feedback by parents, alumni and other stakeholders.
- Participation in NIRF ranking 2022.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.

IQAC Coordinator

Coordinator,

Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212.

Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ Minutes-04

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2021 - 22
Meeting Number	04
Date and Time	12.01.2022 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 12.01.2022 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.D.Devahi
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr.Vanitha
14. Dr. C.Sangavi
15. Dr.G.Sugunadevi
16. Dr.P.Gajalakshmi
17. Dr.P.Manikandan

18. Ms. S.Gowri
19. Dr. R.Shanthi
20. Dr. M.Chandrasekaran
21. Ms.S.Ampritha
22. Ms.Arthi T
23. Ms.Anushree M
24. Ms.Amutha
25. Dr.K.Akila

The following agenda were discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Schedule for odd semester examination.	To finalize the schedule for odd semester examination.	Head of the Institution Dean Academics Coordinator-IQAC Controller of Examination
Preparation of even semester plan chart.	To prepare and submit even semester plan chart.	Head of the Institution Dean Academics Dean Research Coordinator-IQAC Heads of the Department and faculty members
Submission of even semester workload and time table.	To prepare and submit even semester workload and time table.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
Commencement of even semester classes.	Reopening of even semester classes	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department Controller of Examination
Seminar on implementation of NEP 2020.	Planned to organize National level seminar on NEP 2020	Head of the Institution Dean Academics Coordinator-IQAC
Placement drive- on campus and off campus.	Decided to arrange placement drive- on campus and off campus.	Training & Placement Cell Dean Student Affairs

Feedback on Teachers by Students.	Instructed to collect feedback from students on faculty members.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department
Feedback by parents, alumni and other stakeholders.	To collect feedback from parents, alumni and other stakeholders.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department
Participation in NIRF ranking 2022.	Decided to participate actively in NIRF ranking 2022.	Head of the Institution NIRF Nodal Officer Dean Academics Coordinator-IQAC Heads of the Department
Any other matters with the permission of the chair.	No other matters discussed and the meeting was concluded with vote of thanks.	



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Perambalur – 621212**



INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ ATR-04

Action taken:

- The minutes of the previous IQAC meeting is approved
- Finalized the schedule for odd semester examination.
- To commence the even semester classes and to prepare and submit even semester plan chart, workload and time table.
- National level seminar on implementation of NEP 2020 policy is planned to organize in the month of February.
- Arranging placement drive- on campus and off campus.
- Resolved to collect feedback from students, parents, alumni and other stakeholders.
- Resolved to participate in NIRF ranking 2022 with the fullest cooperation and support.

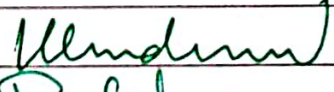
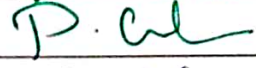
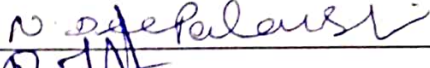
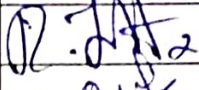
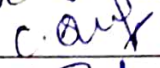

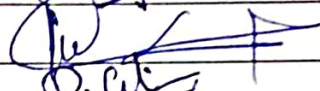
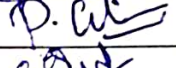
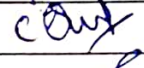
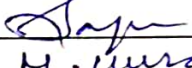
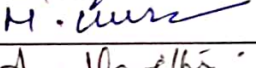
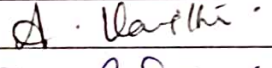
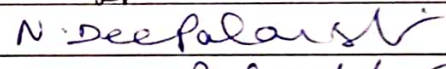
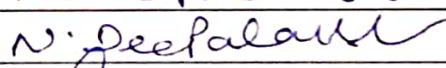
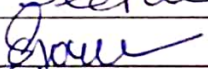
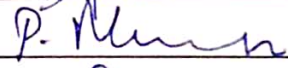

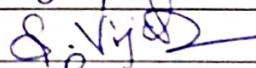
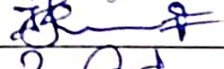
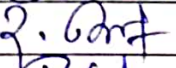
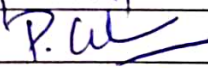
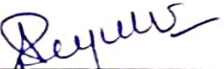
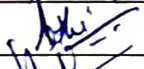

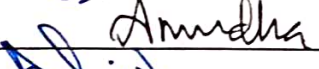
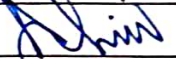
IQAC Coordinator

Coordinator

Internal Quality Assurance Cell,
Dhanalakshmi Srinivasan College
Arts & Science for Women,
Perambalur - 621 212

Principal

**PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS),
PERAMBALUR - 621 212.**

S.No	Department	Signature of the HOD
1	Principal	
2	Vice Principal	
3	Dean-Academics	
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Fashion Technology & Costume Designing	
23	Nutrition & Dietetics	
24	Forensic Science	
25	Library	
26	Physical Directress	



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Perambalur – 621212**



Date: 02.03.2022

DSCASW(A)/IQAC/ 2021-2022/ Circular-05

Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 04.03.2022 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Apply for B certificate examination for NCC cadets.
- Gender equity & sensitization programme.
- Maintenance of Green campus initiatives.
- Initiatives to improve Environment & Energy Audits.
- Field trips and Industrial visits.
- Enhancing in rural engagement activities.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.


