



**DHANALAKSHMI SRINIVASAN
COLLEGE OF ARTS & SCIENCE FOR WOMEN
(Autonomous)
(Affiliated to Bharathidasan University)
(Nationally Re-Accredited with 'A' Grade by NAAC)
Perambalur – 621212**



Date: 06-06-2022

DSCASW(A)/IQAC/ 2022-2023/ Circular-01

Internal Quality Assurance Cell

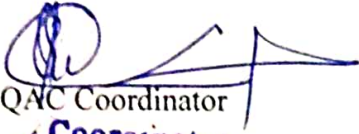
This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 09.06.2022 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Plan of action for the academic year 2022-23 to be prepared.
- Preparation of Academic calendar.
- Submission of Odd Semester workload and time table.
- Commencement of Odd semester classes.
- Student Induction Program for Freshers.
- Preparation of departmental Annual Plan.
- Preparation and submission of department and laboratory requirements.
- Review and approve different operational and functional committees.
- Approve the IQAC funds for organizing Seminars/ Conferences/ Workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes
- Progression of NAAC activities.
- Board of Studies meeting.
- Tentative schedules of examination process.
- Preparation of AQAR for the academic year 2021-22.
- Celebration of commemorative days.

- Any other matters with the permission of the Chair.

All the members are requested to attend the meeting without fail.



IQAC Coordinator

Coordinator,

Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212



Principal

**Dhanalakshmi Srinivasan College
of Arts and Science for Women,
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Perambalur - 621 212.**



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2022-2023/ Minutes-01

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2022 - 23
Meeting Number	01
Date and Time	09.06.2022 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 09.06.2022 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.K.Menaka
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr.Vanitha
14. Ms.T.Sheela
15. Dr.C.Surya
16. Dr.P.Gajalakshmi
17. Dr.P.Manikandan
18. Ms. S.Gowri
19. Dr. N.Deepalakshmi
20. Dr. M.Chandrasekaran
21. Ms. V.Geetha
22. Dr.K.Akila

The coordinator of Internal Quality Assurance Cell (IQAC) welcomed the Chairman, Deans, Heads of the Department and all members of the IQAC to the meeting. Following that, the Meeting's Agenda was taken up, and the following decisions were made unanimously:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Plan of action for the academic year 2022-23 to be prepared	To prepare the Plan of action for the academic year 2022-23 with the suggestions given	Head of the Institution Dean Academics Coordinator-IQAC
Preparation of Academic calendar	To prepare the Academic Calendar	Dean Academics Coordinator-IQAC
Submission of Odd Semester workload and time table	To prepare and submit the odd semester workload and time table	Heads of the Department
Commencement of Odd semester classes	Reopening of odd semester classes	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and Controller of Examination
Student Induction Program for Freshers.	Decided to organize Student Induction Program for I UG & PG students.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department and All faculty members.
Preparation of departmental Annual Plan	To prepare and submit departmental annual plan	Heads of the Department
Preparation and submission of department and laboratory requirements	To prepare and submit department and laboratory requirements	Heads of the Department
Review and approve different operational and functional committees	To review and approve different operational and functional committees	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC
Approving IQAC funds for organizing seminars/ conferences/ workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes	Approved IQAC funds for organizing seminars/ conferences/ workshops/ FDPs/ IPR/ Skill Enhancing Training Programmes	Head of the Institution Dean Academics Dean Research Coordinator-IQAC

Progression of NAAC activities	To adhere with the revised template of NAAC manual and work accordingly	Coordinator-IQAC and Criterion Managers
Board of Studies meeting	To convene Board of Studies meeting for curriculum enrichment	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and Controller of Examination
Tentative schedules of examination process	To prepare and approve the schedules of examination process	Controller of Examination
AQAR 2021 - 22	It is decided to prepare the AQAR for the AY 2021 - 22	Coordinator-IQAC and Criterion Managers
Celebration of commemorative days.	Decided to celebrate the commemorative days.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department and Physical Director
Any other matters with the permission of the chair	No other matters discussed and the meeting was concluded with vote of thanks.	



