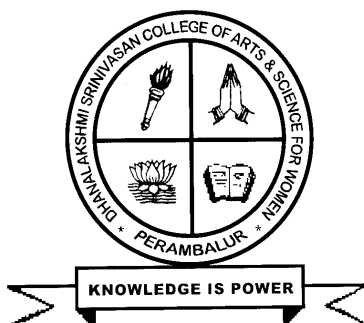


**ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC**  
**2015-2016**

**SUBMITTED THROUGH ONLINE ON 29.08.2016**

**SUBMITTED TO**  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
**BANGALORE**

**BY**



**DHANALAKSHMI SRINIVASAN**  
**COLLEGE OF ARTS & SCIENCE FOR WOMEN**

**(Nationally Reaccredited with 'A' Grade by NAAC)**  
**(An ISO 9001:2008 Certified Institution)**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

**AQAR for the year (for example 2013-14)**

2015-2016

#### 1. Details of the Institution

1.1 Name of the Institution

Dhanalakshmi Srinivasan College  
of Arts and Science for Women

1.2 Address Line 1

274C,

Address Line 2

Thuraiyur Road

City/Town

Perambalur

State

TamilNadu

Pin Code

621212

Institution e-mail address

principal.dscasw@dsgroupmail.com

Contact Nos.

04328-220454

Name of the Head of the Institution:

Dr. Aruna Dinakaran

Tel. No. with STD Code:

04328-220454/220888

Mobile: 9842092813,7094466471

Name of the IQAC Co-ordinator: Ms.G.Archana

Mobile: 9943646905,9176611839

IQAC e-mail address: dscas.iqac@gmail.com

1.3 **NAAC Track ID** (*For ex. MHCOGN 18879*) TNCOGN 14917

**OR**

1.4 **NAAC Executive Committee No. & Date:**  
(*For Example EC/32/A&A/143 dated 3-5-2004.*  
*This EC no. is available in the right corner- bottom*  
*of your institution's Accreditation Certificate*) EC/63/RAR/23 DATED: 23.02.2013 to 25.03.2013

1.5 Website address: www.dscollege.ac.in

Web-link of the AQAR: http://www.dscollege.ac.in/iso\_iqac\_rep.php

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.40	2007	5
2	2 <sup>nd</sup> Cycle	A	3.44	2013	5
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY 14/11/1996

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-13 submitted to NAAC on 19.09.2013 (DD/MM/YYYY)
- ii. AQAR 2013-14 submitted to NAAC on 16.09.2014 (DD/MM/YYYY)
- iii. AQAR 2014-15 submitted to NAAC on 08.10.2015 (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

#### 1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

#### 1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

Yoga and Taekwondo

#### 1.11 Name of the Affiliating University (*for the Colleges*)

Bharathidasan University,  
Tiruchirapalli, Tamilnadu.

## 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Under Processing

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

Nil

DST-FIST

Nil

UGC-Innovative PG programmes

Nil

Any other (*Specify*)

Applied

UGC-COP Programmes

Nil

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

4

2.3 No. of students

2

2.4 No. of Management Representatives

3

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and

2

Community representatives

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2

2.9 Total No. of members

22

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Augmenting Research Work in the Institution

2.14 Significant Activities and contributions made by IQAC

- ♦ IQAC meeting conducted twice in the year and action plan was presented in the IQAC meeting.
- ♦ A series of review meetings were also organized for the teaching and non-teaching staff Autonomous Report.
- ♦ Feedback from the students, teachers and stakeholders are collected.
- ♦ An Academic audit was carried out by the external experts in all the departments to take stock of the quality delivery of inputs.
- ♦ Created Research Climate in the Institution. Students and faculty were trained through Seminar and Conferences.
- ♦ IQAC motivated research publication and so 33 papers were published in National and International Journals.
- ♦ A step taken to receive grants from UGC for the faculty training and research activities.
- ♦ Departments were notified to conduct extra extension programme in the rural community.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To uphold the college to Autonomous Level.	The 50 % of works for Autonomy has got completed.
To undertake minor and major research projects through funding agency	Life Science departments have undertaken actively.
To organize Bridge Course, Orientation programme and Remedial coaching classes for students	The Bridge Course and Orientation programme had been organized for I year Under Graduate students from 01.07.15 -03.07.15 and 06.07.15 - 09.07.15 respectively. Remedial coaching classes were also provided to the whenever necessary.
To organize at least 5 National/ Regional Seminars/ Workshops/ Conferences	10 National Level Seminars, 2 National Conferences, 6 Workshops, had been organized.
To motivate staff members to undertake research work and to participate / present papers in National and International Conferences	33 Research Papers of the faculty members were published in peer reviewed Journals, E-Journals and Conference Proceedings.
To organize at least 2 Guest lectures and 2 Personality Development programme for students	Every department organized 2 Guest lectures and HRDC organized 2 Personality Development Programme for students
To build a new Open auditorium.	New Open Auditorium is positively built.

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

AQAR was placed in the Board of Management meeting. The Board of Management has approved the AQAR and given some directions to IQAC.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2		-	-
PG	13	-	-	10
UG	12	-	-	10
PG Diploma	2	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	2	-	-	-
Others :		-	-	-
M.Phil	6			
IECD	8			
<b>Total</b>	45	-	-	20
Interdisciplinary	-	-	1(Yoga)	-
Innovative	-	-	-	-

✓      ✓      ✓

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	70
Trimester	
Annual	

##### 1.3 Feedback from stakeholders\* (On all aspects)

Alumni ☒ Parents ☒ Employers ☒ Students ☒

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

***\*Please provide an analysis of the feedback in the Annexure***



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College is affiliated to Bharathidasan University and hence we follow the curriculum of the affiliating University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Under Process

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
99	81	15	3	-

2.2 No. of permanent faculty with Ph.D.

48

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
81		15		3	-	-	-	99	

2.4 No. of Guest and Visiting faculty and Temporary faculty

24

3

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	13	-
Presented papers	3	6	-
Resource Persons	-	-	2

## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT based (LCD Projectors, OHP sheets, Smart class) teaching and learning process are followed in an effective manner.
- Students are asked to prepare for seminar apart from curriculum
- Soft skill development for student
- Industrial visit to expose the student to corporate set up.
- Guest lecture for student in order to improve their subject knowledge
- Language labs are used for developing communication skills.
- Automated Library is available for enhancing the knowledge.
- For case analysis, Group Discussion and interactive methodology is followed by HRDC