IQAC Coordinator

Coordinator,
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212.


Principal

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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ Minutes-05

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2021 - 22
Meeting Number	05
Date and Time	12.01.2022 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 12.01.2022 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.D.Devahi
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr.Vanitha
14. Dr. C.Sangavi
15. Dr.G.Sugunadevi
16. Dr.P.Gajalakshmi
17. Dr.P.Manikandan
18. Ms. S.Gowri
19. Dr. R.Shanthi
20. Dr. M.Chandrasekaran

21. Ms.S.Ampritha
22. Ms.Arthi T
23. Ms.Anushree M
24. Ms.Amutha
25. Dr.K.Akila

The following agenda were discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Apply for B certificate examination for NCC cadets.	Instructed to apply for B certificate examination for NCC cadets.	Physical Directress NCC unit Dean Student Affairs
Gender equity & sensitization programme.	Planned programmes on Gender equity & sensitization	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department Physical Directress and all faculty members
Maintenance of Green campus initiatives.	Steps followed to maintain the green campus.	Dean Admin Physical Directress Eco-club Coordinator
Initiatives to improve Environment & Energy Audits.	To improve Environment & Energy audit.	Dean Admin Physical Directress Eco-club Coordinator
Field trips and Industrial visits.	To arrange for field visits, internships and industrial visits.	Head of the Institution Dean Academics Dean Student Affairs Heads of the Department
Enhancing in rural engagement activities.	To organize Part-V activities by NSS, Rotaract, Women's cell, EXNORA, Health and Wellness club, etc.	Head of the Institution Dean Student Affairs Coordinator-IQAC PART-V Coordinators
Any other matters with the permission of the chair.	Instructed to prepare for Academic and Administrative Audit (AAA) and the meeting is ended with Vote of Thanks.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department



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Perambalur – 621212**



INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ ATR-05

Action taken:


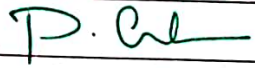
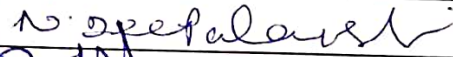
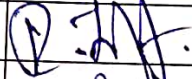
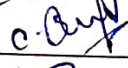
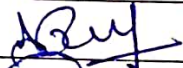
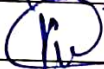
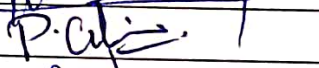
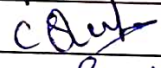
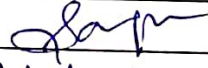
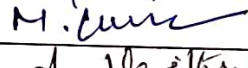
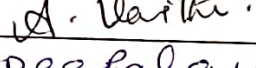
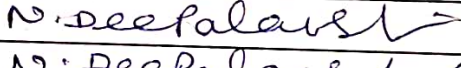
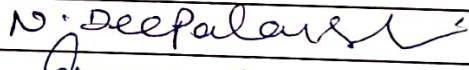
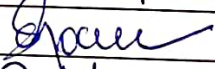
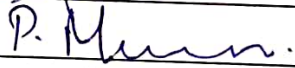
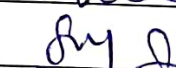

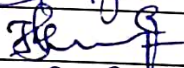
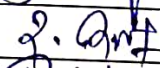
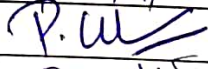
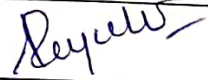
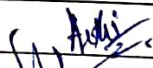


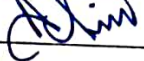
- The minutes of the previous IQAC meeting is approved.
- NCC coordinator instructed the students to apply for B certificate examination for NCC cadets.
- Planned Gender equity & sensitization program on Women's Day.
- Instructed to maintain & improve activities on Green, Environment and Energy audit programs.
- Heads are asked to arrange for field visits, internships and industrial visits and tours.
- Resolved to organize Part-V activities by NSS, Rotaract, Women's cell, EXNORA, Health and Wellness club, etc.
- Heads are asked to prepare for Academic and Administrative Audit (AAA).