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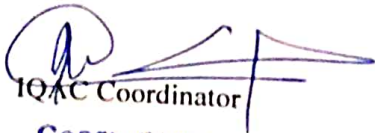


INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2022-2023/ATR-01

Action taken:

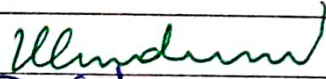
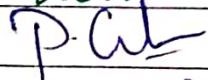
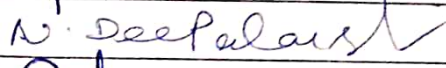
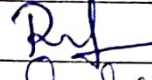
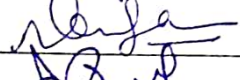
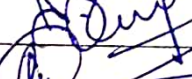

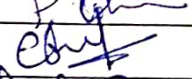
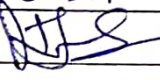
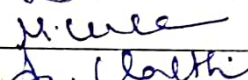
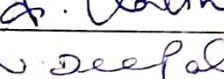
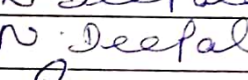
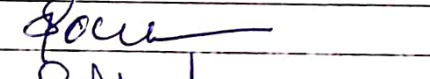
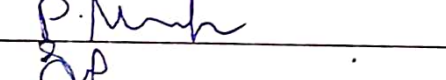
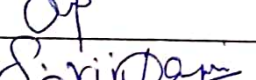
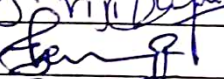

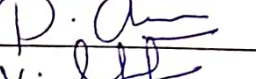




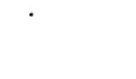
- The minutes of the previous IQAC meeting is approved
- Plan of action for the academic year 2022-23 to be prepared
- Academic Calendar to be prepared
- To start the odd semester's classes, prepare the workload, timetable, annual plan, and lab requirements, and submit them to the principal.
- A decision was made to organize an orientation programme for I UG and PG students.
- Different operational and functional committees approved.
- Resolved to give IQAC funding in order to host seminars, conferences, workshops, FDPs, IPR, and skill-enhancing training programmes.
- Managers responsible for collecting data and supporting materials for each criterion will examine the status of NAAC operations across all departments.
- The BoS meeting shall be planned and executed by the board chairman of all the departments.
- To operate in accordance with the NAAC manual's new template.
- To submit the examination process timetable for approval.
- To get AQAR ready for the academic year 2021–2022 as per the revised template.
- Resolved to celebrate all the commemorative days.


IQAC Coordinator

Coordinator,
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212.


Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS).
PERAMBALUR - 621 212.

S.No	Department	Signature
1	Principal	
2	Vice Principal	
3	Dean-Academics	
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Library	
23	Physical Director	



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Date: 20.08.2022

DSCASW(A)/IQAC/ 2022-2023/ Circular-02

Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 23.08.2022 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- 4th cycle NAAC Accreditation.
- Seminar on implementation of NEP 2020.
- E-Content/ study materials/ Lab Manual upload in the blog.
- Result analysis of Continuous Internal Assessment-I.
- Maintenance of logbook.
- Promote the use of ICT in teaching.
- National/ International conference/ seminar/ workshops/ guest lectures/ FDPs and training programmes.
- Collaboration with academia and industry via MoU.
- Promotion of research activities under Seed Money Scheme.
- Apply for Research Funds.
- Financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.
- Encourage academic members and students to submit their research articles to credible publications.
- Participation in NIRF ranking 2022.
- Strategic plan in the light of New Educational Policy 2023

- Any other matters with the permission of the chair.

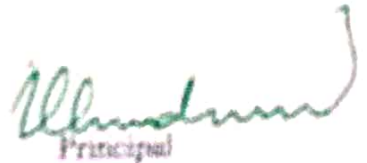
All the members are requested to attend the meeting without fail.



IQAC Coordinator

Coordinator,

Internal Quality Assurance Cell
Uthayalakshmi Srinivasan College of
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Perambalur - 621 212



Principal

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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2022-2023/ Minutes-02

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2022 - 23
Meeting Number	02
Date and Time	23.08.2022 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 23.08.2022 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.K.Menaka
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr.Vanitha
14. Dr.T.Sheela
15. Dr.C.Surya
16. Dr.P.Gajalakshmi
17. Dr.P.Manikandan
18. Ms. S.Gowri
19. Dr. N.Deepalakshmi
20. Dr. M.Chandrasekaran
21. Ms. V.Geetha
22. Dr.K.Akila