2.7 Total No. of actual teaching days during this academic year

184

2.8 Examination/ Evaluation reforms initiated by the Institution  
(for example: Open Book Examination, Bar Coding,  
Double Valuation, Photocopy, Online Multiple Choice Questions)

Following University  
Regulations

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus  
development as member of Board of Study/Faculty/Curriculum Development workshop

-

2.10 Average percentage of attendance of students

95%

## 2.11 Course/Programme wise/ Distribution of pass Percentage:

DEPARTMENT	Title of the programme	Total No. Of students appeared	DIVISION				
			DISTINCTION %	I%	II %	III %	PASS %
Biochemistry	UG	14	4	10	-	-	100
	PG	11	1	6	-	-	70
Biotechnology	UG	20	7	13	-	-	100
	PG	15	8	7	-	-	100
	M.Phil	-	-	-	-	-	-
Business Administration	UG	52	20	30	-	-	98
	PG	41	14	27	-	-	100
Chemistry	UG	36	5	23	-	-	78
	PG	7	2	1	-	-	43
	M.Phil	4	2	2	-	-	100
Commerce	UG	33	1	30	2	-	100
	PG	23	2	21	-	-	100
	M.Phil	-	-	-	-	-	-
Commerce (CA)	UG	12	2	10	-	-	100
Computer Applications	UG	83	27	49	5	-	96
	PG	81	74	7	-	-	100
Computer Science	UG	74	72	2	-	-	100
	PG	27	8	19	-	-	100
Information Technology	UG	09	9	-	-	-	100
	PG	-	-	-	-	-	-
English	UG	110	-	50	41	-	83
	PG	55	1	52	2	-	98
Mathematics	UG	149	60	84	-	-	97
	PG	40	26	14	-	-	100
	M.Phil	9	9	-	-	-	100
Microbiology	UG	23	10	13	-	-	100
	PG	8	8	-	-	-	100
Physics	UG	64	14	34	1	-	77
	PG	9	3	4	-	-	77
Tamil	UG	8	-	7	-	-	88
	PG	7	2	5	-	-	100
	M.Phil	6	-	6	-	-	100

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

**1. Contribution:** IQAC organises seminar and lecture programme to improve the teaching & learning process.

**2. Monitor:** Teaching excellence is enhanced through structured feedback systems that evaluate teacher effectiveness in every course. In addition to formal feedback, individual faculty members also obtain informal feedback from students, review them and use them for improving their performance. And Class time tables, staff workload and Result are analyzed.

**3. Evaluation:** IQAC evaluate the teaching and learning, through feedback process.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	-
HRD programmes	99
Orientation programmes	3
Faculty exchange programme	-
Staff training conducted by the university	4
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	9
Others-Short term	-

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	-	2	-
Technical Staff	13	-	1	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC meets regularly to discuss various plans to promote research climate and motivate the faculty for academic advancement.

It tracks the schemes of the UGC and other agencies like CSIR, DST, and ICSSR. The IQAC of the institution encourages the staff members to undertake major and minor research projects and to organize seminars, workshops and conferences, etc.

The staff and students are informed about the various fellowships available and they are encouraged to apply for the same.

IQAC promotes faculty members to registers Ph.D degrees. Special leaves are sanctioned for course work, conferences and seminars.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-			-
Outlay in Rs. Lakhs	-			-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	-	-
Non-Peer Review Journals	2	-	-
e-Journals	27	-	-
Conference proceedings	3	13	2

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

Rs.23,100(Honey ,Mushroom, Vermi composing)

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	12	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

4

8

3.19 No. of Ph.D. awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

4

State level

-

National level

-

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

-

National level

2

International level

-

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

-

International level

-

### 3.25 No. of Extension activities organized

University forum	-	College forum	32
NCC	-	NSS	7
		Any other	6

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

S.No.	DEPARTMENT	DATE	PLACE	TITLE
1.	Chemistry	17.08.2015	Government Higher Secondary School, Perambalur	Pollutions
		23.09.2015	Government Higher Secondary School, Perambalur	“Periodic Properties”
		20.01.2016	Government Higher Secondary School, Perambalur	Water Technology
		23.02.2016	Government Higher Secondary School, Perambalur	Green House Effect
2.	Computer Application	31.08.2015	Women’s Self Group, Kunnam, Perambalur	Handworks And Banner Designing
		10.02.2016	Women’s Self Group, Kunnam, Perambalur	Women Entrepreneur
3.	Commerce	11.09.2015	Government High School, Thambiranpatti	“Banking Operation”
		29.02.2016	Government High School, Thambiranpatti	“Banking Operation
4.	Computer Science & Information Technology	31.08.2015	Women’s Self Development, Kunnam	Handwork and Banner Designing
		10.02.2016	Women’s Self Group, Kunnam, Perambalur	Women Entrepreneur
5.	Biochemistry	28.08.2015	Selliyampalayam, Perambalur	Stop tobacco chewing
		28.09.2015	Elamangalam, Titakudi.	Awareness about Diabetes
		30.12.2015	Agaram Seegoor, Perambalur.	ADE of dengue viruses- Infection & prevention
		28.02.2016	Kamangalam Public School, Trichy	Health and hygiene
6.	Biotechnology	10.09.2015	Perambalur Dt. Farmer	Role of Biotechnology



				in Sugarcane Development (SIS)
		5.10.2015	Perambalur Dt. Farmer	Role of Biotechnology in Small Crop Production
7.	Physics	12.10.2015	Government Higher Secondary School, Kurumbalur	Natural Disasters
		30.10.2015	Government Higher Secondary School, Kurumbalur	Basic Laws in Physics
8.	English	10.08.2015	Government Higher Secondary School, Perambalur	Grammatical Skill
		28.12.2015	Government Higher Secondary School, Perambalur	Grammatical Skill
		30.12.2015	Government Higher Secondary School, Perambalur	Grammatical Skill
9.	Microbiology	02.07.2015	Ammapalayam Perambalur	“ Friend of farmers- Vermi-compost Production and its application
		28.12.2015	Government Higher Secondary School, Perambalur	“Health and Hygiene Practices”
10.	Business Administration	3.8.2015	Sudarozhi Women Self Help Group, Senjeri	Awareness on women self employment
		18.9.2015	Sudarozhi Women Self Help Group, Senjeri	Awareness on women education
		17.11.2015	Sudarozhi Women Self Help Group, Senjeri	Awareness on women self development
		31.3.2016	Sudarozhi Women Self Help Group, Senjeri	Awareness on 100% Voting
11.	Tamil	10.12.2015	Dhanalakshmi Srinivasan Matric Hr Sec. School, Perambalur	“Valar Illam Parvathil Penkal Yedhirkollum Pirzanikal”
		09.02.2016	Dhanalakshmi Srinivasan Matric Hr Sec. School, Perambalur	“Personality Developments”