IQAC Coordinator

COORDINATOR,
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212

Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS),
PERAMBALUR - 621 212.

S.No	Department	Signature of the HOD
1	Principal	
2	Vice Principal	
3	Dean-Academics	
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Fashion Technology & Costume Designing	
23	Nutrition & Dietetics	
24	Forensic Science	
25	Library	
26	Physical Directress	



Dhanalakshmi Srinivasan

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Perambalur – 621212**



INTERNAL QUALITY ASSURANCE CELL

Date: 20.04.2022

DSCASW(A)/IQAC/ 2021-2022/ Circular-06

Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 22.04.2022 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Organize Alumni meet and arrange lectures by Alumni.
- Code of professional ethics & code of conduct.
- Self-appraisal of the staff.
- SWOC analysis.
- Feedback on Teachers by Students.
- Feedback by Parents, Alumni and other Stakeholders.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.


IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College
Arts & Science for Women,
Perambalur - 621 212


Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
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INTERNAL QUALITY ASSURANCE CELL



DSCASW(A)/IQAC/ 2021-2022/ Minutes-06

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2021 - 22
Meeting Number	06
Date and Time	22.04.2022 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 22.04.2022 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.D.Devahi
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr.Vanitha
14. Dr. C.Sangavi
15. Dr.G.Sugunadevi
16. Dr.P.Gajalakshmi
17. Dr.P.Manikandan
18. Ms. S.Gowri
19. Dr.R.Shanthi
20. Dr. M.Chandrasekaran
21. Ms.S.Ampritha
22. Ms.Arthi T
23. Ms.Anushree M
24. Ms.Amutha

25. Dr.K.Akila

The following agenda were discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Organize Alumni meet and arrange lectures by Alumni.	Instructed to organize Alumni meet and arrange lectures by Alumni.	Head of the Institution Dean Academics Coordinator-IQAC Alumni Cell Heads of the Department
Code of professional ethics & Code of conduct.	To constitute/ adhere Code of Ethics & Code of Conduct	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC
Self-appraisal of the staff.	To prepare self-appraisal of the staff.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC
SWOC analysis.	To prepare SWOC analysis report	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
Feedback on Teachers by Students.	Instructed to collect feedback from students on faculty members.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department
Feedback by Parents, Alumni and other Stakeholders.	To collect feedback from parents, alumni and other stakeholders.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department
Any other matters with the permission of the chair.	No other matters discussed and the meeting was concluded with vote of thanks.	



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2021-2022/ ATR-06

Action taken:

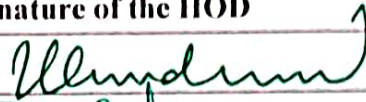
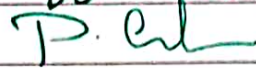
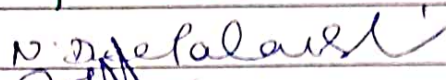
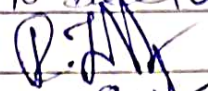
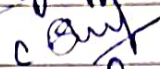
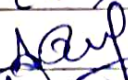


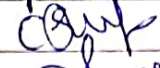
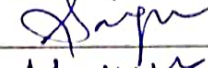
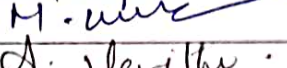
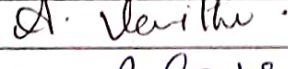
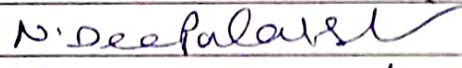
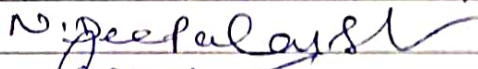
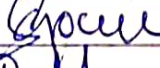
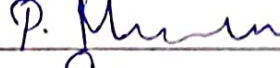

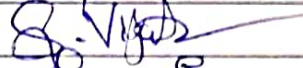
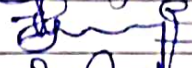
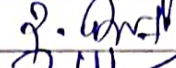
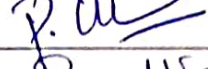
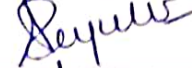
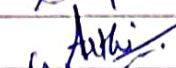

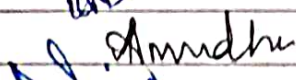
- The minutes of the previous IQAC meeting is approved.
- Steps taken to organize Alumini Meet.
- Resolved to adhere Code of Ethics & Code of Conduct
- Resolved to collect Self-Appraisal form from the faculty member and submit to the Head of the Institution (by Heads of the Department).
- Resolved to prepare SWOC analysis and submit to the Head of the Institution.
- Resolved to collect feedback from students, parents, alumni and other stakeholders.


IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212


Principal

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