The following agenda were discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
4 th cycle NAAC Accreditation.	Since progressing towards 4 th cycle NAAC accreditation, a high-level committee constituting criterion managers to spearhead the documentation and other necessary accreditation process.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and criterion managers
Seminar on implementation of NEP 2020.	Intending to host a national-level seminar on the NEP 2020.	Head of the Institution Dean Academics Coordinator-IQAC
E-Content/ study materials/ Lab Manual upload in the blog.	To prepare and upload e-content/ study materials/ lab manual in the blog	Heads of the Department and faculty members
Result analysis of Continuous Internal Assessment-I.	To prepare and submit the result analysis of Continuous Internal Assessment-I.	Heads of the Department and faculty members
Maintenance of logbook.	Record the lesson plan and execution in the logbook to showcase the teaching learning process	Heads of the Department and faculty members
Promote the use of ICT in teaching.	Resolve that all faculty members should frequently use ICT facilities for Teaching learning process.	Heads of the Department and faculty members
National/ International conference/ seminar/ workshops/ guest lectures/	To organize National/ International conference/ seminar/ workshops/ guest	Head of the Institution Dean Academics Coordinator-IQAC

FDPs and training programmes.	lectures/ FDPs and training programmes.	Heads of the Department and faculty members
Collaboration with academia and industry via MoU.	Resolved to undergo collaborative activity with industry and educational sectors via Memorandum of Understanding	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department and faculty members
Promotion of research activities under Seed Money Scheme.	Resolved that the faculty members shall avail financial support for their research projects through Seed Money Scheme.	Dean Research Heads of the Department and faculty members
Apply for Research Funds.	Researchers are advised to keep an eye on the web portal of government and non-government funding agencies and apply for research grants	Dean Research Heads of the Department and faculty members
Financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.	Decided to provide financial support to the faculty members to attend Seminar/ Conference/ Workshop/ FDP/ Refresher/ Orientation/ Short term courses.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
Encourage academic members and students to submit their research articles to credible publications.	To enhance the visibility and prestige of the institution it is recommended that both students and faculty members are motivated to publish research papers in well-regarded academic journals.	Dean Research Dean Student Affairs Heads of the Department and faculty members

Participation in NIRF ranking 2022	IQAC Coordinated the participation of college in NIRF ranking 2022.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
Strategic plan in the light of New Educational Policy 2023	A deep discussion of Strategic plan in the light of New Educational Policy 2023 was done for effective implementation.	Head of the Institution Dean Academics Dean Administration Controller of Examination Coordinator-IQAC Heads of the Department
Any other matters with the permission of the chair.	No other matters discussed and the meeting was concluded with vote of thanks.	



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2022-2023/ATR-02

Action taken:

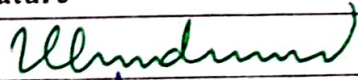
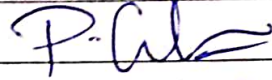
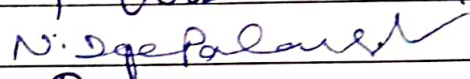
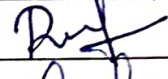
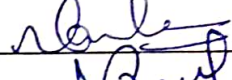

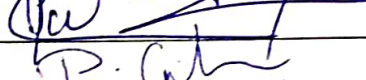
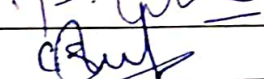
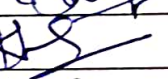
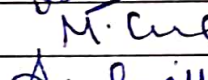
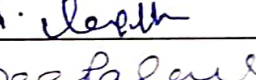
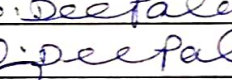
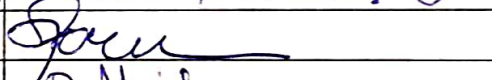
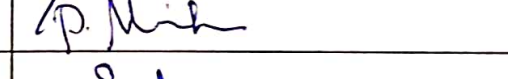
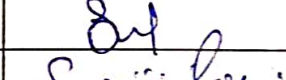


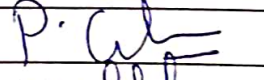
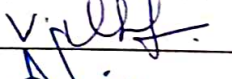