12.	Mathematics	22.3.2016	Panchayat union middle school, Aranarai	To enhance the Performance of village School
		22.12.2015	Panchayat union middle school, Aranarai	To enhance the Performance of village School
		10.3.2015	Panchayat union middle school, Aranarai	To enhance the Performance of village School

- Apart from the regular work, a number of faculty and students actively take part in various social activities through NSS, NCC, YRC, CCC, RRC , Rotaract, Women Cell, and Exnora.
- The college ensures the involvement of the staff and students in its outreach activities such as Blood Donation camps, HIV-AIDS Awareness, Road Safety Awareness, Rain Water Harvesting Awareness, Anti-Tobacco Awareness, Voters' awareness campaigns and contributes to the community development through various co-curricular forums.
- The college initiated the community people to contribute to the community development by incorporating them as members of various committees.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 acres	-	Mngt.,	25 acres
Class rooms	83	-	Mngt.	83
Laboratories	10	-	Mngt.	10
Seminar Halls	3	-	Mngt.	3
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	1	-	Mngt.	1
Value of the equipment purchased during the year (Rs. in Lakhs)	nil	-	Mngt.	1
Others	-	-	Mngt.	-

#### 4.2 Computerization of administration and library

- The Admission Process of the college is computerized.
- New software PREZENTA introduces for Students and Staff attendance.
- Students pay the college and Hostel fees through IOB branch, Perambalur at our College premises.
- All routine circular, CIA marks, Results and issues of progress report by the Department is Computerized.
- Library materials and services are automated with commercial software i.e. NIRMALS.
- In Library for all the materials they have given bar coded facilities for effective usages.
- Easy accessibility of materials through Web-OPAC.
- In Library the internet given to the users for the accessing e-journals and e-materials.
- Scanners are used for scanning students Identify Cards.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	41,790	1,14,70,540	63	1,54,280	41,853	1,16,24,820
Reference Books	8000	19,64,000	122	3,60,964	8122	23,24,964
e-Books	-	-	-	-	-	-
Journals	342	-	-	-	-	-
e-Journals	10,000 above	-	-	-	-	-
Digital Database	5	-	-	-	-	-
CD & Video	2423	-	15	-	2438	
Others (specify) Book Bank	1710	3,00,000	-		-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	400	6	346	5	6	10	14	13
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	400	6	346	5	6	10	14	13

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Training given for Prezenta attendance software to all the staff members.
- Campus Wi-Fi access facilities for students and staff including hostels.
- Computer training is provided to all interested students through D.C.A course.
- Computer oriented paper are introduced as compulsory skill based elective paper for all the first year students in different streams.
- All the faculty members use LCD and OHP in their teaching methodology.
- Students are encouraged to make use of computers for Power Point Presentations of their seminars, assignments and projects.
- The computer lab , Bioinformatics lab and Net park(students & staff) provide computer and internet access to staff and students.
- Fundamental programmes like (MS-Office,Photoshop,Flash) are conducted through certificate course by the department of Computer Science and Applications.

4.6 Amount spent on maintenance in lakhs :

i) ICT

3

ii) Campus Infrastructure and facilities

7

iii) Equipments

4

iv) Others

34

**Total :**

48

## **Criterion – V**

### **5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ✓ The student members of the IQAC interact and disseminate information to the student on the various support services; in addition they are liaising between and their peers, giving ideas and suggestions to enhance the quality of student life and to encourage their participation in various activities.
- ✓ Any enhancement in the services are being notified on the notice board as well as through circular sent to the various departments.
- ✓ Financial assistance extended to economically weaker students and personal counselling given by counsellors and teachers minimise the dropout rate in the college.
- ✓ Study material are being provided to economically weaker students
- ✓ Used to collect feedback from the students, parents. alumnae, resource person, industrial officials and recruiters for enhancement of the student.
- ✓ Wi-Fi Facility is provided for the post graduation students to use their Laptops in the premises.

## 5.2 Efforts made by the institution for tracking the progression

- ✓ The placement cell conduct training programs for the students and arranges job fair in collaboration with employers.
- ✓ Add-on courses help students to get employment opportunities.
- ✓ Personal guidance on academic and non- academic matters is made available to the students through counselling, offered in the college by class in charges.
- ✓ Each student has a counselling book which contain the personal details academic performance and curricular progress. Class in charges offers of her academic counselling detail to students, help them to choose elective courses, recommend them for remedial coaching, if necessary and also meet parents to update them on their progress
- ✓ Books usage and attendance in the library are tracked with the help of Barcode technology

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2038	408	6	19

### (b) No. of students outside the state

1	05
---	----

### (c) No. of international students

01
----

No	%
-	-

Men

Women

No	%
2038	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
426	266	15	1787	1	2494						

Demand ratio

Dropout - 2%

### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching class for competitive examination and NET AND SLET Exams were arranged by the departments and placement cell

No. of students beneficiaries

100

### 5.5 No. of students qualified in these examinations

NET	-	SET/SLET	1	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	15	UPSC	-	Others	5

### 5.6 Details of student counselling and career guidance

- i) Regarding the part of their examination behavioural activity
- ii) Career Development programme and counselling to the students
- iii) Vermi Compose production

No. of students benefitted

2446

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
18	956	473	15

### 5.8 Details of gender sensitization programmes

Institutional women cell is instrumental in hosting awareness program on problems faced by the women in the society.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	70	18,91,129
Financial support from government	89	5,00,750
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_yes\_\_\_\_\_

- ✓ Add additional buses to the particular route
- ✓ Transport arrangement for the hostel students while they are leaving home.
- ✓ Enhancement of the canteen services

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**VISION:** The College endeavours to Create and disseminate knowledge as “Knowledge is Power”.

**MISSION:** The mission of the college is to impart a liberal, modern, sound and quality education to women students at an affordable cost especially to women from the poorest and rural strata of the society in frontier areas such as Biotechnology, Bioinformatics, Computer Science, Computer Applications, Information technology etc.

#### 6.2 Does the Institution has a management Information System



- The College ensures a systematic information flow for decision making processes which are systematised and channelled through a full-fledged Management Information System. This is achieved by computerisation of academic, administrative and library section for instant access and retrieval of information.
- The administrative section is automated with College Administration Software which maintains all information on student admission, fee payments, staff and students attendance etc.
- The College library is also automated with Library Management Software and the information regarding availability of books, issue details, etc.
- The finance section is automated with Payroll system which maintains the details of the staff salary.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- The College is affiliated to Bharathidasan University and hence we follow the curriculum of the affiliating University.

#### 6.3.2 Teaching and Learning

- ICT enabled education,
- Appropriate technology is used and regularly upgraded for promoting innovative teaching methodologies.

Training sessions for the faculty are conducted to enhance their teaching skills.

Apart from classroom interaction, the following methods are used.

- LCD Projectors
- Smart Class
- OHP Projectors
- Demo classes

Meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, viva, etc

### 6.3.3 Examination and Evaluation

- Being an Affiliated College under Bharathidasan University, Tiruchirapalli, We follow the University rules and norms. The following Examination reforms implemented by the Affiliating University are followed by the College.
- Single valuation for UG and PG
- Revaluation for UG,PG and M. Phil Programmes
- Re-totalling and transparency for UG and PG programmes
- URE (University Rank Exam) for both UG and PG programmes
- Internal Assessment tests were conducted as part of Continuous internal Assessment, which has 25 percent of the final mark.

### 6.3.4 Research and Development

The College also has a vibrant, rapidly expanding postgraduate /UG student research culture which is now being fully integrated into the colleges research environment.

- Ongoing Major Projects
- Completed Major Projects
- Completed Minor projects -
- National and International Seminars-
- Faculties with Ph.D.-
- Students are encouraged to participate in presenting papers and competitions.
- College has obtained major research projects funded by Government agencies like NABARD, DBT New Delhi, Ministry of Food processing, NewDelhi, DST New Delhi, UGC.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

#### **LIBRARY:**

- ✓ The Library is equipped with sufficient quantity of Books
- ✓ Separate Library is available for MBA and MCA with carpet area of 1500 sq.ft
- ✓ The library has pleasant reading atmosphere with 296 seating capacity and is fully air conditioned
- ✓ The Institution is a member of DELNET, Delhi as well as it is a member of

British Council Library division, Chennai

- ✓ Library materials and services are automated with Commercial software called NIRMALS
- ✓ All the books and Non book materials are bar-coded for effective use.
- ✓ Easy accessibility of materials has been given to the users through Web OPAC
- ✓ Internet facility is given to the users of the Library for accessing e Journals and e materials subscribed by the Institution.
- ✓ In addition, the INFLIBNET facility through the UGC-INFONET programme facilitated by the Bharathidasan university s also available to all the students and staff members.

#### **ICT:**

- ✓ The College uses ICT tools for teaching and learning
- ✓ Lecturers are given training in the use of basic ICT tools.

#### **PHYSICAL INFRASTRUCTURE:**

- ✓ The College is set in a quiet rural location with excellent Infrastructure for implementing progressive ideas
- ✓ The Institution has grown in all splendor and spread over a lush green landscape of 25 acres
- ✓ Four Academic blocks with adequate Infra structure to cater both the Curricular and Co- curricular activities of the students
- ✓ The Physical facilities with well equipped library, equipments and Instrumentations used in labs and accommodation (Hostel) facilities for students and staffs.

#### 6.3.6 Human Resource Management

- Various committees and clubs comprising of the staff coordinate different activities throughout the year
- Works under the guidance of principal to ensure smooth functioning of the institution.
- Human resources are effectively and efficiently utilized for the development of departmental activities and community extension activities.
- At the end of each academic year the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching

positions. The management makes appointments through prescribed procedures.

- Orientation and training programmes are periodically organised for new recruits.
- In order to enhance capacities of staff, need-based training/workshops are organised for faculty, administrative, and supportive staff.
- The students have been placed in reputed companies like WIPRO technologies, Mahindra Sathyam, Cogent Info tech, CTS, HCL Technologies, B –Serve, Allsec technologies, i-Gate Global solutions, Sutherland Global Services, Yogam BPO Services, Maveric Systems, CSS corp., Scientific Publishing Services, AKT Academy, TCS, etc., every year.

#### 6.3.7 Faculty and Staff recruitment

- Advertisements inviting applications from qualified candidates are published in leading newspapers.
- Applicants who meet the eligibility criteria stipulated by the UGC and the bharathidasan University are called for an interview- cum- trial teaching session
- The selection panel consists of the Vice-chairman, Members of the Management, Principal, Head of the concerned department, a senior member of the faculty and an external subject expert.
- Well qualified faculty and staff recruited as per requirement.

#### 6.3.8 Industry Interaction / Collaboration

Students are encouraged to visit industries and research institutions as part of their projects and research

- The College has MOU with Canadian International College (CIC), CAIRO, Egypt for period of 3 years and has collaboration with Dynamic solutions, Trichy, Lamps Institute of Language learning, Ariyalur for the Industry Training and Corporate Training

### 6.3.9 Admission of Students

Students for the various programmes are selected for admission as per the basic requirements noted against them.

- UG programmes - pass in plus 2 examination
- PG or PG Diploma programmes - pass in UG in respective subjects
- M.Phil - minimum 50% of marks in PG in respective subjects

#### For professional programmes like MBA and MCA

Programmes like MBA and MCA admissions are made on the basis of passing entrance test like TANCET/CET to AICTE approved programmes.

#### For vocational programmes

- Vocational programmes like certificate, Diploma and IECD programmes admission are based on minimum eligibility criteria.

### 6.4 Welfare schemes for

Teaching Non teaching	Faculty Development Programme, College Canteen, Fitness Centre, Swimming Pool, Yoga, Maternity Leave with salary, Marriage Leave with Salary
Students	Scholarships, Remedial coaching, Counselling, Drinking water, Toilets, Sports facilities, Health Check-up Camps, College Canteen, Study tours and Excursion, NSS, Scout and Guide, etc.

### 6.5 Total corpus fund generated

NIL

### 6.6 Whether annual financial audit has been done

☒

Yes

☐

No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO/Academic Experts	Yes	Management
Administrative	Yes	ISO/Academic Experts	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes ☒      No ☒

For PG Programmes      Yes ☒      No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University examination of all the programmes was held on the same dates to utilize maximum man power, to curb unnecessary expenditure and to bring transparency with the aid of the college

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University Viva Voce exams are conducted in the college campus for all the disciplines.

University exams of Soft Skills Development to be conducted by the college

6.11 Activities and support from the Alumni Association

- ✓ Every year Alumni Association organized a get together for the old students.
- ✓ In the meeting feedback was collected from the alumnae about the college
- ✓ They give moral, financial and participatory support in the academic activities of the college. Alumnae donated their books to the departments and Alumnae association released the newsletter.
- ✓ Variety of cultural programmes was performed. Prizes were given to the participants. Lunch was also arranged.