- The minutes of the previous IQAC meeting is approved
- All the criterion managers started to document the supporting documents metricwise.
- A national seminar on the NEP 2020 policy's implementation is scheduled to take place in 2nd & 3rd September 2022
- Ensure that e-content, study materials, and lab manuals are posted in the blog by the department's heads.
- The department heads are required to provide the Continuous Internal Assessment-I result analysis.
- The heads of the department should ensure that the lesson plan and record are followed.
- It is advised to use ICT tools for the teaching and learning process.
- Planned to host conferences, seminars, workshops, guest lectures, FDPs, and training courses on a national and international scale.
- Agreed to engage in cooperative projects with the business and academic communities through memorandums of understanding.
- Participated in the process of obtaining research grants, submitting seed money-funded research proposals, and publishing research papers.
- Agreed to provide faculty members with financial aid so they can take part in short-term courses, refresher courses, orientations, conferences, workshops, and FDPs.
- The participation of the college in the NIRF ranking 2022 was coordinated by IQAC.
- For effective execution, a thorough discussion of the strategic plan in the context of the New Educational Policy 2023 was conducted.


IQAC Coordinator
Coor...

Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212.


Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS).
PERAMBALUR - 621 212.

S.No	Department	Signature
1	Principal	
2	Vice Principal	
3	Dean-Academics	
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Library	
23	Physical Director	



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Date: 04.11.2022

DSCASW(A)/IQAC/ 2022-2023/ Circular-03

Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 08.11.2022 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.


The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- An external review exercise on NAAC documentation part.
- E-book and journal subscriptions.
- Enrollment in SWAYAM online courses.
- Set up TPO-related courses for aptitude and communication skills.
- Participation in regional, national, and intercollegiate competitions for colleges and universities.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.


IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212


Principal
Dhanalakshmi Srinivasan College
of Arts and Science for Women,
(Autonomous)
Perambalur - 621 212.



Dhanalakshmi Srinivasan
College of Arts & Science for women
(Autonomous)
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Perambalur – 621212



INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2022-2023/ Minutes-03

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2022 - 23
Meeting Number	03
Date and Time	08.11.2022 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 08.11.2022 at 3.00 pm and the following members were present:
members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.K.Menaka
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr.Vanitha
14. Dr.T.Sheela
15. Dr.C.Surya
16. Dr.P.Gajalakshmi
17. Dr.P.Manikandan
18. Ms. S.Gowri
19. Dr. N.Deepalakshmi

20. Dr. M.Chandrasekaran
 21. Ms.V.Geetha
 22. Dr.K.Akila

The following agenda were discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution, & Dean Academics
An external review exercise on NAAC documentation part.	To ensure professionalism in accreditation process, an external review exercise was organized.	Head of the Institution Dean Academics Coordinator-IQAC and Criterion managers
E-book and journal subscriptions.	The central library will increase its subscriptions to a variety of publications and electronic books in response to requests from staff and students.	Head of the Institution Dean Academics Coordinator-IQAC Librarian
Enrollment in SWAYAM online courses.	To inspire students to enroll in various online courses.	Head of the Institution Dean Academics Dean Research Dean Student Affairs Coordinator-IQAC Heads of the Department and faculty members
Set up TPO-related courses for aptitude and communication skills.	To plan a skill training programme for placement.	Training & Placement Cell Dean Student Affairs
Participation in regional, national, and intercollegiate competitions for colleges and universities.	Promoting student participation in district, state, and national-level collegiate and intercollegiate competitions.	Physical Directress Dean Student Affairs
Any other matters with the permission of the chair.	No other matters discussed and the meeting was concluded with vote of thanks.	



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2022-2023/ATR-03

Action taken:

- The minutes of the previous IQAC meeting is approved
- An external review exercise was organized to guarantee professionalism in the accreditation process.
- Subscriptions to e-books and periodicals with recent publications.
- Students are strongly encouraged to sign up for online courses.
- To compete in collegiate and intercollegiate tournaments at the District, State, and National levels, players get ongoing training.