#### 6.12 Activities and support from the Parent – Teacher Association

- Parent teachers meeting conducted on a regular basis in order to provide feedback to the parents about the performance of their children's, Academic tests and individual behaviour. Parents are invited for discussion or counselling in order to find solution for problems faced by individual students

#### 6.13 Development programmes for support staff

The Management, IQAC and HRDC are joining together and provide the following terms of reference for the faculty development:

- Plan and execute programs that address instructional, professional, career and personal development of faculty members.
- Organize new skill development opportunities and also where the scope exists for respecialization.
- Human resource development centre of our college has organized Faculty Development Programmes.
- The management takes care of registration fees and travel expenses of staff members who participate and present papers in international and national conferences and workshops. In addition, cash awards were given to those who published books and research papers.
- The management permitted staff to attend seminars, conferences, workshops, etc.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ Eco-friendliness in the campus is the policy of the college. Lawns and gardens are maintained with utmost care.
- ✓ Approach roads are lined with trees and shrubs.
- ✓ Use of plastic materials is prohibited in the college.
- ✓ Tree Plantation in the adopted villages by NSS
- ✓ Herbal Garden
- ✓ Apiculture

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Students Attendance Software (PREZENTA) was introduced in this year. Every day the attendance of the students is updated by the staff members and it is send to the college office and the Parents immediately. All the leave instructions and general information's are updated through the software to parents.
- Representative meeting once in a month is organised
- Hostel students committee is framed and executed successfully
- Stall Day was conducted by the students to enhance the entrepreneurial skills of the students.
- Pongal Day and Women's Day were celebrated to depict the culture.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The 50% of work for Autonomy has got completed.

Life Science departments have undertaken actively.

The Bridge Course and Orientation programme had been organized for I year Under Graduate students from 01.07.15 -03.07.15 and 06.07.15 - 09.07.15 respectively.

Remedial coaching classes were also provided to the whenever necessary.

10 National Level Seminars, 2 National Conferences, 6 Workshops, had been organized at National level

33 Research Papers of the faculty members were published in peer reviewed Journals, E-Journals and Conference Proceedings.

Every department organized 2 Guest lectures and HRDC organized 2 Personality Development Programme for students

New Open Auditorium is positively built.



7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- General Assembly is conducted for all the students once in 15 days.
- The students can easily approach the Principal and Vice Principal in the allotted time.
- Grievance and Redress cell is actively undertaking the students and staff grievances, once in fifteen days the suggestion boxes were opened and verified
- The students and faculty, who go on external programmes, become competent to initiate new trends and innovations in their area of specialization.
- Promotion of sport activities for students.
- Through our college Department Associations we have conducted more proceedings like, 10 National Level Seminars, 2 National Conferences, 6 Workshops, 15 Guest Lectures, 4 Faculty development Programmes, 9 Personality development Programmes, 3 Career Development Programmes and 22 Outreach Programmes.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Part V (NSS, NCC, EXNORA, ROTARACT, YRC, CONSUMER CLUB, WOMENS CELL) clubs are energetically take part in the Environmental Awareness and Campus cleaning.

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

***Strengths:***

- Accredited with “A” Grade in March 2007 and **Re-Accredited** with “A” Grade (CGPA **3.44** out of **4.00**) in March, 2013 by NAAC.
- Certified with ISO 9001:2000 in 2003 by BSI and was upgraded with the new version ISO 9001:2008 in the year 2009.
- Nodal center of Institute for Entrepreneurship and Career Development (IECD) Programme course for Perambalur district.
- Experienced, dedicated and research orientated teaching staff.
- Innovative teaching methods by using Digital Boards.
- Digital Library
- Language Laboratory

***Weaknesses:***

- Rural Background.
- Need to improve English Communicative Skills among students.
- Need for more linkages with industry and other institutions.

***Opportunities:***

- Scope for faculty training.
- Development of Soft skills.
- Introduce add on and value based courses

***Threats:***

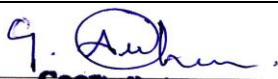

- Inadequate availability of funds.
- Lack of necessary Govt. support for all programmes.
- Increase in number of Degree Colleges.

## 8. Plans of institution for next year

- To become an Autonomous institution
- To submit the SSR for 3<sup>rd</sup> cycle Reaccreditation to **NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL.**
- To increase more number of M.Phil and Ph.D Programmes.
- To continue to strengthen career-corner activities by tie-up with placement agencies.
- To enhance the confidence of our students, frequency of paper presentation by students in their respective subject, will be increased in all the classes.
- To encourage faculty participation in training programs and inter disciplinary workshops, seminars, and conferences for self-development and to award prizes to the best papers every year.
- To apply for more minor and major research projects.
- To adapt innovative delivery methods.
- To strengthen Networking and Computing Facilities.
- To increase programme options available to students in terms of Diplomas and Certificates
  - To initiate the participation of faculty members in Board of studies and also as Resource person in outside the campus Academic and non Academic Programme

Name Ms.G.Archana

Name :Dr. Aruna Dinakaran

 <b>Coordinator</b> <b>Internal Quality Assurance</b> <b>Signature of the Coordinator, IQAC</b> <b>Dhanalakshmi Srinivasan College for</b> <b>Arts &amp; Science for Women,</b> <b>Perambalur - 621 212</b>	 <b>PRINCIPAL,</b> <b>Signature of the Chairperson, IQAC</b> <b>Dhanalakshmi Srinivasan College for</b> <b>Arts &amp; Science for Women,</b> <b>Perambalur-621 212.</b>
_____ <i>Signature of the Coordinator, IQAC</i>	_____ <i>Signature of the Chairperson, IQAC</i>

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# Annexure I

## COLLEGE ACADEMIC CALENDER

June-15		
1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	World Environment Day
6	Saturday	Holiday
7	Sunday	Holiday
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	World Against Child Labour
13	Saturday	Holiday
14	Sunday	Holiday
15	Monday	
16	Tuesday	Revised Guidelines of IQAC and submission of AQAR

June-15		
17	Wednesday	Faculty Development Program
18	Thursday	College Reopens for Senior Class
19	Friday	
20	Saturday	Holiday
21	Sunday	Holiday
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	Inaugration of Association Activities
26	Friday	
27	Saturday	Holiday
28	Sunday	Holiday
29	Monday	College reopens for IUG
30	Tuesday	

July-15		
1	Wednesday	Fresher's day/Bridge Course for I UG
2	Thursday	Bridge Course for I UG
3	Friday	Bridge Course for I UG
4	Saturday	Holiday
5	Sunday	Holiday
6	Monday	Orientation Course for I UG Fees without penalty
7	Tuesday	Orientation Course for I UG
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Holiday
12	Sunday	Holiday
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	

July-15		
17	Friday	
18	Saturday	Holiday-RAMZAN
19	Sunday	Holiday
20	Monday	Sri Dhanalakshmi MEMORIAL DAY-Holiday
21	Tuesday	Selection of Part V Activities
22	Wednesday	IA-1 commences for Senior Classes
23	Thursday	
24	Friday	
25	Saturday	Holiday
26	Sunday	Holiday
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	IA-1 (Ends)

August-15		
1	Saturday	Holiday
2	Sunday	Holiday
3	Monday	IA1 commences for IUG
4	Tuesday	Interdepartmental Cultural fest starts
5	Wednesday	College Reopens for I PG
6	Thursday	Internal Auditing
7	Friday	Internal Auditing  Last date for fill exam application without penalty
8	Saturday	Holiday
9	Sunday	Holiday
10	Monday	
11	Tuesday	Inter departmental cultural fest ends
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	Holiday-Independence Day
16	Sunday	Holiday

August-15		
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	IA-1 ends for IUG
21	Friday	
22	Saturday	Holiday
23	Sunday	Holiday
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	External Auditing
29	Saturday	Holiday
30	Sunday	Holiday
31	Monday	Sports day

September-15		
1	Tuesday	IA 2-commences for Senior classes
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	Holiday-Krishna Jeyanthi-Teachers day
6	Sunday	Holiday
7	Monday	
8	Tuesday	IA1- starts for I PG,International Literacy Day
9	Wednesday	
10	Thursday	IA2 ends for senior classes
11	Friday	
12	Saturday	Holiday
13	Sunday	Holiday
14	Monday	
15	Tuesday	IA1 ends for I PG -Ozone day
16	Wednesday	IA2 commences for I UG

September-15		
17	Thursday	Vinayagar Chadurthi-Holiday
18	Friday	MR meeting
19	Saturday	Holiday
20	Sunday	Holiday
21	Monday	
22	Tuesday	
23	Wednesday	IA-2 Ends for I UG
24	Thursday	Bakrid-Holiday
25	Friday	
26	Saturday	Holiday
27	Sunday	Holiday-World Tourism day
28	Monday	
29	Tuesday	
30	Wednesday	Bank last account day-Holiday

October-15		
1	Thursday	
2	Friday	Gandhi Jeyanthi-Holiday
3	Saturday	Holiday
4	Sunday	Holiday-World Teachers Day
5	Monday	
6	Tuesday	Last date for completion of syllabus except I PG –IA2 starts for IPG
7	Wednesday	
8	Thursday	Internal Auditing-World Illiteracy day
9	Friday	Internal Auditing
10	Saturday	Holiday
11	Sunday	Holiday
12	Monday	Model Commences for All classes except I PG
13	Tuesday	IA-2 Ends for I PG
14	Wednesday	
15	Thursday	
16	Friday	

October-15		
17	Saturday	Holiday
18	Sunday	Holiday
19	Monday	Last date for completion of the syllabus for IPG
20	Tuesday	Model Exam Ends for all classes except I PG
21	Wednesday	Ayudha Pooja –Holiday
22	Thursday	Vijaya Dhasami-Holiday
23	Friday	Moharam-Holiday
24	Saturday	Holiday
25	Sunday	Holiday
26	Monday	Lastworking day for all classes except IPG
27	Tuesday	Model Exam commences for I PG
28	Wednesday	
29	Thursday	
30	Friday	
31	Saturday	Holiday



November-15		
1	Sunday	Holiday
2	Monday	
3	Tuesday	Model ends for I PG
4	Wednesday	
5	Thursday	
6	Friday	Last working day for I PG
7	Saturday	Holiday
8	Sunday	Holiday
9	Monday	
10	Tuesday	Diwali –Holiday
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Holiday
15	Sunday	Holiday
16	Monday	

November-15		
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	Holiday
22	Sunday	Holiday
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	Holiday
29	Sunday	Holiday
30	Monday	

December-15		
1	Tuesday	World Aids Day
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	Holiday-International Volunteers Day
6	Sunday	Holiday
7	Monday	
8	Tuesday	
9	Wednesday	College Reopens for all classes
10	Thursday	World Human Rights day
11	Friday	
12	Saturday	Holiday
13	Sunday	Holiday
14	Monday	
15	Tuesday	
16	Wednesday	

December-15		
17	Thursday	
18	Friday	
19	Saturday	Holiday
20	Sunday	Holiday
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	Milad-un-nabi-Holiday
25	Friday	Christmas-Holiday
26	Saturday	Holiday
27	Sunday	Holiday
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	Last Date for Payment of fees without penalty

January-16		
1	Friday	NEW YEAR-Holiday
2	Saturday	Holiday
3	Sunday	Holiday
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	Last Date for payment of fees with penalty
8	Friday	
9	Saturday	Holiday
10	Sunday	Holiday
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	PONGAL-Holiday
16	Saturday	PONGAL-Holiday

January-16		
17	Sunday	Holiday-ULAVAR THINAM
18	Monday	
19	Tuesday	
20	Wednesday	IA-1 Commences for all classes
21	Thursday	
22	Friday	
23	Saturday	Holiday
24	Sunday	Holiday
25	Monday	
26	Tuesday	REPUBLIC DAY-HOLIDAY
27	Wednesday	
28	Thursday	
29	Friday	IA-1 Ends for All Classes
30	Saturday	Holiday
31	Sunday	Holiday

February-16		
1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	Internal auditing
6	Saturday	Holiday-Internal Auditing
7	Sunday	Holiday
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	Holiday
14	Sunday	Holiday
15	Monday	
16	Tuesday	

February-16		
17	Wednesday	Last date to fill Exam Application without fine
18	Thursday	
19	Friday	
20	Saturday	Holiday
21	Sunday	Holiday
22	Monday	
23	Tuesday	
24	Wednesday	Last date to fill Exam Application with fine
25	Thursday	
26	Friday	
27	Saturday	Holiday
28	Sunday	Holiday-World Science day
29	Monday	

March-16		
1	Tuesday	
2	Wednesday	IA-2 for all classes commences
3	Thursday	
4	Friday	
5	Saturday	Holiday
6	Sunday	Holiday
7	Monday	World Book Day
8	Tuesday	Women's Day
9	Wednesday	
10	Thursday	IA-2 ends for all classes
11	Friday	Common wealth day
12	Saturday	Holiday
13	Sunday	Holiday
14	Monday	
15	Tuesday	World Consumers Day
16	Wednesday	