IQAC Coordinator
Coordinator,

Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212


Principal

**PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS),
PERAMBALUR - 621 212.**

S.No	Department	Signature
1	Principal	U. Sundararam
2	Vice Principal	R. JM
3	Dean-Academics	N. Deepalaxmi
4	Dean- Admin	R. J.
5	Dean- Research	R. J.
6	Dean- Student Affairs	R. J.
7	IQAC Coordinator	R. J.
8	Controller of Examination	D. N. S.
9	Biochemistry	C. J.
10	Biotechnology	R. J.
11	Business Administration	M. C.
12	Chemistry	A. R.
13	Commerce	N. Deepalaxmi
14	Commerce CA	N. Deepalaxmi
15	Computer Application	P. M.
16	Computer Science	P. M.
17	English	R. J.
18	Mathematics	S. V.
19	Physics	R. J.
20	Tamil	R. J.
21	Microbiology	C. J.
22	Library	V. J.
23	Physical Director	R. J.



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Date: 02.01.2023

DSCASW(A)/IQAC/ 2022-2023/ Circular-04


Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 05.01.2023 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.


The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Tentative Exam schedule for the Even semester.
- Setting up a plan chart for an even semester.
- Submission of the workload and schedule for an even semester.
- Commencement of even semester classes.
- On- and off-campus placement drives.
- Student feedback on the teachers.
- Feedback from parents, alumni, and other stakeholders.
- NIRF ranking participation in 2023.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.


IQAC Coordinator

Coordinator,
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212.


Principal
Dhanalakshmi Srinivasan College
of Arts and Science for Women,
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Perambalur - 621 212.



Dhanalakshmi Srinivasan
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Perambalur – 621212
INTERNAL QUALITY ASSURANCE CELL



DSCASW(A)/IQAC/ 2022-2023/ Minutes-04

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2022 - 23
Meeting Number	04
Date and Time	05.01.2023 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 05.01.2023 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.K.Menaka
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr.Vanitha
14. Dr. T.Sheela
15. Dr.C.Surya
16. Dr.V.V.Anchana
17. Dr.P.Manikandan
18. Ms. S.Gowri
19. Dr. N.Deepalakshmi

20. Dr. M.Chandrasekaran
21. Ms. V.Geetha
22. Dr.K.Akila

The following agenda were discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Tentative Schedule for even semester examination.	To create a final exam timetable for the Even semester.	Head of the Institution Dean Academics Coordinator-IQAC Controller of Examination
Setting up a plan chart for an even semester.	To create and submit a semester plan chart.	Head of the Institution Dean Academics Dean Research Coordinator-IQAC Heads of the Department and faculty members
Submission of the workload and schedule for an even semester.	To compile and submit a workload and timetable for the even semester	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
Commencement of even semester classes.	Resumption of even semester classes	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department Controller of Examination
On- and off-campus placement drives.	It was decided to host a placement drive both on and off campus.	Training & Placement Cell Dean Student Affairs
Student feedback on the teachers.	It was assigned to collect student feedback on faculty personnel.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department
Feedback from parents, alumni, and other stakeholders.	To gather feedback from parents, alumni, and other stakeholders.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department

NIRF ranking participation in 2023.	Decided to actively engage in NIRF ranking 2023.	Head of the Institution NIRF Nodal Officer Dean Academics Coordinator-IQAC Heads of the Department
Any other matters with the permission of the chair.	No other matters discussed and the meeting was concluded with vote of thanks.	



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Perambalur – 621212**



INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2022-2023/ATR-04

Action taken:

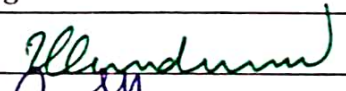
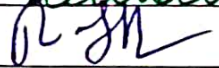
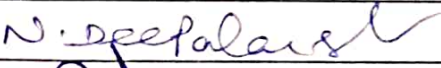

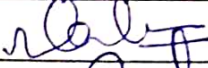
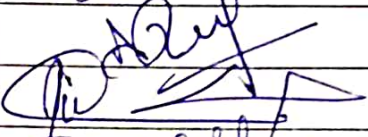
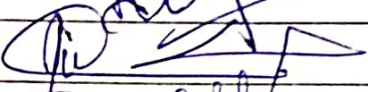
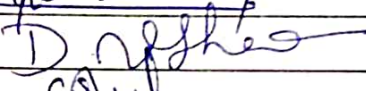
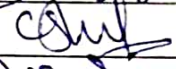
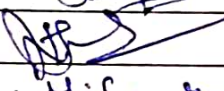
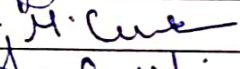
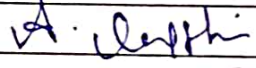
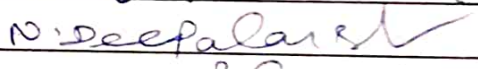
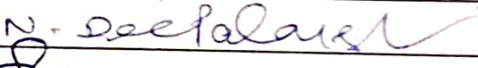
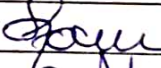
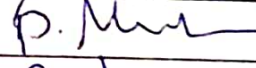
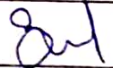
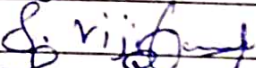

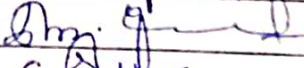

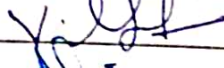

- The minutes of the previous IQAC meeting is approved
- The schedule for the Evensemester examination has been finalized.
- To begin the classes for the even semester and to create and submit a plan chart, workload, and timetable for the same.
- Coordinating both on- and off-campus recruitment drives.
- Made a decision to gather feedback from stakeholders, including parents, alumni, and students.
- The rank and score of NIRF ranking 2022 of the college was assessed and resolved to participate in NIRF ranking 2023.


IQAC Coordinator

Coordinator,
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212


Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS),
PERAMBALUR - 621 212.

S.No	Department	Signature
1	Principal	
2	Vice Principal	
3	Dean-Academics	
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Library	
23	Physical Director	



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Date: 03.03.2023

DSCASW(A)/IQAC/ 2022-2023/ Circular-05

Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 06.03.2023 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Register for the NCC cadets' B certificate exam.
- Programme for gender equity and public awareness.
- Upkeep of green campus projects.
- Green-Energy-Environment Audit.
- Visits to industrial sites and field outings.
- Boosting participation in rural engagement activities.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.

IQAC Coordinator

Coordinator,

**Internal Quality Assurance Cell,
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212.**

Principal

**Dhanalakshmi Srinivasan College
of Arts and Science for Women,
(Autonomous)
Perambalur - 621 212.**



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2022-2023/ Minutes-05

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2022 - 23
Meeting Number	05
Date and Time	06.03.2023 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 06.03.2023 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean – Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.K.Menaka
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr.Vanitha
14. Dr. T.Sheela
15. Dr.C.Surya
16. Dr.V.V.Anchana
17. Dr.P.Manikandan
18. Ms. S.Gowri
19. Dr. N.Deepalakshmi
20. Dr. M.Chandrasekaran

21. Ms. V.Geetha

22. Dr. K. Akila

The following agenda were discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Register for the NCC cadets' B certificate exam.	The NCC cadets were directed to take the B certificate examination.	Physical Directress NCC unit Dean Student Affairs
Programme for gender equity and public awareness.	Programs focused on promoting gender equity and sensitivity have been scheduled.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department Physical Directress and all faculty members
Upkeep of green campus projects.	Measures taken to sustain an eco-friendly campus.	Dean Admin Physical Directress Eco-club Coordinator
Green-Energy-Environment Audit.	Decided to carry out an audit of our green energy and environmental practices through an external agency.	Dean Admin Physical Directress Eco-club Coordinator
Visits to industrial sites and field outings.	To organize visits to industrial sites, internships, and field trips.	Head of the Institution Dean Academics Dean Student Affairs Heads of the Department
Boosting participation in rural engagement activities.	The activities for Part-V will be coordinated by various groups such as NSS, Rotaract, Women's Cell, EXNORA, Health and Wellness Club, among others.	Head of the Institution Dean Student Affairs Coordinator-IQAC PART-V Coordinators
Any other matters with the permission of the chair.	After being instructed to get ready for an Academic and Administrative Audit (AAA), the meeting was concluded with an expression of gratitude.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2022-2023/ATR-05

Action taken:

- The minutes of the previous IQAC meeting is approved.
- The NCC coordinator advised the students to register for the B certificate exam for NCC cadets.
- A gender equity and sensitization program has been scheduled in celebration of Women's Day.
- To uphold and enhance initiatives related to audits on matters of sustainability, ecology, and energy.
- The arrangement for field visits, internships and industrial visits and tours shall be done by each end every department individually.
- The decision has been made to coordinate Part-V events through various groups such as NSS, Rotaract, Women's cell, EXNORA, Health and Wellness club, among others.
- Heads of the department are asked to get ready with the required documents for Academic and Administrative Audit (AAA).