March-16		
17	Thursday	
18	Friday	
19	Saturday	Holiday
20	Sunday	Holiday
21	Monday	World Forest Day
22	Tuesday	
23	Wednesday	Valediction of Association activities
24	Thursday	Last date for completion of Syllabus
25	Friday	GOOD FRIDAY-HOLIDAY
26	Saturday	Holiday
27	Sunday	Holiday
28	Monday	20 <sup>th</sup> College day
29	Tuesday	
30	Wednesday	
31	Thursday	

April-16		
1	Friday	Model Exam commences for all Classes
2	Saturday	Holiday
3	Sunday	Holiday
4	Monday	
5	Tuesday	
6	Wednesday	Convocation day
7	Thursday	World Health day
8	Friday	
9	Saturday	Holiday
10	Sunday	Holiday
11	Monday	Model Exam Ends for all classes
12	Tuesday	
13	Wednesday	Last Working Day for all classes
14	Thursday	TAMIL NEW YEAR-Holiday
15	Friday	Internal Auditing
16	Saturday	Holiday-Internal Auditing

April-16		
17	Sunday	Holiday
18	Monday	
19	Tuesday	Mahaveer Jeyanthi-Holiday
20	Wednesday	
21	Thursday	
22	Friday	World Earth Day
23	Saturday	Holiday
24	Sunday	Holiday
25	Monday	World Malaria Day
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	Holiday

May-16		
1	Sunday	Holiday-MAY DAY
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	Holiday
8	Sunday	Holiday
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Holiday
15	Sunday	Holiday
16	Monday	

May-16		
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	Holiday
22	Sunday	Holiday
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	Holiday
29	Sunday	Holiday
30	Monday	
31	Tuesday	

WORKING DAYDD SEMESTER		EVEN SEMESTER	
June	9 Days	December	15 Days
July	22 Days	January	18 Days
August	21 Days	February	21 Days
september	19 Days	March	22 Days
October	14 Days	April	9 Days
	85 Days		84 Days

**TIME TABLE SEM: ODD**

Period/ Time Day	1	2	BREAK	3	4	L U N C H B R E A K	5	6
	8.45 - 9.30	9.30- 10.15		10.30- 11.15	11.15- 12.00		12.30- 1.15	1.15- 2.00
I								
II								
III								
IV								
V								

**SEM: EVEN**

Period/ Time Day	1	2	BREAK	3	4	L U N C H B R E A K	5	6
	8.45 - 9.30	9.30- 10.15		10.30- 11.15	11.15- 12.00		12.30- 1.15	1.15- 2.00
I								
II								
III								
IV								
V								

**Time table-Even**



## Annexure II

### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

## Annexure ii

### Best Practices of the institution

Name of the Department	Name of the National/International/Seminar/Conference/Workshop	Duration
LIFE SCIENCE BIO-TECHNOLOGY BIO-CHEMISTRY MICROBIOLOGY	National Conference on <b>New Avenues in Life Science Trends &amp; Challenges</b> , Dr.S.Subramanian, Dept of BioChemistry, University of Madras, Guindy Campus, Chennai. Dr.R. Arthur James, Head Dept.of Marine Science, School of Sciences, Bharathidasan University, Tiruchirappalli. Dr.P.Prakash Babu, Head Dept.of Biotechnology, School of Life Sciences, University of Hyderabad, Hyderabad. Dr.Akila Prashant, M.B.B.S.,M.D, Dept.of Biochemistry, JSS Medical College ,Mysore. Dr.Elanchezhian Manickam Dept.of Microbiology, Dr.ALM PG Institute of Medical Sciences, University of Madras, Chennai.	28.01.2016 29.01.2016
PHYSICS and CHEMISTRY	National seminar on <b>contemporary applications in nuclear science and technology</b> Dr.K.sivaji, Associate Professor, Dept of Nuclear Physics, University of Madras, Chennai. Dr.T.Stalin, Head Dept.of Industrial Chemistry, Alagappa University, Karaikudi.  Dr.R.N.Viswanath, Surface & Nano Science Division, Indira Gandhi Centre for Atomic Research, Kalpakkam.  Dr.A.Sujith, Dept. of chemistry, National Institute of Technology, Calicut, Kerala.	04.02.2016
MATHS	National seminar on <b>Recent Trends in Mathematics</b> Dr.T.Duraivel, Dept.of Mathematics, Pondicherry University, Pondicherry. Dr.A.Venkatesh, Dept.of Mathematics, A.V.V.M.Sri Pushpam College (Autonomous), Poondi, Tanjore. Dr.Mathews M.George, Dept.of Mathematics Providence College of Engineering, Chengannur, Kerala.	26.02.2016
COMPUTER SCIENCE & COMPUTER APPLICATION	National seminar on <b>Topical Trends of Information Technology</b> Dr.D.Muhammad Noorul Mubarak, Dept.of Computer Science, University of Kerala. Dr.N.Shenbagavadivu, Dept. of Computer Science, Bharathidasan Institute of Technology, Anna University, Trichirappalli.	25.02.2016
BUSSINESS ADMINISTRATION	National seminar on <b>Inclusive Management Growth</b>  Dr.A. Muthusamy, Dept.of International Business & Commerce Alagappa University, Karaikudi. Dr.K.Y.Reddy Professor and Director, PG Research Dept .of Commerce and Management,	29.02.2016

	Bangalore.	
COMMERCE	<p>National Conference on <b>Recent Entrepreneurship Development in MSMES</b> Thiru .Dorai, Genral Manager, Distric Industries Center , Perambalur. Dr.V.Mariyappan, Dept of Banking Technology, School of management , Pondicherry University, Pondicherry</p> <p>Dr.G. Ganashan Head Dept . of Commerce, Director School of Commerce Bharathiyar University, coimbuttur.</p>	12.02.2016
TAMIL	National seminar on <b>Ikkala Elakkiyathin Nokkum pokkum</b> Dr.M.Kovintharasu , Head Dept. of Tamil, Manar Sarapoji Govt College, Attonomous, Thanjavur.	18.02.2016
ENGLISH	<p>National Conference on <b>Emerging Trends in Postcolonial literature</b> Dr.Etienne Rassendren Dept.of English, St.Joseph's College, Lall Bagh Road Bengaluru, Dr.Suresh Frederick, Dept.of English, Bishop Heber College , Tiruchirappalli. Dr.B. Hariharan Institute of English, University of Kerala, Tiruvananthapuram.</p> <p>Dr.E.Bennet, Dept.of. English, National College, Tiruchirappalli.</p>	<p>09.02.2016</p> <p>10.02.2016</p>

## Annexure II

### Details of the Paper Published by College Teachers in National/ International Level Journal (With ISSN No., ISBN No.)