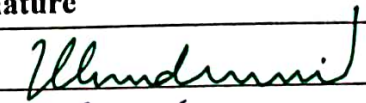
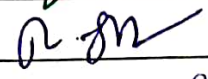
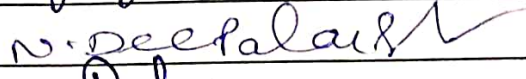

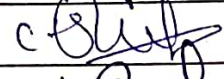

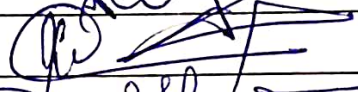
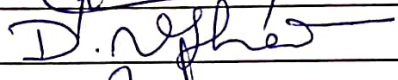

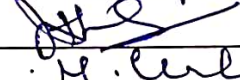
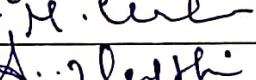
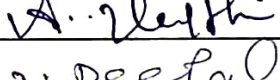
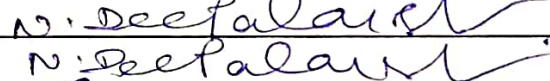
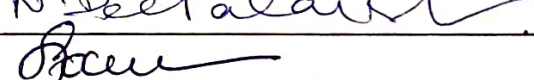
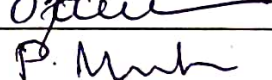
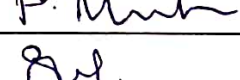


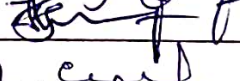


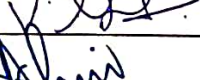
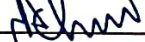

IQAC Coordinator

Coordinator

Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
Arts & Science for Women,
Perambalur - 621 212.


Principal

PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS),
PERAMBALUR - 621 212.

S.No	Department	Signature
1	Principal	
2	Vice Principal	
3	Dean-Academics	
4	Dean- Admin	
5	Dean- Research	
6	Dean- Student Affairs	
7	IQAC Coordinator	
8	Controller of Examination	
9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Library	
23	Physical Director	



Dhanalakshmi Srinivasan
College of Arts & Science for women
(Autonomous)
(Affiliated to Bharathidasan University)
(Nationally Re-Accredited with 'A' Grade by NAAC)
Perambalur – 621212



INTERNAL QUALITY ASSURANCE CELL

Date: 15.04.2023

DSCASW(A)/IQAC/ 2022-2023/ Circular-06

Internal Quality Assurance Cell

This is to inform that all IQAC members, Criterion Managers and Heads of the Department are requested to attend the meeting to be held on 19.04.2023 at 3.00 p.m. in IQAC and provide your valuable suggestions/ recommendations for the items listed below.

The following is the agenda for the meeting:

- Review of Minutes of previous meeting and Approval of the same.
- Organize Alumni meet and arrange lectures by Alumni.
- Code of professional ethics & code of conduct.
- Self-appraisal of the staff.
- Generate SWOC Analysis
- Students Assessments on Faculty Members.
- Assessments of Parents, Alumni and other Stakeholders.
- Any other matters with the permission of the chair.

All the members are requested to attend the meeting without fail.

IQAC Coordinator

Coordinator,
Internal Quality Assurance Cell
Dhanalakshmi Srinivasan College of
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INTERNAL QUALITY ASSURANCE CELL



DSCASW(A)/IQAC/ 2022-2023/ Minutes-06

Name of the Committee	Internal Quality Assurance Cell
Academic Year	2022 - 23
Meeting Number	06
Date and Time	19.04.2023 at 3.00 pm
Venue	IQAC

Minutes of Meeting

The Internal Quality Assurance Cell meeting was held in IQAC on 19.04.2023 at 3.00 pm and the following members were present:

1. Principal
2. Vice Principal
3. Dean- Academics
4. Dean - Admin
5. Dean- Research
6. Dean- Student Affairs
7. IQAC Coordinator
8. Controller of Examination
9. Dr.K.Menaka
10. Dr.D.Sundaramoorthy
11. Dr.Vijayalakshmi
12. Dr. K.Sowmiya
13. Dr.Vanitha
14. Dr. T.Sheela
15. Dr.C.Surya
16. Dr.V.V.Anchara
17. Dr.P.Manikandan
18. Ms. S.Gowri
19. Dr. N.Deepalakshmi
20. Dr. M.Chandrasekaran
21. Ms. V.Geetha
22. Dr.K.Akila