Teacher With Department	Title of the Paper Presented	Name and Date of the Journal	ISSN No., ISBN No.,
Mrs.S.Gowri, Head of the Dept	Cloud Computing in Technology	International Journal Of Computer Science Technology &Management ,	Vol 4, Issue 12, ISSN No (2394-1537) DEC 2015
Mrs.M.Kamarunisha, Asst.Prof	(1)Development of home security system using GSM Module  2) “Improving Multi –view Point Clustering on big data .  (3) “Computer Graphics”	(1)International Journal Of Computer Science Technology &Management.  (2) International Journal Of Computer Science Technology &Management ,  (3) International Journal Of Computer Science Technology &Management, Vol 4, Issue 12, ISSN No (2394-1537) DEC 2015.	(1)SEP 2015.Vol 4, Issue 09, ISSN No (2394-1537) SEP 2015.  (2)OCT 2015 Vol 4, Issue 10, ISSN No (2394-1537)  (3) DEC 2015. Vol 4, Issue 12, ISSN No (2394-1537) DEC 2015
Mrs.R.Uma,Asst.Prof	(1)“A Technical Review on Virtualization Technology”  (2) The Future Generation Intelligent System Need For Human Memory”  (3) A Study of Parallel Computing and its Algorithm”	(1)International Journal of Innovative Research In Computer & Communication  (2) International Journal of Engineering And Computer Science,  (3) International Journal of Science, Technology &	(1)Oct 2015Vol 3, Issue 10, ISSN(online):2320-9801, ISSN(Print):2320-9798,October 2015 with Impact factor:5.618.  (2)Nov 2015 ISSN(Print):2320-9798,October 2015 with Impact factor:5.618.  (3)Dec 2015 Vol 4, Issue 12, ISSN-2394-1537, and December 2015

	(4)A Review on OLAP (Online Analytical Processing)”	Management  (4) in International Journal Of Computer Science & communication	(4)Nov 2015.  Engineering, Vol 5, Issue 5, ISSN No (2249-5789) Nov 2015.
Mrs.R.Jothi	(1)Review on Password Hacking “ in International Journal Of Computer Science Technology &Management  (2) “Blue Eyes Technology“ International Journal Of Computer Science Technology &Management ,	(1) International Journal Of Computer Science Technology &Management ,  2) International Journal Of Computer Science Technology &Management ,.	OCT 2015, Vol 4, Issue 10, ISSN No (2394-1537).  JAN 2016  Vol 5, Issue 01, ISSN No (2394-1537) JAN 2016.
Mrs.A.Sivasankari	(1)Software Advance Wireless Communication“ in International Journal Of Computer Science Technology &Management , (2) “Green Computing Need and Implementation“ in International Journal Of Computer Science Technology &Management ,	(1)International Journal Of Computer Science Technology &Management ,  (2) International Journal Of Computer Science Technology &Management.	FEb 2016Vol 5, Issue 02, ISSN No (2394-1537) FEb 2016  OCT 2015., Vol 4, Issue 10, ISSN No (2394-1537) OCT 2015.
Mrs.C.Revathy	(1)A Study on E.Commerce Security Issues ”  (2) A Survey on Multi Cloud Security and Privacy“	(1) in International Journal Of Computer Science & communication Engineering.,.  (2) Of Computer Science Technology &Management ,	DEC 2015 Vol 3, Issue 12, ISSN No (2249-5789) DEC 2015  Jan 2016 Vol 5, Issue 01, ISSN No (2394-1537)JAN 2016
R.Santhi	A Study on job satisfaction of employees in Reliance communication limited at	International journal of applied management research	ISSN0974-8709

	Chennai.		
S.H.Afroze	Emotional intelligence	PRIMAX INTERNATIONAL JOURNAL	ISBN -978-81951094-9-6
	E-Banking	A COLLECTION OF SELECTED RESEARCH ARTICLES ON COMMERCE & MANAGEMENT	ISBN -978-9883213-054
D.Narmatha	Customer relationship management in bank	A COLLECTION OF SELECTED RESEARCH ARTICLES ON COMMERCE & MANAGEMENT	ISBN -978-9883213-054
V.Vaneeswari	International Journal of Science Technology and Management	Secure and Verifiable Policy Update Outsourcing for Big Data Access Control in the Cloud	ISSN No (2394-1537)
		J2mapreduce: An Efficient Incremental Mapreduce for Task Allocation Using Big Data	
		Clustering Queries in Big Data Using Balanced Partitioning	
R. Kayalvizhi	International Journal of Science Technology and Management	Application – Aware Local – Global Source Deduplication for Cloud Backup Services of Personal Storage	ISSN No (2394-1537)
		Intranet Multiclient Communication	
R. Arunadevi	International Journal of Science Technology and Management	User-Defined Privacy Grid System for Continuous Location Based Services  Record Matching Over Query Results from Multiple web Databases	ISSN No (2394-1537)

S. Selvakumari	International Journal of Science Technology and Management	A New Multiple Service Key Management Scheme for Secure Wireless Mobile Multicast Anomaly Deduction System Using Key Recovery CHARM: A Cost Efficient Multi-Cloud Data Hosting Scheme with High Availability	ISSN No (2394-1537)
A. Kiruthika	International Journal of Science Technology and Management	LASEC: A Localized Approach to Service Composition in Pervasive Computing Environments Dynamic Priority Based I/O Scheduling for Cloud Applications	ISSN No (2394-1537)
Dr. M. Indhumathi	International Journal of Science Technology and Management	A Memory Access Validation Scheme Against Payload Injection Attacks	ISSN No (2394-1537)
N.DEEPALAKSHMI	Stress management	A COLLECTION OF SELECTED RESEARCH ARTICLES ON COMMERCE & MANAGEMENT	ISBN -978-9883213-054

### Books Published

- 1 The department of Life Science has published a book under the title “New avenues in Life sciences Trend and challenges”
2. The department of Business Administration has published a book titled on “Business Law” “Service Marketing”
- 3.The department of English has published a book under the title “Emerging Trends in Postcolonial literature”

### SPORTS

- Cm trophy tournament and monthly meet. Totally 100 of our college students have participated, in that they secured 1<sup>st</sup> place in basket ball, , swimming , student participated in south Zone inter university Tournament