The following agenda were discussed in the meeting:

Agenda	Decision Taken	Responsible Person
Review of Minutes of previous meeting and Approval of the same.	To approve the minutes of the previous IQAC meeting	Head of the Institution & Dean Academics
Organize Alumni meet and arrange lectures by Alumni.	Instructed to organize Alumni meet and arrange lectures by Alumni.	Head of the Institution Dean Academics Coordinator-IQAC Alumni Cell Heads of the Department
Code of professional ethics & Code of conduct.	To constitute/ adhere Code of Ethics & Code of Conduct	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC
Self-appraisal of the staff.	The Heads of the Department have opted to collect self-appraisal forms from faculty members and subsequently submit them to Head of the Institution	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC
Generate SWOC analysis.	A report on SWOC analysis to be drafted after keen review process.	Head of the Institution Dean Academics Coordinator-IQAC Heads of the Department
Students Assessments on Faculty Members.	Feedback on faculty by the students was collected and the analysis was submitted to Head of the Institution.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department
Assessments of Parents, Alumni and other Stakeholders.	Evaluative report Provided by Parents, alumni and other individuals with a vested interest in the matter are taken into consideration.	Head of the Institution Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department
Any other matters with the permission of the chair.	Decision taken to conduct Green Energy and Environment Audit.	Dean Academics Dean Student Affairs Coordinator-IQAC Heads of the Department



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INTERNAL QUALITY ASSURANCE CELL

DSCASW(A)/IQAC/ 2022-2023/ ATR-06

Action taken:

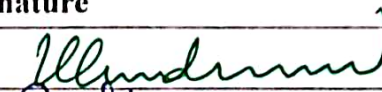
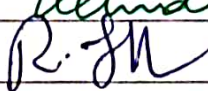
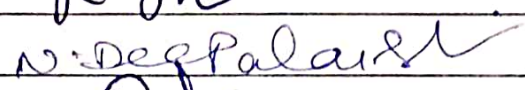

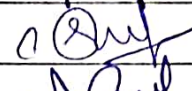


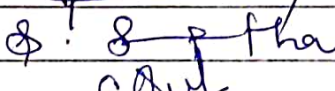

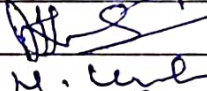
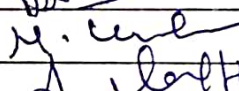
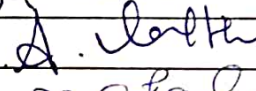
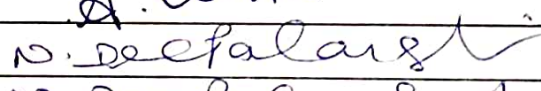
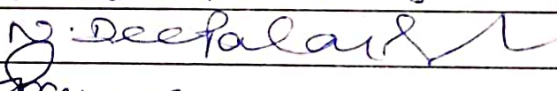
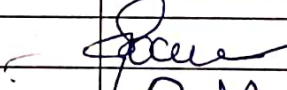
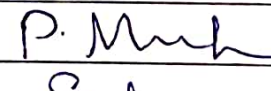

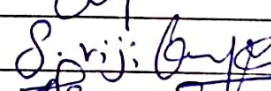
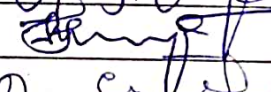
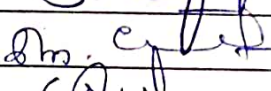
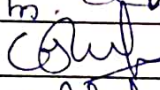
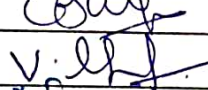
- The minutes of the previous IQAC meeting is approved.
- Steps taken to organize Alumni Meet.
- Resolved to adhere Code of Ethics & Code of Conduct
- Self-appraisal reports of faculties were collected and submitted to Principal for perusal.
- Decided to conduct SWOC analysis in the college and submit to the Head of the Institution.
- A decision has been made to gather feedback from a variety of sources including students, parents, alumni and other relevant stakeholders


IQAC Coordinator

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